



**Career-Technical Credit Transfer (CT)<sup>2</sup>  
Verification of Course Completion Form for Exercise Science**

**Instructions:** Students complete **Part I** of this form and submit it to their career-technical teacher/CTE official to complete **Part II** and **Part III**. To ensure award of credit, all parts of the form and evidence that the student has met all requirements for accessing the credit should be submitted together to each institution of the student's choice. The Verification of Course Completion Form must be sent by a school official and not submitted by the student.

**PART I: To be completed by the student requesting verification.**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

High School Graduation Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please send this form to the following [college/university](#):**

Not sure if the institution you're interested in attending offers a similar program? You can check to see where you may be eligible to receive credit by visiting the [Transfer to Degree Guarantee site](#) and selecting "Exercise Science" from the program list (Step 1) and the school district you attended (Step 2).

Name of Institution: \_\_\_\_\_

College Department/Office: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

College Department/Office: \_\_\_\_\_

Address: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART II: To be completed by a teacher/official from the career-technical education institution.****Exercise Science**

<b>ODE Course</b>	<b>EMIS Code</b>	<b>CTAN</b>	<b>CTAN Name</b>	<b>Credit hours (semester)</b>	<b>Term course completed (Term/Year)</b>	<b>Initial here to indicate that the student has met all requirements to access post-secondary credit*</b>
Exercise and Athletic Training	072000	CTES001	Introduction to Exercise Science	3		
Fitness Evaluation and Assessment	072020	CTES002	Fitness and Health Foundations	3		

\*The student must successfully complete the course and earn the required score on the WebXam. Please ensure that the student earned the required score at the time the exam was taken. Students must access the credit within three years of graduation.

<b>ODE Course</b>	<b>EMIS Code</b>	<b>CTAN</b>	<b>CTAN Name</b>	<b>Required WebXam Score by Academic Year</b>			
				<b>2019-2020</b>	<b>2018-2019</b>	<b>2017-2018</b>	<b>2016-2017</b>
Exercise and Athletic Training	072000	CTES001	Introduction to Exercise Science	56 or higher	56 or higher	56 or higher	67 or higher
Fitness Evaluation and Assessment	072020	CTES002	Fitness and Health Foundations	61 or higher	61 or higher	61 or higher	54 or higher

CTAG/CTAN approval may be verified by visiting the [Course Reporting System](#).

**Part III: To be completed by an administrator/director from the CTE institution.**

Name of institution: \_\_\_\_\_

Address: \_\_\_\_\_

Name of (CT)<sup>2</sup> Contact Person: \_\_\_\_\_

Title of (CT)<sup>2</sup> Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of (CT)<sup>2</sup> Contact Person: \_\_\_\_\_

Date: \_\_\_\_\_



**Contact Information**

If problems arise during the process, contact the appropriate institution representative:

- [Higher Education Institution](#)
- [Career-Technical Education Institution](#)

Questions about CTAG requirements may be directed to Ohio Articulation and Transfer Network staff at:

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[sdegarmo@highered.ohio.gov](mailto:sdegarmo@highered.ohio.gov)

Nikki Wearly  
614.728.2662  
[nwearly@highered.ohio.gov](mailto:nwearly@highered.ohio.gov)