



**Department of  
Higher Education**

John R. Kasich, Governor  
John Carey, Chancellor

**REQUEST AND RECOMMENDATION**

**ZANE STATE COLLEGE  
LESS THAN ONE YEAR TECHNICAL CERTIFICATE DESIGNATION**

**Background:**

The Ohio Department of Higher Education (ODHE) continues to work to identify ways to highlight qualified talent produced by the state's public technical centers, colleges, and universities to meet the workforce needs of Ohio. The Certificate and Industry Recognized Credential Review Project was developed to provide consistent parameters and reliable information about institutional certificates, occupational licenses and industry-recognized certifications obtained by post-secondary students.



The review process was developed to assure an accurate count of existing Less Than One Year Technical Certificates (*less than 30 semester credit hours or less than 900 clock hours in length*) currently being offered at Ohio's public two-year community colleges. Ohio community colleges participated in the review process through the submission of requested information to determine if their current certificates met the criteria for Technical designation. Technical certificates are defined as organized programs of study that lead to an occupation or special employment opportunity and prepare students for a valid, available industry-recognized credential, such as an occupational license or thirty-party industry certification. Certificates not meeting the criteria for technical definition were defined as General Certificates and not included in this public posting.

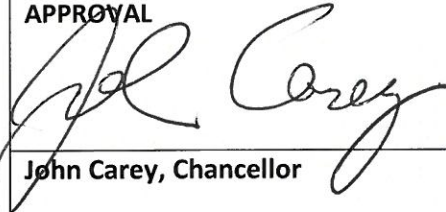
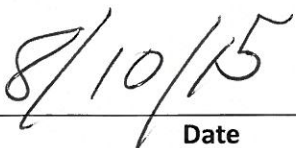
**Certificate Recommended Designation:**

<b>Certificate Name</b>	<b>Designation</b>
Basic Structural Welding Certificate	Less Than One Year Technical Designation, no expiration date
Business Microcomputer Applications Certificate	Less Than One Year Technical Designation, no expiration date
Digital Animation Certificate	Less Than One Year Technical Designation, no expiration date
Gas Metal Arc Welding (GMAW) Pipe Certificate	Less Than One Year Technical Designation, no expiration date
Graphic Design Certificate	Less Than One Year Technical Designation, no expiration date
Gas Tungsten Arc Welding (GTAW) Pipe Certificate	Less Than One Year Technical Designation, no expiration date
Hazardous Waste Management Certificate	Less Than One Year Technical Designation, no expiration date
Industrial Maintenance Certificate	Less Than One Year Technical Designation, no expiration date

Certificate Name	Designation
Mechanical Drafting Certificate	Less Than One Year Technical Designation, no expiration date
Ohio Peace Officer Training Academy Certificate	Less Than One Year Technical Designation, no expiration date
Shielded Metal Arc Welding (SMAW) Pipe Certificate	Less Than One Year Technical Designation, no expiration date
Word Processing Certificate	Less Than One Year Technical Designation, no expiration date

**End of Comment Period:** July 22, 2015 at 3:30pm  
**No comments received, recommend approval**

RECOMMENDATION	
The Vice Chancellor has verified that this institution has met the standards and requirements of the Ohio Department of Higher Education.	
	
<b>Stephanie Davidson, Vice Chancellor of Academic Affairs</b>	<b>Date</b>

APPROVAL	
	
<b>John Carey, Chancellor</b>	
	<b>Date</b>