New Staff

SPRING/SUMMER 2019
Welcome to the Journey

Presenters:

- Dr. Larisa Harper, Director, College Credit Plus, Ohio Department of Higher Education
- Laura Padgett, Assistant Director, College Credit Plus, Ohio Department of Higher Education
- Wendy Casterline, College Credit Plus Administrator, Ohio Department of Education

Workshop Participants:

- Secondary Schools
- Colleges and Universities
Welcome to the Journey

Agenda:
- Journey of a College Credit Plus Student
- Q&A along the way ...

Timing:
- Begin at 9 a.m.
- Lunch at ~ 11:30 a.m.
- Reconvene at ~ _________p.m.
- Adjourn at 3 p.m.
Resources for the Journey

- Professionals’ Handbook
- PowerPoint copy
- Supplemental Resource documents
- www.ohiohighered.org/ccp
Resources for the Journey

Helpful tips:

- State Law
  - Ohio Revised Code (statutes) – abbreviated as “ORC” or “RC”
  - Ohio Administrative Code (rules) abbreviated as “OAC” or “AC”
- codes.ohio.gov
Journey of a College Credit Plus Student

- **School participation**
  - All public secondary schools are required to participate
  - Nonpublic/private secondary schools can choose to participate
    - However, if a nonpublic/private school student chooses to participate, then the nonpublic/private school becomes a “participating” school

Ohio Revised Code 3365.02 and 3365.03
Ohio Administrative Code 3333-1-65
Journey of a College Credit Plus Student

- School participation
  - All public colleges and universities are required to participate
  - Nonpublic/private colleges and universities can choose to participate

Ohio Revised Code 3365.02
Journey of a College Credit Plus Student

- **Communicating about College Credit Plus**
  - Secondary School
  - Annual notice
  - Information session
  - Counseling session
Journey of a College Credit Plus Student

- **Communicating about College Credit Plus**
- **Secondary School**
  - *Annual notice is required annually by February 1 (grades 6 through 11)*

*Handbook, pages 7-8*

*ORC 3365.04*
Journey of a College Credit Plus Student

- Communicating about College Credit Plus
- Secondary School
  - Information Session is required annually to be held between October 1 and February 15
  - School is required to hold, but parents/students are not required to attend (highly recommended!)
  - Invite all colleges/universities (public and private) within 30 miles of the school

Handbook, page 8
Journey of a College Credit Plus Student

- Communicating about College Credit Plus
- Secondary School
  - Information Session is required annually to be held between October 1 and February 15
    - Use state-provided PowerPoint presentation
    - Provide handouts including the Intent to Participate form
    - Provide 15- and 30-Credit Hour Pathways information
    - Arrange for alternate dates or ways to receive info if family missed session

ORC 3365.04
Journey of a College Credit Plus Student

- Communicating about College Credit Plus
- College/University
  - Information Session
    - Send a representative to school sessions
    - Deliver presentation if requested
    - Bring handouts with admission requirements, paper applications (if applicable), instructions, deadlines

ORC 3365.04
Journey of a College Credit Plus Student

- Communicating about College Credit Plus
- Secondary School
  - Counseling session
    - Must provide counseling services to all students and parents before the students participate in the program (March 31)
    - Nonpublic secondary schools must also include an explanation that funding may be limited and that not all students who wish to participate may be able to do so

Handbook, pages 9-10
Journey of a College Credit Plus Student

- **Important Dates**
  - Annual Notice: February 1
  - Information Session: between October 1 and February 15
  - Counseling Session: prior to participation, March 31
  - Letter of Intent to participate: April 1
  - College assessment testing and application deadlines: Varies
  - Funding application for nonpublic and homeschooled families: Deadline will be in April – date changes annually

Handbook, pages 33-36
Journey of a College Credit Plus Student

- **Letter of Intent to Participate**
  - Public school: Students provide to public school by April 1 annually
  - If miss deadline, student may not participate without the written consent of the principal, or equivalent
  - If principal does not provide written consent, the student may appeal the decision to the district superintendent
  - District superintendent must hear the appeal (not later than 30 days after appeal notification) and make a decision
  - Superintendent’s decision is final

Handbook, page 7
ORC 3365.03
Journey of a College Credit Plus Student

- **Letter of Intent to Participate**
  - Nonpublic school or homeschool students: Students provide to the Ohio Department of Education by April 1 annually
  - Typically the form is emailed to ODE, but watch for updates to this process next year

- **NOTE:** This is only step 1 for nonpublic school and homeschool student ... Applying for funding is the next step ... (upcoming slides!)
Journey of a College Credit Plus Student

- **Delivery of Courses**
  - Students can take courses in summer, fall, and spring semesters
  - (or summer, fall, winter, and spring quarters)
  - Academic year begins with summer term

- Students may enroll in multiple institutions with multiple delivery modes (i.e., online, at campus, at high school)
Journey of a College Credit Plus Student

- **Delivery of Courses**
  - Online
  - At the college campus
  - At the high school building, with a college faculty member
  - At the high school building, with an approved high school teacher serving as college adjunct

*Handbook, pages 22-23*
Journey of a College Credit Plus Student

➢ Delivery of Courses

➢ At the high school building, with an approved high school teacher serving as college adjunct

➢ College approves teacher’s credentials:

➢ General education: Master’s in discipline or Master’s plus 18 semester graduate hours in discipline

➢ May require additional credentials (Important to discuss graduate hours prior to enrolling with intended college partner)

➢ Technical- or practice oriented: Must have practical experience in field and hold current licenses/certifications; must meet applicable professional accreditation standards

➢ Other than General Education: Bachelor’s degree if teaching in an associate degree program; master’s degree if teaching in a bachelor’s degree program
Journey of a College Credit Plus Student

- **Delivery of Courses**
  - At the high school building, with an approved high school teacher serving as college adjunct
  - College approves teacher’s credentials
  - Chief Academic Officer has final decision
  - Each college will have its own requirements
  - College must provide at least one three-hour professional development per academic year
  - College must conduct one observation during the first year the teacher instructs the course and then alternating years – college determines cycle

OAC 3333-1-64.4
Journey of a College Credit Plus Student

- **Delivery of Courses**
  - At the high school building, with an approved high school teacher serving as college adjunct
  - “Blended” courses – must inform students/families if not enrolled in college credit
  - Full year or semester – approval by college
  - Syllabus, textbook, assignments, grading – all the same as the college campus

OAC 3333-1-65.2
Journey of a College Credit Plus Student

- **Student Eligibility**
  - Three distinct steps to participating in College Credit Plus:
    - Eligibility Determination (statewide standard)
    - College/University Admission (institutional standard)
    - Course Placement (institutional prerequisites)

Handbook, pages 16-19

ORC 3365.03, 3365.05, OAC 3333-1-65.3
College Credit Plus: Student Eligibility Process

Effective Academic Year 2018-2019, a student interested in College Credit Plus must complete the steps in the chart below to determine eligibility, admission, and course placement/registration.

Eligibility ~ Admission ~ Registration Process for 2018-2019

1) Step 1: Eligibility to Participate

   Student must complete an assessment exam. Scores must indicate readiness for college-level coursework in at least one subject area.

   Did the student's scores indicate readiness for college-level courses?

   Yes → Student is eligible to proceed to Step 2/Admission.

   No → Student may be considered for eligibility if the student has scored within a conditional score range and one of these criteria is met:
   a) the student has a cumulative GPA of 3.0 or higher
   b) the student obtains a recommendation from a school counselor, principal, or career-technical advisor.

   Did the student's scores meet the range and have a 3.0 GPA or recommendation?

   Yes → Student is eligible to proceed to Step 2/Admission.

   No → 1) If the student's scores are below the range, the student must wait to test again for at least one semester (see Note 1 below).

   3) If the student does not have a 3.0 GPA or recommendation, then the student cannot participate.

2) Step 2: Admission to College/University

   Student must apply and be admitted to a university or college. Some universities/collages have higher or more selective admission criteria.

   Did the student apply and gain admission?

   Yes → The college or university did admit the student.

   No → The college or university did not admit the student.

3) Step 3: Course Selection & Registration

   Student must meet with the school counselor to discuss course choices at the high school. Student must meet with a college advisor to discuss College Credit Plus courses. Course choices will depend on assessment scores and other prerequisites of the college courses. (See also Note 2.)

Note 1: If steps 1 & 2 may occur simultaneously or separately at open admission institutions or institutions at which a student has previously attended a College Credit Plus program.

Note 2: An institution may choose to allow one student to take the exam again in a matter of a semester.

Note 3: An institution may require a student to attend an orientation meeting prior to or after registering for course.
Journey of a College Credit Plus Student

- **Student Eligibility**
  - **Step 1: Eligibility Determination**
    - All students must be tested to determine college-readiness in at least one sub-test
      - ACCUPLACER (Next-Generation)
      - ACT
      - ALEKS
      - MapleSoft
      - PlaceU
      - SAT

- If student scores at or above assessment threshold score in at least one sub-test, the student is ELIGIBLE to participate
College Credit Plus: Student Eligibility Assessment Testing

Effective Academic Year 2018-2019, a student interested in College Credit Plus must be considered eligible to participate:

- A student is considered **Eligible** for the program if the student scores at or above the “Assessment Threshold Score” in the assessment exam* in the table below.

- If a student does not score at the Assessment Threshold Score in at least one subtest, but has scored within the “Score Range to be Considered Conditionally Eligible” (which includes the standard error of measurement), then the student can be considered **Conditionally Eligible** for the program if he/she also meets one of these criteria:
  - Has a 3.0 cumulative GPA or
  - Receives a recommendation from school counselor, principal, or career-technical advisor

<table>
<thead>
<tr>
<th>Exam</th>
<th>Subtest</th>
<th>Assessment Threshold Score (Eligible)</th>
<th>Score Range to be Considered (Conditionally Eligible)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classic ACCUPLACER</td>
<td>Sentence Skills</td>
<td>88</td>
<td>78 - 87</td>
</tr>
<tr>
<td></td>
<td>WritePlacer</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Reading Comprehension</td>
<td>80</td>
<td>71 - 79</td>
</tr>
<tr>
<td></td>
<td>College Level Math (CLM)</td>
<td>55</td>
<td>46 - 54</td>
</tr>
<tr>
<td>Next-Generation ACCUPLACER</td>
<td>Writing</td>
<td>263</td>
<td>257 - 262</td>
</tr>
<tr>
<td></td>
<td>WritePlacer</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Reading: <strong>UPDATED 4/2/2018</strong></td>
<td>250(^1)</td>
<td>243 – 249(^1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(previously 263)</td>
<td>(previously 256 - 262)</td>
</tr>
<tr>
<td></td>
<td>Quantitative Reasoning, Algebra, &amp; Statistics (QAS)</td>
<td>263</td>
<td>259 - 262</td>
</tr>
<tr>
<td></td>
<td>Advanced Algebra &amp; Functions (AAF)</td>
<td>263</td>
<td>257 - 262</td>
</tr>
<tr>
<td>ACT</td>
<td>English</td>
<td>18</td>
<td>16 - 17</td>
</tr>
<tr>
<td></td>
<td>Reading</td>
<td>22</td>
<td>20 - 21</td>
</tr>
<tr>
<td></td>
<td>Math</td>
<td>22</td>
<td>20 - 21</td>
</tr>
<tr>
<td>SAT</td>
<td>Evidence Based Reading &amp; Writing</td>
<td>480</td>
<td>450 - 479</td>
</tr>
<tr>
<td></td>
<td>Mathematics</td>
<td>530</td>
<td>500 - 529</td>
</tr>
<tr>
<td>ALEKS</td>
<td>Mathematics</td>
<td>46</td>
<td>40 - 45</td>
</tr>
</tbody>
</table>
Journey of a College Credit Plus Student

➢ Student Eligibility
  A student can be considered for eligible for participation provided the following conditions occur:
  ➢ If a student scores within a range just below the threshold score (i.e., one standard error of measurement) **AND:**
    1) the student has a 3.0 GPA, the student is eligible to participate

  **OR**

  2) the student obtains a recommendation\(^1\), the student is eligible to participate

\(^1\) school counselor, principal, career-technical advisor
College Credit Plus: Student Eligibility Assessment Testing

Effective Academic Year 2018-2019, a student interested in College Credit Plus must be considered eligible to participate.

- A student is considered **Eligible** for the program if the student scores at or above the “Assessment Threshold Score” in at least one subtest of an approved assessment exam* in the table below.
- If a student does not score at the Assessment Threshold Score in at least one subtest, but has scored within the “Score Range to be Considered” (calculated as the standard error of measurement), then the student can be considered **Conditionally Eligible** for the program if he/she also meets one of these criteria:
  - Has a 3.0 cumulative GPA or
  - Receives a recommendation from school counselor, principal, or career-technical advisor

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\(^1\) Updated 4/2/2018
Journey of a College Credit Plus Student

- **Student Eligibility**
  - Institution of higher education must pay for one assessment exam to determine student eligibility
  - Vouchers, residual exams, reimbursements

*Handbook, page 16
ORC 3365.03*
College Credit Plus: Student Eligibility Process

Effective Academic Year 2018-2019, a student interested in College Credit Plus must complete the steps in the chart below to determine eligibility, admission, and course placement/registration.

Eligibility ~ Admission ~ Registration

Process for 2018-2019

Step 1: Eligibility to Participate (See Note 1 below)
- Student must complete an assessment exam. Scores must indicate readiness for "college-level" coursework in at least one subject area.

Step 2: Admission to College/University
- Student must apply and be admitted to a university or college. Some universities/colleges have higher or more selective admission criteria.

Step 3: Course Selection & Registration
- Student must meet with the school counselor to discuss course choices at the high school. Student must meet with a college advisor to discuss college course choices. Course choices will depend on assessment scores and other prerequisites of the college courses. (See also Note 3)

Note 1: Steps 1 & 2 may occur simultaneously or separately at open admission institutions or institutions at which a student is considered a "regularly admitted" student.

Note 2: An institution may choose to allow students to take the exam upon or within that semester.

Note 3: An institution may require a student to attend an orientation meeting prior to or after registering for courses.

www.ohiohighered.org/ccp
Journey of a College Credit Plus Student

- **Student Eligibility**
  - **Step 2: College/University Admission**
    - **Student must apply and be admitted to the institution**
    - **Institution might have higher or more selective criteria for admission (compared to the eligibility threshold scores)**
    - **Institutions can consider the assessment scores in the admission decision**
    - **Admission and eligibility steps might occur concurrently (open enrollment/admissions institutions)**
College Credit Plus: Student Eligibility Process

Effective Academic Year 2018-2019, a student interested in College Credit Plus must complete the steps in the chart below to determine eligibility, admission, and course placement/registration.

Eligibility ~ Admission ~ Registration Process for 2018-2019

Step 1: Eligibility to Participate
Scores must indicate readiness for college-level coursework in at least one subject area.

Student must complete an assessment exam. Scores indicate readiness for college-level coursework in at least one subject area.

Did the student's scores indicate readiness for college-level coursework?

Student may be considered for eligibility if the student has scored within a conditional score range and one of the criteria is met:

a) the student has a cumulative GPA of 3.0 or higher
b) student obtains a recommendation from a school counselor, principal, or career-technical advisor.

Student is eligible to proceed to Step 2/Admission.

Step 2: Admission to College/University

Student must apply and be admitted to a university or college. Some universities/collages have higher or more selective admission criteria.

Did the student apply and gain admission?

The college or university did not admit the student.

The college or university admitted the student.

Step 3: Course Selection & Registration

Student must meet with the school counselor to discuss course choices at the high school. Student must meet with a college advisor to discuss college course choices. Course choices will depend on assessment scores and other prerequisites of the college courses. See also Note 3.

Note 1: Steps 1 & 2 may need to be repeated open without limitation to complete readiness for college-level coursework.

Note 2: An institution may require the student to attend an orientation meeting prior to registering for courses.

www.ohiohighecd.org/ccp

October 2017
Journey of a College Credit Plus Student

- Student Eligibility
- Step 3: Course Placement
  - If eligible and admitted, then student meets with college advisor to discuss course placement
  - Colleges must assign an advisor to every College Credit Plus student
  - Institution may have additional prerequisites for courses
    - For example, the student may be eligible for the program, but if test scores do not meet prerequisite, the student may not be able to take specific courses
Journey of a College Credit Plus Student

- Student Eligibility
  - Secondary schools should be aware of eligibility process and scores, but the colleges/universities are responsible for determining eligibility, admission, and placement into courses
  - Secondary schools must share the eligibility process during annual information session
Journey of a College Credit Plus Student

➢ **Student Eligibility**
   - Colleges must implement student eligibility requirements
   - Colleges are responsible for communicating eligibility, admission, and course placement information to students
   - Colleges must provide mandatory advising
Journey of a College Credit Plus Student

- **Course eligibility**
  - Students must complete their “First 15” credit hours in Level I courses
  - After students complete the First 15, they can take any course in Level II for which the student meets the prerequisites

*Handbook, page 20*

OAC 3333-1-65.12
Journey of a College Credit Plus Student

Course eligibility

Level I courses include:

- Transferable courses: Transfer Assurance Guides (TAG), Career-Technical Assurance Guides (CTAG), or Ohio Transfer Module (OTM) or equivalent at private colleges/universities
- Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- Courses in a designated technical certificates
- Courses in a 15- or 30-credit hour model pathway
- Courses that teach study skills or other skills for academic and career success to first-year students
Journey of a College Credit Plus Student

Course eligibility

Level I courses include:

- Transferable courses: Transfer Assurance Guides (TAG), Career-Technical Assurance Guides (CTAG), or Ohio Transfer Module (OTM) or equivalent at private colleges/universities
- To be Level I, colleges must have submitted and received TAG, CTAG, or OTM approval
- Private colleges/universities must review learning outcomes of TAG, CTAG, or OTM courses to determine equivalencies
Course eligibility

Level I courses include:

- Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- Courses must be in a degree pathway
Journey of a College Credit Plus Student

- **Course eligibility**
  - **Level I courses include:**
    - Courses in a designated technical certificates
    - Colleges must have submitted the technical certificate for ODHE review and received designation as a technical certificate
Journey of a College Credit Plus Student

Course eligibility

Level I courses include:

- Courses in a 15- or 30-credit hour model pathway
  - Secondary schools, in consultation with at least one partnering college, must create at least two model pathways
  - One must be a 15-credit hour pathway and one 30-credit hour pathway
  - Pathway must include courses that apply to at least one degree or professional certification offered at the college
  - School must publish the pathways among the school’s official list of course offerings
  - No participant shall be required to enroll only in the pathway courses
Journey of a College Credit Plus Student

- Course eligibility
  - Level I courses include:
    - Courses that teach study skills or other skills for academic and career success to first-year students
    - Must be general information and not specific to one college or university
Journey of a College Credit Plus Student

- Course eligibility
  - Level I courses:
    - Exceptions may apply
      - Student “tests into” Level II course
      - Student takes Level I course and wants to continue in same subject area
      - AP “hours” earned can count toward the First 15
Journey of a College Credit Plus Student

- Course eligibility
  - Non-allowable Courses
    - Specific courses not permitted within the College Credit Plus program
    - Applied course that involves one-on-one private instruction
    - Course with fees exceed an amount set by Chancellor of the Ohio Department of Higher Education., ($750)
    - Study abroad or similar course
    - Physical education course
    - Course that is graded on a pass/fail or satisfactory/unsatisfactory basis rather than using letter grades, except for internship or transferable course that is graded on P/F basis for all students
    - Remedial course
    - Sectarian course
Journey of a College Credit Plus Student

- Course eligibility
  - Non-allowable Courses
     - Exceptions may apply
     - Chancellor has the authority to approve non-allowable courses for students pursuing certificate or degree
     - College must seek this approval on behalf of student

- Unsure if sectarian? Contact us!
  - “indoctrinate” or “inculcate” or “proselytizing”
Journey of a College Credit Plus Student

Course eligibility

Notifications:

- Colleges must post Level I courses prominently on website
- Secondary schools must review pre-term notice of admission to verify student is enrolled in appropriate level
- If not, must notify student/parent about dropping course or paying for course
- Secondary schools must include information about eligible courses in information session and counseling services sessions
- College advisors must include information about eligible courses in mandatory advising meetings
- Secondary schools and colleges must work in partnership to ensure notifications occur
Journey of a College Credit Plus Student

- Counseling & Advising
- Secondary schools
  - As part of the annual counseling services requirement, must provide various information including, but not limited to:
    - Scheduling of courses at both the high school and the college
    - Graduation requirements
    - Effect of grades on GPA calculation
    - Standard packet of information provided by the Ohio Department of Higher Education

Handbook, page 9
ORC 3365.04, OAC 3333-1-65.1
Journey of a College Credit Plus Student

Counseling & Advising

Colleges/universities

- Assign an academic advisor, employed by the college, to each student
- Prior to the first day of the term of enrollment, provide the name and contact information of the academic advisor to the student along with office hours and meeting scheduling process

Handbook, pages 21-23

ORC 3365.04, OAC 3333-1-65.3
Journey of a College Credit Plus Student

- Counseling & Advising
- Colleges/universities
  - College advisor must meet at least once to discuss the program and the enrolled courses prior to the date on which a withdrawal from a course would negatively affect student’s grade to provide the following information:
    - Academic resources available to assist students
    - Available of college advisor to assist students after the meeting
    - Process for engaging faculty and other campus resources for academic assistance
    - Institution’s student handbook and codes of conduct
    - Academic impact of dropping a course after the no-fault withdrawal date

Handbook, pages 21-23
Journey of a College Credit Plus Student

- Pre-term notice of admission/enrollment
  - First notice:
    - Not later than 14 calendar days prior to the first day of classes for the term
  - Colleges are responsible for providing written notice to:
    - Student (participant)
    - Student’s Parent
    - Student’s Secondary School
  - Include:
    - Student’s admission to the college
    - Student’s enrollment in courses and credit hours

Handbook, page 21
ORC 3365.05 and OAC 3333-1-65.3
Journey of a College Credit Plus Student

- **Confirmation of enrollment**
  - **Second notice:**
    - Not later than 21 calendar days after the first day of classes for the term
  - **Colleges are responsible for providing written notice to:**
    - Student (participant)
    - Student’s Secondary School
    - This must be done for every enrolled student regardless of location of course
  - **Include**
    - Student’s course and hours of enrollment
    - Option elected by the student Option A or Option B
      - Option A = Self-pay
      - Option B = State pay
    - To secondary school, roster of students enrolled in the college, list of course assignments for each participant, and date signifying when withdrawal from a course would negatively affect a participant’s grade
    - To student, information on how a student may participate in the postsecondary institution’s course evaluation process
Journey of a College Credit Plus Student

- **Pre-term/Confirmation Notices**
  - Why does the secondary school need to review these?
  - Verifying each student’s credit hours to ensure maximum of 30 hours is not exceeded
    - See slides 52-54
  - Verifying to ensure students are enrolled in appropriate courses
    - See slides 36-45
  - Verifying students on CCP Probation or CCP Dismissal are appropriately enrolled
    - See slides 80-88
Journey of a College Credit Plus Student

- **Thirty-Hour Maximum**
  - Calculation is a combination of high school credits and college credits

  $30 - (\text{high school credit} \times 3) = \text{maximum CCP credit hours}$

- **High School credit means only courses that are not for college credit (i.e., high school teacher serving as adjunct for college)**

*Handbook, page 10*

- ORC 3365.03 and OAC 3333-1-65.2
Journey of a College Credit Plus Student

- **Thirty-Hour Maximum**

- **EXAMPLE #1:**
  - Student is taking Choir, Math, Health, and Physical Education at the high school for 3 high school Carnegie units

- $30 - (3 \times 3) = 21$ maximum credit hours under College Credit Plus

ORC 3365.03 and OAC 3333-1-65.2
Journey of a College Credit Plus Student

- **Thirty-Hour Maximum**

- **EXAMPLE #2:**
  - Student is taking 6 high school Carnegie units at the high school and wants to take 21 college credits also

- 30 – (6 x 3) =
- 30 – 18 = 12 max

- Student/family would have to “self-pay” for the additional classes over the 12 maximum
<table>
<thead>
<tr>
<th>School ID#</th>
<th>College ID#</th>
<th>SSID</th>
<th>NAME</th>
<th>Grade</th>
<th>IEP</th>
<th>Econ</th>
<th>College</th>
<th>Courses</th>
<th>Hours</th>
<th>Grade</th>
<th>Semester</th>
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<th>Accu Eng</th>
<th>Accu Math</th>
<th>ACT Eng</th>
<th>ACT Read</th>
<th>ACT Math</th>
<th>College GPA</th>
<th>Probation or Dismissal</th>
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<td>Fall</td>
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</tr>
</tbody>
</table>
Journey of a College Credit Plus Student

- **Textbooks**
  - Secondary schools (public and private) have responsibility for textbooks
  - Obtaining, paying, and recycling or reselling books
  - Students should have access to the books prior to the semester start
  - Talk to students about timing of registration and book ordering
  - Talk about “shrink-wrapped” books and access codes

*Handbook, pages 14-15*
Journey of a College Credit Plus Student

- **Supplies**
  - Colleges/universities have responsibility for required course supplies
  - Obtaining, purchasing, providing
  - Can be on a “rental” or borrowed basis for some items
Journey of a College Credit Plus Student

- Fiscal Requirements
  - How does the funding work?
  - Who, what, and how to report data?
  - What is the cost?
Journey of a College Credit Plus Student

- **Fiscal Requirements**
  - How does the funding work?
    - Public schools receive foundation funding
    - Based on one FTE (full-time enrollment): 5 credits in year
    - Students choose their education paths – if College Credit Plus, then a portion of the foundation funding is redirected to the college

ORC 3365.07, 3365.071
OAC 3333-1-65.6, 3333-1-65.8
Journey of a College Credit Plus Student

- **Fiscal Requirements**
  - How does the funding work?
    - Nonpublic and Homeschooled students
    - Ohio General Assembly provides separate budget line items to support College Credit Plus

*Handbook, page 24*
Journey of a College Credit Plus Student

- *Fiscal Requirements*
  - How does the funding work?
    - Parents on behalf of students must apply for funding annually through the SAFE system
    - Parents must create SAFE account
    - Can take up to 5 days to create the account
Journey of a College Credit Plus Student

➢ Fiscal Requirements
  ➢ Parents must request access to the funding application system
  ➢ Complete series of questions and information about student
  ➢ Upload college acceptance letter or academic good standing letter
  ➢ Conditional acceptance letter is allowable but must receive final acceptance by May 30
Journey of a College Credit Plus Student

- **Fiscal Requirements**
  - How does the funding work?
    - Nonpublic/private schools can receive access to the funding application & award letter
    - Ohio Education Data System (OEDS) administrator at school can assign role of “CCP-Data View” within SAFE system
  - Homeschooled families must also upload letter from district of residence superintendent excusing the student from compulsory education attendance
  - No extensions on deadlines and no additional reallocations mid-year
  - Deadline is in April annually – new date assigned each year
Journey of a College Credit Plus Student

- **Fiscal Requirements**
  - Who, what, and how to report data?
  - Public secondary schools must submit student enrollment via EMIS
    - Must indicate the course is a college course
  - Colleges/universities must submit enrollment data via CCP Portal

- Colleges and public secondary schools verify enrollment in ODDEX
  - Once enrollment review window closes and all enrollment verified, payment is generated
Journey of a College Credit Plus Student

- **Fiscal Requirements**
  - **What is the cost?**
    - Default rates or alternative funding agreement
  
  - Alternative funding agreements between college and secondary schools
    - Must be executed by February 1 annually
  
  - Default rates are set biennially by General Assembly
    - Ceiling – typical rate for online or at the college campus courses
    - Mid-level – typically rate for at the high school with a college faculty member
    - Floor – typically rate for at the high school with an approved high school teacher

*Handbook, page 25*
Journey of a College Credit Plus Student

**Fiscal Requirements**

- **What is the cost?**
  - For 2018-2019 – per credit hour

<table>
<thead>
<tr>
<th></th>
<th>Semesters</th>
<th>Quarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceiling</td>
<td>$166.55</td>
<td>$111.04</td>
</tr>
<tr>
<td>Mid-level</td>
<td>$83.28</td>
<td>$55.52</td>
</tr>
<tr>
<td>Floor</td>
<td>$41.64</td>
<td>$27.76</td>
</tr>
</tbody>
</table>

- For 2019-2020 – will be based on foundation amount set in Ohio’s biennium budget

- If college’s standard tuition rate is less than the ceiling rate, the college will receive the standard tuition rate, not the ceiling
Journey of a College Credit Plus Student

- **State residency**
  - Students must be Ohio residents
  - Public and nonpublic school students must be enrolled in a high school in Ohio
  - Any student interested in enrolling in a public college or university must be considered a resident of Ohio as defined in state law
  - The college or university will verify that information with the student and family

Handbook, page 21
OAC 3333-1-10
Journey of a College Credit Plus Student

- Economically disadvantaged
  - Students who are considered economically disadvantaged must incur no charges for College Credit Plus (unless expelled)
  - More than just “free or reduced price meals” ... Also includes:
    - Member of household participates in Medicaid, food stamps, supplementary security income, federal public housing, or low income home energy assistance program

Handbook, page 13
OAC 3333-1-65.6
Journey of a College Credit Plus Student

- Family Educational Rights and Privacy Act (FERPA)
  - FERPA provides protection for student education records
  - Parents have certain rights with respect to the child’s education records
  - Generally, the rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level
    - Unless student signs privacy release or student is tax dependent on parent(s)
  - Discuss with legal counsel
  - Sharing information between college and high school and between high school and family
    - “Educational need to know”
Journey of a College Credit Plus Student

- **Athletic eligibility**
  - Students must remain eligible in accordance with Ohio High School Athletic Association (OHSAA) bylaws
  - Students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses behind

*Handbook, page 32*
Journey of a College Credit Plus Student

- **Athletic eligibility**
  - Most college courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic eligibility
  - Students should know that the summer term College Credit Plus courses may not be used to bring a student into compliance with OHSAA requirements for interscholastic athletic participation
Post-Secondary Option – College Credit Plus – New for 2015-16

Note: If a student is taking all course work at the post-secondary institution under the College Credit Plus program, the calculation of equivalency has changed. Please note that in accordance with Bylaw 4-4-1, all courses taken in College Credit Plus must count toward high school graduation.

In addition, students electing to enroll in CCP must be certain that 1.) The faculty members at the post-secondary institution understand they will need to provide grades or a progress report at the time when the high school’s grading period is over, and 2.) The student-athlete is taking enough course work at the post-secondary institution exclusively or between the post-secondary institution and the high school combined to be equivalent to five one-credit courses. Calculating equivalency of credits in the post-secondary institution is conducted in the same manner as in the high school, based on the Carnegie unit. College courses for which three or more semester hours of credit are earned shall be awarded one Carnegie unit. Fractional Carnegie units will be awarded proportionately. This means that courses which are four, five, six or even seven hours of credit receive just one Carnegie unit. Examples of CCP options:

### Example 1: 1st Nine-Week Grading Period

<table>
<thead>
<tr>
<th>Subject</th>
<th>School</th>
<th>Credit &amp; Duration</th>
<th>Credit Equivalency (Must Equal 5 Units or Equivalent)</th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td>High</td>
<td>1 (year course)</td>
<td>1 x 1 = 1</td>
</tr>
<tr>
<td>Literature</td>
<td>CCP</td>
<td>3 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td>Calculus</td>
<td>CCP</td>
<td>5 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td>Biology</td>
<td>CCP</td>
<td>3 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td><strong>Total Credits</strong></td>
<td></td>
<td></td>
<td>7 = eligible for 2nd grading period provided all courses passed</td>
</tr>
</tbody>
</table>

The factor of 2 is used for post-secondary institutions that are on the semester system.

### Example 2: 4th Nine-Week Grading Period

<table>
<thead>
<tr>
<th>Subject</th>
<th>School</th>
<th>Credit &amp; Duration</th>
<th>Credit Equivalency (Must Equal 5 Units or Equivalent)</th>
</tr>
</thead>
<tbody>
<tr>
<td>French</td>
<td>CCP</td>
<td>5 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td>Sociology</td>
<td>CCP</td>
<td>3 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td>Computers</td>
<td>CCP</td>
<td>2 semester hours</td>
<td>.67 x 2 = 1</td>
</tr>
<tr>
<td>Geology</td>
<td>CCP</td>
<td>3 semester hours</td>
<td>1 x 2 = 2</td>
</tr>
<tr>
<td><strong>Total Credits</strong></td>
<td></td>
<td></td>
<td>7.24 = eligible for 1st grading period of next school year provided all courses passed</td>
</tr>
</tbody>
</table>

The factor of 2 is used for post-secondary institutions that are on the semester system. Note that this student is taking all courses at the post-secondary institution, which is acceptable.
Journey of a College Credit Plus Student

- Graduation Requirements
  - Students participating in College Credit Plus are not exempt from state graduation requirements
  - Secondary schools must provide counseling services including graduation requirements information
  - Utilize the “High School Graduation Course Substitution Crosswalk” document for college course substitutions and required testing
Journey of a College Credit Plus Student

- Graduation Requirements
  - Colleges/universities should be aware of graduation requirements
  - Discuss as necessary with students (i.e., especially when students want to withdraw from a course that substitutes for a graduation requirement)
Journey of a College Credit Plus Student

- Final Grades on High School Transcripts
  - College course grade is the grade that must be on the high school transcript
  - Approved high school teacher serving as adjunct for college must use the college’s grading scale
  - 3 or more semester hours = 1 Carnegie unit

Handbook, pages 12-13
Journey of a College Credit Plus Student

- Final Grades on High School Transcripts
  - Evidence of successful completion of each course and the high school credits awarded must be on transcript
  - Must indicate that the credits were earned as a College Credit Plus participant and must include college name
  - Local flexibility to create what “fits” on transcript
  - Example: “CCP ENGL 101 OSU 1 HS unit A”
Journey of a College Credit Plus Student

- **Final Grades on High School Transcripts**
  - **Weighting and Class Rank**
    - If district assigns a weighted grading scale for a course in a subject area, then the district must use the same weighted grading scale for any CCP course in the same subject area.
    - Advanced Standing courses: Advanced Placement, International Baccalaureate, or College Credit Plus or honors courses.
    - Must weight all College Credit Plus grades regardless of the number of other advanced standing or honors courses.
Journey of a College Credit Plus Student

- Final Grades on High School Transcripts
- Weighting and Class Rank
- Other questions?
- Review Weighting – Q&A document
Journey of a College Credit Plus Student

- Failures and withdrawals
  - If student does not earn a passing grade or withdraws from the course (after census date), the secondary school can seek reimbursement
  - Except – cannot seek reimbursement from economically disadvantaged students
  - Seeking reimbursement is a choice of the public district not a requirement
  - Nonpublic districts are responsible for seeking reimbursement on behalf of the state of Ohio and sending to Ohio Department of Education

Handbook, page 13
ORC 3365.09
Journey of a College Credit Plus Student

- Underperforming Students
  - New state policy for CCP Probation and CCP Dismissal
  - After the end of the semester, colleges must send student grades and cumulative GPA to the secondary schools
  - Secondary schools must review cumulative college GPA to determine if CCP Probation or CCP Dismissal applies to each student
  - If student attends more than one college, the GPAs must be combined to determine CCP GPA
  - Visit website for GPA Calculator Excel spreadsheet

Handbook, page 11
OAC 3333-1-65.13
Journey of a College Credit Plus Student

- Underperforming Students
- CCP Probation
  - If a student has a cumulative GPA of lower than 2.0 in the college courses OR
  - If a student withdraws from, or receives no credit for, two or more courses in the same term
Journey of a College Credit Plus Student

- **Underperforming Students**
- **CCP Probation**
  - When on CCP Probation, the student:
    - May enroll in no more than one college course
    - May not enroll in the college course in the same subject in which student previously earned D or F or received no credit
Journey of a College Credit Plus Student

- Underperforming Students
- CCP Probation
  - When on CCP Probation, the student:
    - Must improve GPA to 2.0 or higher at the end of the term
    - If the student does not, the student is placed on CCP Dismissal
Journey of a College Credit Plus Student

- Underperforming Students
- CCP Dismissal
  - If student is dismissed from CCP, the student may not enroll in any college courses for the following term
  - After one college term on dismissal the student may request the secondary school to allow the student to participate
  - Secondary schools will determine whether the student will continue on dismissal, move to probation, or participate without restrictions per the school’s adopted policy
Journey of a College Credit Plus Student

- Underperforming Students
- Student Appeals
  - A student who has been dismissed from the program or is prohibited from taking a course in the same subject may request an appeal
  - Extenuating circumstances shall be considered, separate from academic performance
  - Secondary school must create the appeals policy prior to summer 2018
Journey of a College Credit Plus Student

- Underperforming Students
- Communicating to student/parent – Secondary School
  - Must promptly notify student/parent of CCP Probation or CCP Dismissal status
  - Must review appeals process with the student/parent
  - Must follow the appeals timeline as defined in rule
  - Must include this information in the annual Information Session and Counseling Services
Journey of a College Credit Plus Student

- Underperforming Students
- Colleges/Universities
  - Review student grades according to institution’s policies
    - This rule does not supersede, alter, or affect the institution’s policies for probation or dismissal or other academic status
  - Send grade reports with GPA immediately after term ends to secondary schools
  - Partner with schools to ensure appropriate registration in next term
Journey of a College Credit Plus Student

- **Satisfactory Academic Progress (SAP)**
  - “The Basics” – each college develops and monitors their SAP policy
  - **College probation** – colleges set minimum GPA for various statuses
    - Examples: academic warning, academic probation, academic dismissal, academic holds
  - **Completion percentage** – a calculation that incorporates withdrawals, failures, and course completions – students must earn a specific completion percentage
Journey of a College Credit Plus Student

- **Satisfactory Academic Progress (SAP)**
  - “The Basics” – each college develops and monitors their SAP policy
  - **Maximum Time Frame** – amount of credit hours/time to complete a degree
    - Typically 150% of the time allowed to complete a degree and receive federal financial aid
    - Example: Associate degree takes approximately 60 hours to complete; 150% would allow students to receive financial aid for 90 credit hours
Journey of a College Credit Plus Student

“Unique” Items along the Journey

- Early College High Schools
- ECHS programs can be exempted from the requirements of College Credit Plus if:
  - the program meets the ECHS definition and
  - is approved by the Superintendent of Public Instruction and the Chancellor of Higher Education
- A form for approval is in development

ORC 3313.6013
“Unique” Items along the Journey
- Pre-approved apprenticeship programs
  - State law exempts College Credit Plus students in a state-recognized pre-apprenticeship program from minor labor law requirements

ORC 4109.06
Journey of a College Credit Plus Student

“Unique” Items along the Journey

- Joint Vocational School District (JVSD) or Career Center enrollments and payments
  - Students enrolled in a career center must be reported in college courses in EMIS
  - Percent of time enrolled at the career center and the public school will determine the shared responsibility of the cost
  - Colleges should report student’s public school IRN for reporting unless the college knows that the student is specifically enrolled in college course arranged between the JVS and the college (in that case, report the JVS IRN)
- Additional FAQs coming in the future
Journey of a College Credit Plus Student

“Unique” Items along the Journey

- Homeschooled students
- Responsible for own textbooks
- Families responsible for monitoring Course Eligibility rule and Underperforming Student Rule
- Compliance will be verified during funding application
- Must upload transcripts (unofficial)
Journey of a College Credit Plus Student

- “Unique” Items along the Journey
  - Eligible out of state colleges or universities
    - Out of state colleges must be approved to operate in Ohio and have a certificate of authorization
    - Chancellor must approve the out of state college to participate in College Credit Plus
    - College must agree to adhere to all state law requirements
Journey of a College Credit Plus Student

- Lifelong learning ...
- Transferring course credits
  - Ohio’s public colleges must comply with articulation and transfer policies (i.e., CTAG, OTM, TAG)
  - “Receiving” college determines transferred credit and application toward degree
- https://transfercredit.ohio.gov
Journey of a College Credit Plus Student

- Lifelong learning ...
  - Have discussions with students about the fact that college grades stay with them forever!
  - Each time a student transfers to a new college, the college will require a transcript
  - Just to confirm: No, I do not have the authority to “make the course grade go away” 😊
Journey of a College Credit Plus Student

- Lifelong learning ...
- Staff/Administrator Professional Development
  - Professional development webinars, workshops, meetings
    - www.ohiohighered.org/ccp/resources
- ODDEX training
  - September annually
Journey of a College Credit Plus Student

- Lifelong learning ...
- Staff/Administrator Professional Development

- OADEP annual conference
  - November [www.oadep.org](http://www.oadep.org)

- How a bill becomes a law ...
  - [https://www.youtube.com/watch?v=tyeJ55o3El0](https://www.youtube.com/watch?v=tyeJ55o3El0)
  - Don’t believe rumors! Check with [www.ohiohighered.org/ccp](http://www.ohiohighered.org/ccp) for new legislative requirements
The Journey Continues!

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