



**Department of  
Higher Education**

**Mike DeWine**, Governor  
**Randy Gardner**, Chancellor

**DIRECTIVE 2018-006 AMENDED**

**March 26, 2019**

**Re: CONSIDERATION OF A REQUEST BY WRIGHT STATE UNIVERSITY TO AMEND ITS  
RULES ESTABLISHING AN UNDERGRADUATE TUITION GUARANTEE PROGRAM**

On December 14, 2018 Wright State University's Board of Trustees passed a resolution which made a minor amendment to the Wright State University (WSU) Guarantee Tuition Program 2018-006. The amendment adds clarifying language on when the student's cohort rate is locked for the 4 year period/12 consecutive semesters.

Attachment I details the proposed amendments in blue text and Attachment II is a complete and final copy of the rule if the amendments are approved by the Chancellor.

Agency staff reviewed the request and posted its recommendations to the ODHE website for purposes of providing a public comment period before final approval by the Chancellor. No public comments were received.

Based upon my review, staff recommendations and public comments received, I hereby approve the request from Wright State University to amend their Tuition Guarantee Program.

This amendment will take immediate effect.

Randy Gardner  
Chancellor, Ohio Department of Higher Education

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**AMENDMENT TO WRIGHT STATE UNIVERSITY GUARANTEE TUITION  
PROGRAM (WRIGHT GUARANTEE TUITION PROGRAM)**

(New provisions clarifying when cohort rate is locked are highlighted in blue, Pages 3 & 4)

**1) WRIGHT GUARANTEE TUITION PROGRAM**

- a) The Wright Guarantee Tuition Program (Wright Guarantee) is a cohort-based, guaranteed undergraduate tuition program adopted in accordance with Ohio Revised Code §3345.48. Wright State University's Guarantee Tuition Program provides all eligible new first year undergraduate students and their families the certainty that in-state instructional and general fees, room and meal plan charges will not increase over the ensuing four academic year period (12 consecutive semesters including summer terms) from their first enrollment as a degree-seeking student. Wright Guarantee will apply to all new degree-seeking, undergraduate students (including new transfer students) enrolling at either the Dayton or Lake Campuses. Participation in the program is required for all new first-year degree-seeking undergraduate students (including new transfer students) enrolling at Wright State University for the first time in fall semester of 2018 or later (see Section 5(a), Additional Provisions- Summer Term Start).
- b) The four academic years of Wright Guarantee includes fall, spring and summer terms. The four academic year term is guaranteed regardless of the student's enrollment status (full, or part-time) during that time.
- c) Undergraduate in-state instructional and general fees, room rates and meal plans are set by the Board of Trustees each academic year and guaranteed for four academic years (12 consecutive semesters) for each entering cohort. Tuition for summer terms are charged separately based on the guaranteed cohort per credit hour rate, less any discount that is or may be approved and implemented for summer terms.

**2) TERMS:**

a) Cohort

Eligible students new to Wright State are assigned to a cohort group (see Section 3-Definitions and Exceptions for Wright Guarantee) based on the semester in which the student enrolls as a degree-seeking student. Each academic year contains one fall semester cohort and one spring semester cohort. Any new degree-seeking, undergraduate student admitted to the university will be assigned to that cohort year for purposes of determining undergraduate in-state instructional and general fees, room rates and meal plans for the four academic years (12 consecutive semesters) covered by the guaranteed cohort price. Each cohort commences with the first semester of

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enrollment and the pricing remains constant for four academic years (e.g., fall 2018 through summer 2022 or spring 2019 through fall 2022). Students may complete as many undergraduate degrees, majors, minors and/or certificates as they choose within their cohort period.

### b) Bachelor's Degree

Bachelor's degree programs do not normally require more than 120 semester credit hours to be awarded unless the additional coursework is required to meet professional accreditation or licensing requirements. Students completing degree programs requiring more than 120 semester credit hours can request one extension of the guaranteed cohort period following the procedures outlined in Section 10.

A complete list of programs and their required credit hours can be viewed at:

<http://www.wright.edu/degrees-and-programs/catalog/programs>.

### c) Tuition (Instructional and General Fees)

Undergraduate resident tuition is the sum of the undergraduate in-state instructional fee and general fees. Both the undergraduate in-state instructional and general fees are guaranteed for four academic years (12 consecutive semesters). Non-resident students also pay an out-of-state surcharge, and international students pay an additional International Student Fee that are not part of the guarantee. Under the Wright Guarantee Tuition Program, tuition is set each academic year for four academic years for each entering cohort.

Tuition for summer terms are charged separately based on the guaranteed cohort per-credit-hour rate, less any discount that is or may be approved and implemented for summer terms.

#### i) Instructional Fee

Eligible undergraduate, in-state, degree-seeking students enrolling for the first time on or after fall 2018 will pay these guaranteed instructional costs. Each incoming undergraduate in-state cohort is charged its unique, guaranteed rate for four academic years (12 consecutive semesters). Full-time students pay an additional tuition at their cohort rate for over 18 credit hours enrolled. Part-time students pay Instructional Fees on a pro-rated, per-credit-hour basis at their cohort rate.

#### ii) General Fee

In addition to the Instructional Fee, both Dayton and Lake Campus students pay a basic general fee.

### d) Room Accommodations and Meal Plan Charges

Dayton and Lake Campus students may elect room accommodations and associated meal plans where available. Room and Meal Plan charges are determined annually by the Board of Trustees, and each cohort group will have a room and meal plan rate schedule assigned to their specific cohort group throughout their four academic year period (12 consecutive semesters). Room and meal plan charges vary based on the type of room accommodation/residence hall and meal plan selected by the student

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however the assigned rate schedule is guaranteed for the four academic year period (12 consecutive semesters). Should residential students change their room type/residence hall and/or meal plan during their four academic year period (12 consecutive semesters), room and meal plan charges will be adjusted accordingly based on the room and meal plan rate schedule assigned to their cohort group at the time of their initial enrollment.

### 3) DEFINITIONS AND EXCLUSIONS FOR WRIGHT GUARANTEE

#### a) Cohort 1 (Initial Cohort Group) :

Undergraduate, full-time and part-time degree-seeking students (including associate's degree, bachelor's degree and transfer students) whose first term of enrollment is either fall 2018 or spring 2019; in-state tuition, room and meal plan rates are guaranteed for four academic years (12 consecutive semesters) at the applicable Cohort 1 rates in effect for the 2018-19 Academic Year. *Any new degree-seeking, undergraduate student who is registered for classes as of the fifteenth day of the fall or spring term will be assigned to that cohort year for purposes of determining undergraduate in-state tuition, room and board for the four academic year period (12 consecutive semesters) covered by the guaranteed cohort price.*

#### i) Cohort 1 instructional and general fee adjustment:

##### (1) Dayton Campus undergraduate student:

Increase the in-state per credit hour and flat rate by 6%. For Dayton Campus, the tuition per credit hour moves from \$394 to \$417 and the 11 – 18 credit hour flat rate moves from \$4,365 to \$4,627. Students taking additional credit hours above the flat rate limit (18) will be charged additional tuition at the Dayton Campus cohort per credit hour rate for each hour exceeding 18.

##### (2) Lake Campus undergraduate student:

Increase the in-state per credit hour and flat rate by 6%. For Lake Campus, the tuition per credit hour moves from \$265 to \$281 and the flat rate moves from \$2,921 to \$3,097. Students taking additional credit hours above the flat rate limit (18) will be charged additional tuition at the Lake Campus cohort per credit hour rate for each hour exceeding 18.

#### b) Initial Term of Enrollment for Cohort Rate Lock

*For students whose initial term of enrollment is either fall or spring semester, the student must maintain enrollment through the fifteenth (15<sup>th</sup>) day of the initial term of enrollment (aka Census Date) in order to "lock-in" (guarantee) the tuition cohort rate for the four academic year period (12 consecutive semesters). If a student initially enrolls during a fall or spring semester and subsequently withdraws prior to the Census Date for that term, the cohort rate is not locked (guaranteed). Should the student register for a future term, the student would be assigned the most current tuition cohort in effect at time of re-enrollment. To lock-in the cohort rate for the four year period (12 consecutive*

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semesters) beginning with the re-enrollment term, the student must maintain enrollment through the Census Date for that term.

Students who initially enroll during a summer term will receive the current (lower) tuition rate in effect for that term. The cohort rate lock will not occur until the student initially enrolls for a fall or spring term and maintains enrollment through the Census Date (see paragraph above).

### c) Future Cohort Groups (beyond Cohort Group 1):

Eligible new first-year students will be assigned to a cohort group based on the semester in which the student first enrolls as a degree-seeking student. Each academic year contains one fall semester cohort and one spring semester cohort.

- i) Any new degree-seeking, undergraduate student who is registered for classes as of the fifteenth day of the fall or spring term will be assigned to that cohort year for purposes of determining undergraduate in-state tuition, room and board for the four academic year period (12 consecutive semesters) covered by the guaranteed cohort price. Each cohort commences with the first semester of enrollment and the pricing remains constant for four academic years (e.g., fall 2019 through summer 2023 or spring 2020 through fall 2023).
- ii) Students may complete as many undergraduate degrees, majors, minors and certificates as they choose within their cohort period.

### d) Non-resident Tuition Excluded from Wright Guarantee Tuition Program:

The Board of Trustees intends to increase the non-resident tuition per credit hour rate as well as the flat rate for both Dayton and Lake Campus by 6% for the first year of Cohort 1 (F18 through R19) but reserves the right to price non-resident tuition differently in future years. Therefore, non-resident tuition will not be part of the Wright Guarantee Tuition Program and will not follow the pricing formula prescribed in ORC §3345.48 for future cohort groups.

### e) Fees, Charges, and Fines Excluded in the Guarantee:

Non-resident tuition, international student fees, course fees including inclusive courseware fees, textbooks, program fees, application fees, and non-academic charges including, but not limited to, technology fees, student health insurance, student legal service, parking permit/fines and library fines are not covered under the Wright Guarantee Tuition Program.

### f) Students Not Eligible for the Wright Guarantee Tuition Program:

- i) Boonshoft School of Medicine and School of Professional Psychology students are not eligible to participate in the Wright Guarantee Tuition Program. Tuition, room

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and board for these students will continue to be set annually by the Wright State University Board of Trustees.

- ii) Graduate degree-seeking students and non-degree-seeking students enrolled in graduate level courses are not eligible to participate in the Wright Guarantee Tuition Program. Tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees.
- iii) Returning Undergraduate Students

For returning undergraduate degree-seeking students whose first term of enrollment occurred on or before spring 2018, tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees at a rate permitted by law.

- iv) Non-degree-seeking Students Enrolled In Undergraduate Courses

- (1) Students admitted or enrolled as non-degree-seeking students taking undergraduate level courses (students who are not pursuing an undergraduate degree or have not been admitted as a degree-seeking student at Wright State University) are not covered by the Wright Guarantee Tuition Program. Tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees at a rate permitted by law. This includes non-degree-seeking students taking undergraduate level courses or conditionally admitted students such as students enrolled in College Credit Plus or Advance High School; exchange students, and other students participating in other pre-enrollment or post-secondary option programs. Once a student is admitted as an undergraduate new first-year degree-seeking student, the student will be assigned to a cohort group based on the semester in which the student first enrolled as a degree-seeking student.
- (2) For non-degree students taking courses where fees are assessed based on a flat program fee (examples- Division of Professional Development and LEAP), students would continue to pay the appropriate program fee and the respective departments would need to review their program fees periodically and seek approval for increases (if permitted by law ) through the Provost's Office.

#### **4) DISSEMINATION**

The University Bursar, University Registrar, Undergraduate Admissions, Financial Aid, Enrollment Services/RaiderConnect, and other student service offices using various methods including publishing on websites and in student handbooks and course catalogs will disseminate the terms of the Wright Guarantee Tuition Program, along with the Wright State University Board of Trustees' approved guaranteed cohort prices.

#### **5) ADDITIONAL PROVISIONS**

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### a) Summer Term Start

Students whose first term of enrollment is a summer term will pay the prior cohort per credit hour rate for the initial term, but will be assigned to the entering semester cohort that immediately follows. Summer start students are typically students who have confirmed their enrollment and will be matriculating for the first time for the fall semester immediately following the summer term.

### b) Moving Between Lake and Dayton Campuses

Undergraduate degree-seeking students who transfer from Lake to Dayton Campus (or vice versa) after taking courses and/or completing an associate's degree will continue under the same cohort they began with at their starting campus (ex., Lake), and will receive that cohort's set of rates at the campus they are moving to (ex., Dayton) for the remaining time of their guaranteed four academic year period (12 consecutive semesters).

### c) Transfer students from other institutions

Students coming to Wright State University (either Dayton or Lake Campus) from another college or postsecondary institution will be placed in the newest (highest) cohort group in effect at the time they transfer to WSU. Transfer students will receive the same four academic year period guarantee (12 consecutive semesters) as all other new degree-seeking students admitted to Wright State University.

### d) Mixed Campus Enrollment

Flat rate or full-time undergraduate degree-seeking students (11-18 credit hours) taking a mix of Lake and Dayton Campus courses are assessed tuition by calculating the number of credit hours taken at each campus times the per credit hour rate for each campus with the flat range not to exceed the Dayton Campus rate, \$4,627. Credit hours in excess of 18 would be charged additional tuition at the cohort per credit hour rate of the Dayton campus for each credit hour above 18.

## 6) OTHER COSTS INCLUDED IN THE WRIGHT GUARANTEE TUITION PROGRAM

The Wright Guarantee Tuition Program is designed to provide a comprehensive set of costs for completing an undergraduate degree at Wright State University. The following costs are also included in the Wright Guarantee Tuition Program:

### a) Housing (Room) Rates

The Wright Guarantee includes a guaranteed price schedule for housing that represents the various housing options available to undergraduate students. The rate charged to the eligible student is based upon the student's selected or assigned residence type and location. If a student changes from one room or hall type to another during the cohort

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period, the housing rate charged to the student will be adjusted based on the guaranteed price schedule that is in effect throughout the student's cohort period.

### b) Board (Meal Plan Rates)

The Wright Guarantee includes a number of meal plan options where eligible students may select a plan. A meal plan is required for students living in Hamilton Hall, The Woods, Honors Dormitory, and is optional for students living in University owned/managed apartments including Forest Lane, College Park, University Park and the Village. Meal plans are not available at Lake Campus. A cohort menu of meal plans and rates is included as part of the cohort pricing, and the actual meal plan cost will be based on the meal plan selected by the student. While meal plan pricing will remain guaranteed during the cohort period, individual meal items and merchandise in retail locations are subject to price changes.

## 7) COHORT PRICING BEYOND THE INITIAL YEAR

- a) Once the initial cohort tuition is established, subsequent cohort increases in tuition will be based on:
  - i) The average rate of inflation, as measured by the consumer price index prepared by the Bureau of Labor Statistics of the United States Department of Labor (all urban consumers, all items), for the previous sixty-month period; and
  - ii) The percentage amount the Ohio General Assembly restrains increases on in-state undergraduate instructional and general fees for the applicable fiscal year. If the General Assembly does not enact a limit on the increase of in-state undergraduate instructional and general fees, then no limit shall apply under this section for the cohort that first enrolls in any academic year for which the General Assembly does not prescribe a limit.
  - iii) This rate of increase will be benchmarked against other four-year public universities in Ohio (both main and regional campuses) to account for the impact of the cohort pricing model on tuition charges. If Wright State's cohort tuition for Ohio residents remains significantly below peer institutions (bottom quartile), Wright State University may elect to submit for approval by the Chancellor of the Ohio Department of Higher Education an increase in the forthcoming cohort tuition pricing in excess of the stated limitation for Ohio residents.
- b) Increases in cohort pricing for room and meal plan charges are not subject to the pricing formula set forth above and the plan composition and rates will be determined by the Wright State University Board of Trustees.

## 8) STUDENTS WHO WITHDRAW AND RE-ENROLL

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If a student takes leave, withdraws, or is judicially suspended from the university for one or more academic semesters, the four (4) academic year period (12 consecutive semesters) covered by the guaranteed cohort price will not be extended. As a result, the student will lose the term(s) of eligibility while absent within the four (4) academic year cohort period. When the student re-enrolls, s/he will be required to reapply for admission to the university, and will be subject to the new degree requirements in effect for their program of study at the time they return to the university if s/he has missed one (1) or more academic years (3 consecutive semesters). If four (4) academic years (12 consecutive semesters) have not lapsed since the student's initial degree-seeking enrollment, then the student will be charged the guaranteed rate based on their original cohort for the balance of the cohort period. If four (4) or more academic years have passed since the student's initial degree-seeking enrollment, then the re-enrolling student is assigned to the oldest unexpired cohort as defined in Section 9.

### **9) STUDENTS WHO REQUIRE MORE THAN THEIR COHORT PERIOD TO GRADUATE**

Students who do not complete their undergraduate degree requirements and are not eligible for an exception (as defined in Section 10) by the end of their assigned cohort term, will be placed into the next sequential unexpired cohort (the cohort that went into effect the year after their assigned cohort). The student will remain in that cohort for up to one year (3 consecutive semesters) and, if still enrolled after that cohort expires, will be placed into the subsequent (oldest) cohort for the next year and so on until the student is no longer enrolled.

### **10) EXCEPTIONS FOR STUDENTS WHO REQUIRE MORE THAN THEIR COHORT PERIOD TO GRADUATE**

First-time undergraduate degree-seeking students have a four academic year period (12 consecutive semesters) to take advantage of the Wright Guarantee Tuition Program. This means that students must complete their degree requirements within the four academic year period (12 consecutive semesters) to receive the guaranteed tuition rate. However, there may be times when a student will take longer than their guaranteed cohort period to graduate due to circumstances beyond their control. No later than one semester prior to the expiration of their guaranteed cohort term, a student may request an extension of their guaranteed cohort price. Each case will be evaluated on its own merits to determine whether an extension should be granted and if so, the nature and duration of any extension.

- a) A Tuition Guarantee Appeals Committee coordinated by the Office of the University Registrar will evaluate requests for exceptions. The appeal must fall within extenuating circumstances established by the Appeals Committee as described below.

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- i) The following circumstances will be considered for an extension of the guaranteed cohort price beyond the four academic year period (12 consecutive semesters) depending on the validity and impact of the circumstances including:
  - (1) Enrollment in a degree program requiring more than 120 hours to graduate
  - (2) Unexpected, new medical condition or personal injury to the student
  - (3) Disability that necessitates a reduced course load as a reasonable accommodation (confirmed in writing by WSU's Office of Disability Services)
  - (4) Medical Leave of Absence for the student
  - (5) Leave of absence for a student during a period of military service
  - (6) A student in an approved internship and/or co-op through his/her college may be granted additional semester(s) at his/her established cohort rate equal to the semesters s/he was enrolled in the internship/co-op credit.
  
- ii) If the Appeals Committee determines that the student has provided sufficient documentation of extenuating circumstances that were outside the control of the student and prevented the student from completing the student's program of study during the assigned cohort period, the Committee will determine the appropriate period of time or number of courses to extend the guaranteed cohort price.
  
- b) Other exceptions permitted by law
  - i) If the Appeals Committee finds that the student cannot complete the degree program within the four academic year period (12 consecutive semesters) of the student's cohort due solely to a lack of available mandatory or required courses or space in required or mandatory classes provided by the university, the university will provide the student with the opportunity to take the necessary course or courses without requiring the payment of tuition.
  - ii) Any student called to military service will be given an automatic extension of their guaranteed cohort price based upon the number of academic terms impacted by the student's absence due to military service. To request the automatic extension, the student will need to provide documentation of their military service to the Tuition Guarantee Appeals Committee.

**WRIGHT STATE UNIVERSITY GUARANTEE TUITION  
PROGRAM (WRIGHT GUARANTEE TUITION PROGRAM)**

**1) WRIGHT GUARANTEE TUITION PROGRAM**

- a) The Wright Guarantee Tuition Program (Wright Guarantee) is a cohort-based, guaranteed undergraduate tuition program adopted in accordance with Ohio Revised Code §3345.48. Wright State University's Guarantee Tuition Program provides all eligible new first year undergraduate students and their families the certainty that in-state instructional and general fees, room and meal plan charges will not increase over the ensuing four academic year period (12 consecutive semesters including summer terms) from their first enrollment as a degree-seeking student. Wright Guarantee will apply to all new degree-seeking, undergraduate students (including new transfer students) enrolling at either the Dayton or Lake Campuses. Participation in the program is required for all new first-year degree-seeking undergraduate students (including new transfer students) enrolling at Wright State University for the first time in fall semester of 2018 or later (see Section 5(a), Additional Provisions- Summer Term Start).
- b) The four academic years of Wright Guarantee includes fall, spring and summer terms. The four academic year term is guaranteed regardless of the student's enrollment status (full, or part-time) during that time.
- c) Undergraduate in-state instructional and general fees, room rates and meal plans are set by the Board of Trustees each academic year and guaranteed for four academic years (12 consecutive semesters) for each entering cohort. Tuition for summer terms are charged separately based on the guaranteed cohort per credit hour rate, less any discount that is or may be approved and implemented for summer terms.

**2) TERMS:**

a) Cohort

Eligible students new to Wright State are assigned to a cohort group (see Section 3-Definitions and Exceptions for Wright Guarantee) based on the semester in which the student enrolls as a degree-seeking student. Each academic year contains one fall semester cohort and one spring semester cohort. Any new degree-seeking, undergraduate student admitted to the university will be assigned to that cohort year for purposes of determining undergraduate in-state instructional and general fees, room rates and meal plans for the four academic years (12 consecutive semesters) covered by the guaranteed cohort price. Each cohort commences with the first semester of enrollment and the pricing remains constant for four academic years (e.g., fall 2018

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through summer 2022 or spring 2019 through fall 2022). Students may complete as many undergraduate degrees, majors, minors and/or certificates as they choose within their cohort period.

### b) Bachelor's Degree

Bachelor's degree programs do not normally require more than 120 semester credit hours to be awarded unless the additional coursework is required to meet professional accreditation or licensing requirements. Students completing degree programs requiring more than 120 semester credit hours can request one extension of the guaranteed cohort period following the procedures outlined in Section 10.

A complete list of programs and their required credit hours can be viewed at:

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### c) Tuition (Instructional and General Fees)

Undergraduate resident tuition is the sum of the undergraduate in-state instructional fee and general fees. Both the undergraduate in-state instructional and general fees are guaranteed for four academic years (12 consecutive semesters). Non-resident students also pay an out-of-state surcharge, and international students pay an additional International Student Fee that are not part of the guarantee. Under the Wright Guarantee Tuition Program, tuition is set each academic year for four academic years for each entering cohort.

Tuition for summer terms are charged separately based on the guaranteed cohort per-credit-hour rate, less any discount that is or may be approved and implemented for summer terms.

#### i) Instructional Fee

Eligible undergraduate, in-state, degree-seeking students enrolling for the first time on or after fall 2018 will pay these guaranteed instructional costs. Each incoming undergraduate in-state cohort is charged its unique, guaranteed rate for four academic years (12 consecutive semesters). Full-time students pay an additional tuition at their cohort rate for over 18 credit hours enrolled. Part-time students pay Instructional Fees on a pro-rated, per-credit-hour basis at their cohort rate.

#### ii) General Fee

In addition to the Instructional Fee, both Dayton and Lake Campus students pay a basic general fee.

### d) Room Accommodations and Meal Plan Charges

Dayton and Lake Campus students may elect room accommodations and associated meal plans where available. Room and Meal Plan charges are determined annually by the Board of Trustees, and each cohort group will have a room and meal plan rate schedule assigned to their specific cohort group throughout their four academic year period (12 consecutive semesters). Room and meal plan charges vary based on the type of room accommodation/residence hall and meal plan selected by the student however the assigned rate schedule is guaranteed for the four academic year period (12 consecutive semesters). Should residential students change their room type/residence

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hall and/or meal plan during their four academic year period (12 consecutive semesters), room and meal plan charges will be adjusted accordingly based on the room and meal plan rate schedule assigned to their cohort group at the time of their initial enrollment.

### 3) DEFINITIONS AND EXCLUSIONS FOR WRIGHT GUARANTEE

#### a) Cohort 1 (Initial Cohort Group) :

Undergraduate, full-time and part-time degree-seeking students (including associate's degree, bachelor's degree and transfer students) whose first term of enrollment is either fall 2018 or spring 2019; in-state tuition, room and meal plan rates are guaranteed for four academic years (12 consecutive semesters) at the applicable Cohort 1 rates in effect for the 2018-19 Academic Year. Any new degree-seeking, undergraduate student who is registered for classes as of the fifteenth day of the fall or spring term will be assigned to that cohort year for purposes of determining undergraduate in-state tuition, room and board for the four academic year period (12 consecutive semesters) covered by the guaranteed cohort price.

#### i) Cohort 1 instructional and general fee adjustment:

##### (1) Dayton Campus undergraduate student:

Increase the in-state per credit hour and flat rate by 6%. For Dayton Campus, the tuition per credit hour moves from \$394 to \$417 and the 11 – 18 credit hour flat rate moves from \$4,365 to \$4,627. Students taking additional credit hours above the flat rate limit (18) will be charged additional tuition at the Dayton Campus cohort per credit hour rate for each hour exceeding 18.

##### (2) Lake Campus undergraduate student:

Increase the in-state per credit hour and flat rate by 6%. For Lake Campus, the tuition per credit hour moves from \$265 to \$281 and the flat rate moves from \$2,921 to \$3,097. Students taking additional credit hours above the flat rate limit (18) will be charged additional tuition at the Lake Campus cohort per credit hour rate for each hour exceeding 18.

#### b) Initial Term of Enrollment for Cohort Rate Lock

For students whose initial term of enrollment is either fall or spring semester, the student must maintain enrollment through the fifteenth (15<sup>th</sup>) day of the initial term of enrollment (aka Census Date) in order to "lock-in" (guarantee) the tuition cohort rate for the four academic year period (12 consecutive semesters). If a student initially enrolls during a fall or spring semester and subsequently withdraws prior to the Census Date for that term, the cohort rate is not locked (guaranteed). Should the student register for a future term, the student would be assigned the most current tuition cohort in effect at time of re-enrollment. To lock-in the cohort rate for the four year period (12 consecutive semesters) beginning with the re-enrollment term, the student must maintain enrollment through the Census Date for that term.

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Students who initially enroll during a summer term will receive the current (lower) tuition rate in effect for that term. The cohort rate lock will not occur until the student initially enrolls for a fall or spring term and maintains enrollment through the Census Date (see paragraph above).

c) Future Cohort Groups (beyond Cohort Group 1):

Eligible new first-year students will be assigned to a cohort group based on the semester in which the student first enrolls as a degree-seeking student. Each academic year contains one fall semester cohort and one spring semester cohort.

- i) Any new degree-seeking, undergraduate student who is registered for classes as of the fifteenth day of the fall or spring term will be assigned to that cohort year for purposes of determining undergraduate in-state tuition, room and board for the four academic year period (12 consecutive semesters) covered by the guaranteed cohort price. Each cohort commences with the first semester of enrollment and the pricing remains constant for four academic years (e.g., fall 2019 through summer 2023 or spring 2020 through fall 2023).
- ii) Students may complete as many undergraduate degrees, majors, minors and certificates as they choose within their cohort period.

d) Non-resident Tuition Excluded from Wright Guarantee Tuition Program:

The Board of Trustees intends to increase the non-resident tuition per credit hour rate as well as the flat rate for both Dayton and Lake Campus by 6% for the first year of Cohort 1 (F18 through R19) but reserves the right to price non-resident tuition differently in future years. Therefore, non-resident tuition will not be part of the Wright Guarantee Tuition Program and will not follow the pricing formula prescribed in ORC §3345.48 for future cohort groups.

e) Fees, Charges, and Fines Excluded in the Guarantee:

Non-resident tuition, international student fees, course fees including inclusive courseware fees, textbooks, program fees, application fees, and non-academic charges including, but not limited to, technology fees, student health insurance, student legal service, parking permit/fines and library fines are not covered under the Wright Guarantee Tuition Program.

f) Students Not Eligible for the Wright Guarantee Tuition Program:

- i) Boonshoft School of Medicine and School of Professional Psychology students are not eligible to participate in the Wright Guarantee Tuition Program. Tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees.

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- ii) Graduate degree-seeking students and non-degree-seeking students enrolled in graduate level courses are not eligible to participate in the Wright Guarantee Tuition Program. Tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees.

- iii) Returning Undergraduate Students

For returning undergraduate degree-seeking students whose first term of enrollment occurred on or before spring 2018, tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees at a rate permitted by law.

- iv) Non-degree-seeking Students Enrolled In Undergraduate Courses

- (1) Students admitted or enrolled as non-degree-seeking students taking undergraduate level courses (students who are not pursuing an undergraduate degree or have not been admitted as a degree-seeking student at Wright State University) are not covered by the Wright Guarantee Tuition Program. Tuition, room and board for these students will continue to be set annually by the Wright State University Board of Trustees at a rate permitted by law. This includes non-degree-seeking students taking undergraduate level courses or conditionally admitted students such as students enrolled in College Credit Plus or Advance High School; exchange students, and other students participating in other pre-enrollment or post-secondary option programs. Once a student is admitted as an undergraduate new first-year degree-seeking student, the student will be assigned to a cohort group based on the semester in which the student first enrolled as a degree-seeking student.
- (2) For non-degree students taking courses where fees are assessed based on a flat program fee (examples- Division of Professional Development and LEAP), students would continue to pay the appropriate program fee and the respective departments would need to review their program fees periodically and seek approval for increases (if permitted by law ) through the Provost's Office.

#### **4) DISSEMINATION**

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#### **5) ADDITIONAL PROVISIONS**

- a) Summer Term Start

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Students whose first term of enrollment is a summer term will pay the prior cohort per credit hour rate for the initial term, but will be assigned to the entering semester cohort that immediately follows. Summer start students are typically students who have confirmed their enrollment and will be matriculating for the first time for the fall semester immediately following the summer term.

### b) Moving Between Lake and Dayton Campuses

Undergraduate degree-seeking students who transfer from Lake to Dayton Campus (or vice versa) after taking courses and/or completing an associate's degree will continue under the same cohort they began with at their starting campus (ex., Lake), and will receive that cohort's set of rates at the campus they are moving to (ex., Dayton) for the remaining time of their guaranteed four academic year period (12 consecutive semesters).

### c) Transfer students from other institutions

Students coming to Wright State University (either Dayton or Lake Campus) from another college or postsecondary institution will be placed in the newest (highest) cohort group in effect at the time they transfer to WSU. Transfer students will receive the same four academic year period guarantee (12 consecutive semesters) as all other new degree-seeking students admitted to Wright State University.

### d) Mixed Campus Enrollment

Flat rate or full-time undergraduate degree-seeking students (11-18 credit hours) taking a mix of Lake and Dayton Campus courses are assessed tuition by calculating the number of credit hours taken at each campus times the per credit hour rate for each campus with the flat rate not to exceed the Dayton Campus rate, \$4,627. Credit hours in excess of 18 would be charged additional tuition at the cohort per credit hour rate of the Dayton campus for each credit hour above 18.

## 6) OTHER COSTS INCLUDED IN THE WRIGHT GUARANTEE TUITION PROGRAM

The Wright Guarantee Tuition Program is designed to provide a comprehensive set of costs for completing an undergraduate degree at Wright State University. The following costs are also included in the Wright Guarantee Tuition Program:

### a) Housing (Room) Rates

The Wright Guarantee includes a guaranteed price schedule for housing that represents the various housing options available to undergraduate students. The rate charged to the eligible student is based upon the student's selected or assigned residence type and location. If a student changes from one room or hall type to another during the cohort period, the housing rate charged to the student will be adjusted based on the guaranteed price schedule that is in effect throughout the student's cohort period.

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### b) Board (Meal Plan Rates)

The Wright Guarantee includes a number of meal plan options where eligible students may select a plan. A meal plan is required for students living in Hamilton Hall, The Woods, Honors Dormitory, and is optional for students living in University owned/managed apartments including Forest Lane, College Park, University Park and the Village. Meal plans are not available at Lake Campus. A cohort menu of meal plans and rates is included as part of the cohort pricing, and the actual meal plan cost will be based on the meal plan selected by the student. While meal plan pricing will remain guaranteed during the cohort period, individual meal items and merchandise in retail locations are subject to price changes.

## 7) COHORT PRICING BEYOND THE INITIAL YEAR

- a) Once the initial cohort tuition is established, subsequent cohort increases in tuition will be based on:
  - i) The average rate of inflation, as measured by the consumer price index prepared by the Bureau of Labor Statistics of the United States Department of Labor (all urban consumers, all items), for the previous sixty-month period; and
  - ii) The percentage amount the Ohio General Assembly restrains increases on in-state undergraduate instructional and general fees for the applicable fiscal year. If the General Assembly does not enact a limit on the increase of in-state undergraduate instructional and general fees, then no limit shall apply under this section for the cohort that first enrolls in any academic year for which the General Assembly does not prescribe a limit.
  - iii) This rate of increase will be benchmarked against other four-year public universities in Ohio (both main and regional campuses) to account for the impact of the cohort pricing model on tuition charges. If Wright State's cohort tuition for Ohio residents remains significantly below peer institutions (bottom quartile), Wright State University may elect to submit for approval by the Chancellor of the Ohio Department of Higher Education an increase in the forthcoming cohort tuition pricing in excess of the stated limitation for Ohio residents.
- b) Increases in cohort pricing for room and meal plan charges are not subject to the pricing formula set forth above and the plan composition and rates will be determined by the Wright State University Board of Trustees.

## 8) STUDENTS WHO WITHDRAW AND RE-ENROLL

If a student takes leave, withdraws, or is judicially suspended from the university for one or more academic semesters, the four (4) academic year period (12 consecutive semesters) covered by the guaranteed cohort price will not be extended. As a result, the student will lose the term(s) of eligibility while absent within the four (4) academic year cohort period.

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When the student re-enrolls, s/he will be required to reapply for admission to the university, and will be subject to the new degree requirements in effect for their program of study at the time they return to the university if s/he has missed one (1) or more academic years (3 consecutive semesters). If four (4) academic years (12 consecutive semesters) have not lapsed since the student's initial degree-seeking enrollment, then the student will be charged the guaranteed rate based on their original cohort for the balance of the cohort period. If four (4) or more academic years have passed since the student's initial degree-seeking enrollment, then the re-enrolling student is assigned to the oldest unexpired cohort as defined in Section 9.

### **9) STUDENTS WHO REQUIRE MORE THAN THEIR COHORT PERIOD TO GRADUATE**

Students who do not complete their undergraduate degree requirements and are not eligible for an exception (as defined in Section 10) by the end of their assigned cohort term, will be placed into the next sequential unexpired cohort (the cohort that went into effect the year after their assigned cohort). The student will remain in that cohort for up to one year (3 consecutive semesters) and, if still enrolled after that cohort expires, will be placed into the subsequent (oldest) cohort for the next year and so on until the student is no longer enrolled.

### **10) EXCEPTIONS FOR STUDENTS WHO REQUIRE MORE THAN THEIR COHORT PERIOD TO GRADUATE**

First-time undergraduate degree-seeking students have a four academic year period (12 consecutive semesters) to take advantage of the Wright Guarantee Tuition Program. This means that students must complete their degree requirements within the four academic year period (12 consecutive semesters) to receive the guaranteed tuition rate. However, there may be times when a student will take longer than their guaranteed cohort period to graduate due to circumstances beyond their control. No later than one semester prior to the expiration of their guaranteed cohort term, a student may request an extension of their guaranteed cohort price. Each case will be evaluated on its own merits to determine whether an extension should be granted and if so, the nature and duration of any extension.

- a) A Tuition Guarantee Appeals Committee coordinated by the Office of the University Registrar will evaluate requests for exceptions. The appeal must fall within extenuating circumstances established by the Appeals Committee as described below.
  - i) The following circumstances will be considered for an extension of the guaranteed cohort price beyond the four academic year period (12 consecutive semesters) depending on the validity and impact of the circumstances including:
    - (1) Enrollment in a degree program requiring more than 120 hours to graduate
    - (2) Unexpected, new medical condition or personal injury to the student

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- (3) Disability that necessitates a reduced course load as a reasonable accommodation (confirmed in writing by WSU's Office of Disability Services)
  - (4) Medical Leave of Absence for the student
  - (5) Leave of absence for a student during a period of military service
  - (6) A student in an approved internship and/or co-op through his/her college may be granted additional semester(s) at his/her established cohort rate equal to the semesters s/he was enrolled in the internship/co-op credit.
- ii) If the Appeals Committee determines that the student has provided sufficient documentation of extenuating circumstances that were outside the control of the student and prevented the student from completing the student's program of study during the assigned cohort period, the Committee will determine the appropriate period of time or number of courses to extend the guaranteed cohort price.
- b) Other exceptions permitted by law
- i) If the Appeals Committee finds that the student cannot complete the degree program within the four academic year period (12 consecutive semesters) of the student's cohort due solely to a lack of available mandatory or required courses or space in required or mandatory classes provided by the university, the university will provide the student with the opportunity to take the necessary course or courses without requiring the payment of tuition.
  - ii) Any student called to military service will be given an automatic extension of their guaranteed cohort price based upon the number of academic terms impacted by the student's absence due to military service. To request the automatic extension, the student will need to provide documentation of their military service to the Tuition Guarantee Appeals Committee.