

**Career-Technical Credit Transfer (CT)²
 Medical Terminology Career Technical Assurance Guide (CTAG)
 February 5, 2015**

The following programs/courses, indicated by a Career-Technical Articulation Number (CTAN), are eligible for transfer among Ohio's Public Secondary (CT)² approved programs/courses and state institutions of higher education. The SCTAI alignment document with ODE competencies and postsecondary learning outcomes is available on the ODHE website at <https://www.ohiohighered.org/transfer/ct2/ctags>.

CTMT001 - Medical Terminology (Shared OAN Course: OHL020)	Credits: 3 Semester Hours
<p>Advising Notes: To access postsecondary credit for this CTAN, the student must:</p> <ul style="list-style-type: none"> • Matriculate to an institution of higher education with an approved or comparable program within 3 years of graduating from an approved career-technical education institution. • Successfully complete <u>ODE secondary course Medical Terminology (072150)</u> and earn a qualifying score of 61 or higher on the end-of-course examination. 	<p>Secondary institutions must have pathway approval from the Ohio Department of Education. Certificate of Affirmation assurances are now incorporated into the CTE-26 application process.</p>

Each CTAN identifies the learning outcomes equivalent or common to those taught in introductory technical courses. To receive credit under these agreements, career-technical programs and the state institutions of higher education must document that their course content matches the learning outcomes in the CTANS. In accordance with Ohio Revised Code 3333.162, industry standards and certifications provide documentation of student learning.

Requirements and Credit Conditions:

1. The receiving institution must have a comparable program, major, or courses approved through submission to the Ohio Department of Higher Education (CT)² approval process for the CTANs listed in this document.
2. Credits apply to courses in the specified technical area at Ohio's public institutions of higher education, provided that the institution offers courses in the specific technical area. In the absence of an equivalent course, and when the institution offers the technical program, the receiving institution will guarantee to grant and apply an equivalent credit value of the Career-Technical Articulation Number (CTAN) toward the technical requirements of the specific degree/certificate program.
3. The applicant must provide proof to the receiving institution that they successfully completed a course that has been approved through the (CT)² approval process and that they earned a qualifying score on the end-of-course examination.
4. A career-technical student seeking credit under the terms of this CTAG must matriculate to an institution of higher education with an approved or comparable program within 3 years of graduating from an approved career-technical education institution.
5. A career-technical student who meets all eligibility criteria will receive the credit hour value for the comparable course(s) as offered at the receiving state institution of higher education.
6. The admission requirements of individual institutions and/or programs are unaffected by the implementation of (CT)² outcomes.
7. The transfer of credit through this CTAG will not exempt a student from the residency requirements at the receiving institution.

CTMT001 – Medical Terminology (Shared OAN course OHL020)

General Course Description: This course will provide exposure to medical language. Terms related to human body structure, procedures, abbreviations, the treatment of diseases, standard abbreviations, etc. will be provided. This course offers information that applies to the fundamental understanding of terms from many areas of medicine.

Credits: 3 Semester Hours

Learning Outcomes:

1. *Define medical prefixes, suffixes, combining forms, word roots, and compound words.
2. *Describe how medical terms are constructed using word elements.
3. *Construct medical words by combining forms, prefixes and suffixes.
4. *Apply the rules used to build singular/plural forms of medical terms derived from the Greek and Latin language.
5. *Define a medical term by dividing it into its elements.
6. *Spell terms related to the pathology, diagnostic and treatment procedures, and pharmacology of each body system.
7. *Pronounce terms related to the pathology, diagnostic and treatment procedures, and pharmacology of each body system.
8. *Identify common diagnostic procedures and conditions including laboratory and radiology tests and exams.
9. *Identify the body systems in terms of their major structures, functions, and related work parts.
10. *Identify the medical specialists who treat disorders of each body system.
11. *Identify body planes, directions, cavities, quadrants and regions.
12. *Define common medical and healthcare abbreviations.
13. *Describe the anatomical structures of the given body systems, common diseases, and medical and surgical procedures.
14. *Interpret various medical reports that use common diagnostic, symptomatic, and procedural terms and standard abbreviations.

**** Indicates Essential Learning Outcome***

**Health Information Management* Panel Participants
Spring 2014**

Pamela Greenstone	University of Cincinnati	SCTAI Panel Lead Expert
Mona Burke	Bowling Green State University	SCTAI Panel Expert
Jane Roberts	Columbus State Community College	SCTAI Panel Expert
Crystal Jones	Clark State Community College	SCTAI Panel Expert
Amy Anway	Terra Community College	SCTAI Panel Expert
Dr. Melanie Brodnik	Ohio State University	SCTAI Panel Expert
Laurie Rinehart-Johnson, J.D.	Ohio State University	SCTAI Panel Expert
Dr. Melanie Brodnik	Ohio State University	TAG Panel Expert
Karen Motley	Sinclair Community College	TAG Panel Expert
Jan Kelly	University of Cincinnati	TAG Panel Expert
Misty Hamilton	Zane State Community College	Item Writer
Cindy Kneip	Cincinnati State Community and Technical College	Item Writer
William Fiala	University of Akron	Item Writer
Judy Hutchins	Cincinnati State Community and Technical College	Item Writer
Cyndi Brill	Ohio Department of Education	
Eric Landversicht	Ohio Department of Education	
Dr. Jim Austin	Center on Education and Training for Employment at OSU	
Dr. Robert Casto	Ohio Department of Higher Education	SCTAI Special Coach
Jamilah Tucker	Ohio Department of Higher Education	Director of Career-Technical Initiatives
Anne Skuce	Ohio Department of Higher Education	Senior Associate Director, SCTAI
Misty McKee	Ohio Department of Higher Education	Assistant Director, SCTAI
Jessi Spencer	Ohio Department of Higher Education	Administrative Coordinator of SCTAI

PLEASE NOTE: Although the Health Information Management Panel was responsible for the formation and review of the Medical Terminology CTAG, Medical Terminology is found in multiple disciplines, therefore it is a standalone CTAG.