



Career-Technical Credit Transfer (CT)² Verification of Course Completion Form

Instructions: Students complete Part I of this form and submit it to their career-technical teacher/high school official to complete Part II and Part III*. To ensure award of credit, all parts of the form and evidence that the student has met all requirements for accessing the credit should be submitted together to each institution of the student's choice. The Verification of Course Completion Form must be sent by a school official and not submitted by the student.

PART I: To be completed by the student requesting verification.

First Name: Last Name: Middle Initial:

SSID Number (if known): Date of Birth:

High School Graduation Date:

Home Address:

Primary Phone: Secondary Phone:

Email:

Please send this form to the following college/university:

Name of Institution:

College Department/Office:

Address:

Student Signature: Date:

PART II: To be completed by a career-technical center/high school official. CTAN approval may be verified here.

Information Technology

Table with 7 columns: ODE Course, EMIS Code, CTAN, CTAN Name, Credit hours (semester), Term course completed (Term/Year), and Initial here to indicate that the student has met all requirements to access post-secondary credit (Score requirement available May 2019). Row 1: Networking & Network Management, 145035&145045, CTIT002, Networking/CompTIA Network +, 3, [blank]

NOT OFFICIAL WITHOUT PART III

*Administrators may access Part III of the Verification Form at https://oatnkb.ohiohighered.org/ or by calling 614.644.6767

Computer Software	145030	CTIT005	Intro to Desktop Operating System	3		
Network Security	145050	CTIT006	Intro to User Support	3		
	N/A	CTIT007	Cisco I: CCNA 1 Introduction to Networks	3		
	N/A	CTIT008	Cisco II: CCNA 2 – Routing and Switching Essentials	3		
	N/A	CTIT009	Cisco III: CCNA 3 – Scaling Networks	3		
	N/A	CTIT010	Cisco IV: CCNA 4 – Connecting Networks	3		
Computer Software & Network Operating System	145030 & 145040	CTIT011	Microsoft Windows Desktop Operating System	3		
Network Operating System	145040	CTIT013	Microsoft Server Administration	3		
Computer Software & Computer Hardware	145030 & 145025	CTIT014	PC Operating System, Hardware Operation and Maintenance/A+	3		
Network Security	145050	CTIT015	CompTIA Security+	3		
Network Operating System	145040	CTIT016	Linux	3		

PASSING EXAM SCORES New end-of-course exam scores will be available in late May 2019. Students that complete the course in school year 2018-19 or after will be required to meet the new exam score requirement, and secondary institutions must verify that students earn the new passing score using [information provided by the Ohio Department of Higher Education](#). The passing exam score requirement is NOT printed on this form.