



Memorandum

To: Career-Technical Center Directors and Superintendents

From: Dr. Paula Compton, Associate Vice Chancellor, Articulation and Transfer

Date: August 16, 2019

Subject: New Career-Technical Assurance Guide (CTAG): Graphics

I am pleased to announce a new Career-Technical Assurance Guide (CTAG) that facilitates transfer from Ohio's Public Secondary Career-Technical Institutions to Ohio's Public Colleges and Universities in the area of Graphics. This memo provides an overview of the Graphics CTAG.

The Graphics CTAG is a product of the Secondary Career-Technical Alignment Initiative (SCTAI), a collaborative effort between the Ohio Department of Higher Education (ODHE) and the Ohio Department of Education (ODE), which supports the legislative mandates in ORC 3333.162. Faculty experts from two-year and four-year institutions across the state researched areas of overlap on the Interactive Media and Visual Design & Imaging CTAGs and reviewed of end-of-course exams developed by CETE. Their finding supported the need for revisions of four CTANs (courses). The CTANs were from two different CTAG areas, Interactive Media and Visual Design & Imaging. Each CTAG is part of a different ODE pathway, Information Technology and Arts and Communications respectively.

In two instances, it was decided that a single CTAN should be developed to represent CTANs that existed previously in each CTAG area (Interactive Media and Visual Design and Imaging). Please see the chart on the following page. This will allow for students enrolled in either program at the secondary level to have access to college credit options in both CTAG areas. Previously, a postsecondary institution would likely have had to choose which CTAG area in which to participate. The creation of one CTAN representing both areas allows for more flexibility. This letter addresses how existing approvals will apply to the new Graphics CTAG.

ODE Course	Current ODHE CTAN	New CTAN
Creating and Editing Digital Graphics - 145100 Information Technology Pathway	CTIM002-Raster Graphics Interactive Media CTAG	CTGRPH001 - Raster Graphics
Digital Image Editing - 340120 Arts & Communication Pathway	CTVDI003-Beginning Digital Image Editing Visual Design & Imaging CTAG	
Multimedia and Image Management Techniques - 145105 Information Technology Pathway	CTIM003-Vector Graphics Interactive Media CTAG	CTGRPH002 - Vector Graphics
Visual Distribution - 340330 Arts & Communication Pathway	CTVDI004-Fundamentals of Illustration & Layout Visual Design & Imaging CTAG	

For secondary institutions with existing approvals for the following CTANS, no action is needed. Administrative approvals will be completed by ODHE: **CTIM002**, **CTIM003**, **CTVDI003**, and **VDI004**. New approvals will be issued by ODHE consistent with the alignments in the graph above and effective for the 2019/2020 school year.

For secondary institutions seeking first time approval, the following steps must occur for students to access college credit for these courses:

1. Secondary institutions must have pathway approval from the Ohio Department of Education. Certificate of Affirmation assurances are now incorporated into the CTE-26 application process. This assures that faculty teaching the course recognize that the course provides an opportunity for articulated credit and will adhere to the SCTAI alignment document as part of the course delivery.
 - a. Courses in the approved pathway will automatically be generated and appear as approved CTANs in the course Equivalency Management System (CEMS).
 - b. Institutions with prior pathway approval need not take action at this time.
2. Students must pass the corresponding End-of-Course examination with a qualifying score, which will be determined at the end of the 2019-2020 school year.
3. Students must work with their secondary institution(s) to ensure that their official high school transcript, official WebXam[™] scores, and the (CT)² Verification Form (available on our website), <https://www.ohiohighered.org/node/5076>, are submitted to the post-secondary institution(s) where the student chooses to enroll. The post-secondary institution must also be a part of the statewide agreement or offer the career-technical discipline to facilitate the transfer.

If you have any questions regarding the CTAG, please contact Nikki Wearly, Associate Director of SCTAI at nwearly@highered.ohio.gov or 614-728-2662.

For technical assistance with a submission, please contact Shane DeGarmo, Associate Director of Career-Technical Transfer Initiatives, at sdegarmo@highered.ohio.gov.