



## DIRECTIVE 2020-030

May 29, 2020

Re: CONSIDERATION OF A REQUEST BY CLARK STATE COMMUNITY COLLEGE TO CONTINUE TO WAIVE STANDARD TUITION RATES FOR ACTIVE DUTY MILITARY MEMBERS, ACTIVE DUTY RESERVISTS, OHIO NATIONAL GUARD MEMBERS AND THEIR SPOUSES.

§375.30.30 of Am. Sub. H.B. 119 of the 127<sup>th</sup> General Assembly required any waiver of tuition for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Chancellor of Higher Education (the “Chancellor”). On April 17, 2009, the Chancellor signed Directive 2009-011 establishing procedures for institutions to follow when requesting to waive standard tuition rates. §381.170 of Am. Sub. H.B. 166 of the 133<sup>rd</sup> General Assembly continues this authority of the Chancellor for the biennium.

Pursuant to §381.170 of Am. Sub. H.B. 166 as well as Directive 2009-011, Clark State Community College (“CSCC”) has requested that for academic year 2019-2020 the standard tuition rates continue to be waived or active duty, active duty reservists, Ohio National Guard members and their spouses.

CSCC has demonstrated the following:

- CSCC Board of Trustees approved a resolution authorizing the tuition waiver at its meeting on June 20, 2019. CSCC submitted a letter from the Chair of the Board of Trustees certifying that the Board accepted and approved unanimously the continuance of this waiver.
- CSCC has submitted a specific request to reduce tuition by 50% for active duty military, active duty reservists and Ohio National Guard members and for the spouses of such military personnel.
  - A 50% reduction would be a waiver of \$77.67 per credit hour of the instructional fee for in-state residents and \$131.33 per credit hour for the surcharge for out-of-state residents.
- CSCC proposes that the duration of the continued waiver be academic year 2019-2020.
- CSCC expects the tuition waiver will affect approximately 50 students per academic year.

- CSCC's goals pursuant to this tuition waiver are to improve enrollment, expedite pathway to graduation, and help reduce debt for students.
- CSCC will measure the enrollment of active duty military, reservists, Ohio National Guard and their spouses as well as completion rates and student debt levels to see if its goals are being met.

Agency staff reviewed the request and posted its recommendations to the ODHE website for the purpose of providing a public comment period before final approval by the Chancellor. No public comments were received.

Based upon my review of staff recommendations, I hereby approve the continuation of the tuition waiver request from Clark State Community College be granted for academic year 2019-2020 as set forth above.

This directive will take immediate effect.



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Randy Gardner  
Chancellor

m/c



July 18, 2019

Sara Molski, Project Manager  
Fiscal & Legal Affairs  
Ohio Department of Higher Education  
25 South Front Street  
Columbus, OH 43215

Re: Military Tuition Discount Request

Dear Sara:

Clark State Community College (CSCC) respectfully requests the Chancellor's approval for the continuation of our reduced military tuition initiative to include all active duty, active duty reservists, and Ohio National Guardsman in the state of Ohio, and spouses of members of the 178<sup>th</sup> Wing Ohio Air National Guard. Further, we request to extend the 50% discount to dependents of members of the 178<sup>th</sup> Wing and increase their spousal discount from 25% to 50%.

### Rationale

Our military personnel are supported and encouraged to complete higher education and as such, there is a continued need to provide our nation's military personnel with convenient educational opportunities. Through a previous initiative, Clark State partnered with the Community College of the Air Force (CCAF) to provide additional educational avenues for active duty Air Force personnel. These degrees combine the technical coursework garnered from the Air Force with general education offerings taken from area higher education institutions to complete the CCAF degree requirements.

Given Clark State's unique position located near Ohio's single site largest employer at Wright Patterson Air Force Base (WPAFB) and Springfield Air National Guard Base (SANGB), coupled with the success of our earlier military discount endeavors launched and our partnership with CCAF, we now propose to extend the fifty percent (50%) discount to dependents of 178<sup>th</sup> Wing Ohio Air National Guard members, to increase the 178<sup>th</sup> Wing Air National Guard members spousal discount from 25% to 50%, and renew approval of the of the fifty percent (50%) discount for active duty, active reservists, and Ohio Air National Guard members from Fall 2019 through Summer 2020. This request will provide additional opportunities for the nearly 3,000 reserve personnel stationed at WPAFB and 1,500 Ohio National Guardsmen stationed at SANGB alone.

### Waiver Request

Attached is the Board of Trustees formal action for a tuition waiver for continuation of our reduced military tuition initiative to include all active duty, active duty reservists, and Ohio National Guardsman in the state of Ohio. CSCC requests that for academic year 2019-20, beginning Fall Semester 2019, to extend the military tuition discount to all military personnel, their spouses, as well as their dependents. This waiver request is in accordance with House Bill 59 of the 130<sup>th</sup> General Assembly.



### Time Period of Waiver

If approved, the waiver would take effect for the 2019 fall semester through June 30<sup>th</sup> enrollments in Summer 2020. The waiver should also be in effect as permitted by law and pursuant to procedures established by the Chancellor.

### Number of Students Anticipated to be Served

The requested waiver will potentially serve 4,500+ military personnel annually.

### Goals and Measurements

The College's goal is to improve enrollment, expedite pathway to graduation, and help reduce debt.

Measurements shall include the following:

- Enrollment of active duty, active duty reservists, and Ohio National Guardsman in the state of Ohio, as well as their spouses and independents.
- Completion rates.
- Student debt.

Enrollment targets and goals will be measured through the College's enrollment management plan.

Thank you for your attention to and consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Larry Wakefield".

Larry Wakefield  
Vice President for Business Affairs

/sck

Attachment

cc: Dr. Jo Alice Blondin, President



July 15, 2019

Ohio Department of Higher Education  
25 South Front Street  
Columbus, OH 43215

RE: Revised Military Tuition Discount – National Guard Dependents and Spouses

To Whom It May Concern:

On June 20, 2019 Clark State Community College's (CSCC) Board of Trustees met and discussed the extension of a 50% tuition discount to dependents of the members of the 178<sup>th</sup> Wing Ohio Air National Guard, as outlined in the attached Board sheet. The CSCC Board of Trustees accepted and approved unanimously to approve the extension of a 50% discount for dependents of 178<sup>th</sup> Wing members. The Board had approved an increase in the 178<sup>th</sup> Wing Ohio Air National Guard members' spousal discount from 25% to 50% in September 2018, as documented in the attached Board minutes. These waivers will be in effect from the Fall Semester of 2019 to the Summer Semester of 2020. The Vice President for Business Affairs for Clark State Community College will forward to the Chancellor for final approval on an annual basis.

The Board June 20, 2019 meeting minutes have not yet been officially approved. Therefore, please accept this letter as confirmation of the CSCC Board of Trustees formal approval of the dependent discount. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Phillips", is written over a white background.

Brad Phillips  
Chair, Board of Trustees  
Clark State Community College

/sck

**>> SUBJECT: Revised Military Tuition Discount**

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**>> BACKGROUND:**

In June 2017, the Board of Trustees approved a military tuition discount for fifty percent (50%) for active duty military to now include active reservists and Ohio National Guardsmen, and a corresponding twenty-five percent (25%) reduction for spouses.

In September 2018, The Board of Trustees increased the discount to fifty percent (50%) for spouses of 178<sup>th</sup> Wing members. We are now proposing to extend the fifty percent (50%) discount to dependents of 178<sup>th</sup> Wing members.

Furthermore, the previous Board approvals expire Summer 2019. Therefore, we are requesting that the Board renew approval of the fifty percent (50%) discount for active duty, active reservists, Ohio Air National Guard and Ohio Air National Guard spouses and dependents from Fall 2019 through Summer 2021.

We will continue to submit the required annual request to the Chancellor for approval.

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**>> IMPACT ON STUDENTS AND/OR STUDENT LEARNING:**

By expanding the full military discount to dependents of the 178<sup>th</sup> Wing members, we increase the educational opportunities for more students.

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**>> IMPLICATIONS FOR BUDGET, PERSONNEL, OR OTHER RESOURCES:**

The implications for the College's budget are both direct and indirect. The discounting of tuition will reduce revenue, but could increase tuition from students who might not otherwise attend. They will qualify for state supplemental instruction (State Share of Instruction) funding.

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**>> DRAFT OF MOTION, RESOLUTION OR OTHER SPECIFIC LANGUAGE FOR BOARD ACTION:**

That the Clark State Board of Trustees approve the extension of a 50% tuition discount to dependents of the members of the 178<sup>th</sup> Wing Ohio Air National Guard, and renew approval of the fifty percent (50%) discount for active duty, active reservists, Ohio Air National Guard and Ohio Air National Guard spouses and dependents from Fall 2019 through Summer 2021, subject to the approval of the Chancellor.



The total represents a \$68,173 (0.43%) decrease from the restricted budget adopted in Fall 2017.

The following are new grants and contracts from budgets adopted this year:

- NSA DoD Cyber P3
- ODHE – Workforce Alignment Short Term Certificate
- Clark County – Board of Elections

The following budgets adopted a year ago were spent down during the year:

- Clark County – Child Advocacy Center for Project Jericho
- Clark County – Drug Court
- Della Selsor – Project Jericho
- DJFS – Project Jericho – Incentive Money
- National Endowment for the Arts – Coming Up Taller Award
- ODHE – Changing Campus Culture
- ODHE – Credit Where It's Due
- ODHE – SCTAI Initiative
- Ohio Department of Youth Services – Project Jericho/StART
- Private Circle of Friends – Project Jericho
- Private – Quinlan Foundation for Project Jericho
- U.S. Department of Agriculture – C2A3 Conference Subaward
- Turner Foundation - Outreach

The amount for the Clark State Foundation Major Gifts is for the Sara T. Landess Technology and Learning Center and represents donors' multiple year pledges.

Most other projects listed represent either carry-forward balances from 2017-2018 or continuing projects with new funding.

Impact on students and/or student learning: These projects impact various initiatives in the College's Strategic Plan.

Implications for budget, personnel, or other resources: Up to \$15,683,397 will be received by the College and disbursed for the projects listed in accordance with stipulations of the grantors.

It was requested that the Board of Trustees move to accept the restricted funds as presented. By accepting these restricted funds, Trustees also accept the restrictions imposed by grantors.

#### ***Revised Military Tuition Discount – National Guard Spouses***

In June 2017, the Board of Trustees approved a fifty percent (50%) military tuition discount for active duty military to now include active reservists and Ohio National Guardsmen, and a corresponding twenty-five percent (25%) reduction for spouses.

Subsequently we submitted a proposal to the 178<sup>th</sup> Wing Ohio Air National Guard in response to their "College Courses on Base" request for proposals. Our response was accepted, and a Memorandum of Understanding (MOU) has been executed. As part of that process, we proposed to increase the discount to fifty percent (50%) for spouses of 178<sup>th</sup> Wing members. Therefore, we need the Board of Trustees to approve an update.

Impact on students and/or student learning: By expanding the full military discount to spouses of the 178<sup>th</sup> Wing members, we increase the educational opportunities for more students.

Implications for budget, personnel, or other resources: The implications for the College's budget are both direct and indirect. The discounting of tuition will reduce revenue, but could increase tuition from students who might not otherwise attend. They will qualify for state supplemental instruction (SSI) funding.

It was requested that the Board of Trustees approve the extension of a 50% tuition discount to spouses of the members of the 178<sup>th</sup> Wing Ohio Air National Guard.

### ***Expenditure Request from College Reserves – REACH Center***

Clark State Community College has been cooperating in the development of the REACH Center in Xenia to better serve Greene County. Clark State's education space will consist of 4,500 square feet of space, which will include four classrooms, lab space, and office space, as well as a small testing and advising center. At full capacity, the classrooms will allow Clark State to serve approximately 300-400 students during the day and evening hours for various degree and training options for workforce needs in the region. Clark State also plans to partner with Kettering Health Network to create the workforce needed to support in-demand healthcare positions.

The Board approved the project, the estimated budget and one-time expenses in November 2017. The construction is proceeding on schedule with an anticipated opening in late December or early January. We must now provide the startup capital funds for office and classroom furniture, lab equipment and technology. The estimated cost was \$268,000, but we recommend budgeting \$300,000 to allow for contingencies and possible cost overruns.

Impact on students and/or student learning: These expenditures will directly serve students. Classroom furniture, lab equipment and technology are all needed to make the space functional for learning.

Implications for budget, personnel, or other resources: Through strong oversight of the Board of Trustees and fiscally conservative actions by the College, Clark State expects to place over \$1,000,000 into general reserves at the close of FY 2018. With this request, the College will place \$700,000 into reserves.

It was requested that the Board of Trustees hereby approve the designation and use of up to \$300,000 of Reserves for the REACH Center startup costs.

***Trustee Hall made a motion to accept the restricted funds as presented (thereby accepting the restrictions imposed by grantors), to approve the extension of a 50% tuition discount to spouses of the members of the 178<sup>th</sup> Wing Ohio Air National Guard and to approve the designation and use of up to \$300,000 of Reserves for the REACH Center startup costs. Trustee Ball seconded, and the motion passed unanimously via a roll call vote.***

### ***Sex Discrimination and Title IX Policy Revision***

The Sex Discrimination and Title IX Policy title was updated to reflect the most up-to-date terminology used by the Association of Title IX Administrators (ATIXA). It also now mirrors the protected class language as updated in the College's Equal Employment Opportunity and Diversity Policy. Per ATIXA guidelines, the policy now contains definitions related to sex discrimination and Title IX that make interpretation clear and consistent. Lastly, language was added to include minors in the protected categories.