Ohio
Department of Higher Education

Career-Technical Credit Transfer (CT)²
Verification of Course Completion Form for Natural Resource Management

Instructions: Students complete Part I of this form and submit it to their career-technical teacher/CTE official to complete Part II and Part III. To ensure award of credit, all parts of the form and evidence that the student has met all requirements for accessing the credit should be submitted together to each institution of the student’s choice. The Verification of Course Completion Form must be sent by a school official and not submitted by the student.

PART I: To be completed by the student requesting verification.

First Name: ___________________ Last Name: ___________________ Middle Initial: _____

Date of Birth: ____________________

High School Graduation Date: ____________________

Home Address: __________________________________________

Primary Phone: ___________________ Secondary Phone: ___________________

Email: _____________________________

Please send this form to the following college/university:

Not sure if the institution you’re interested in attending offers a similar program? You can check to see where you may be eligible to receive credit by visiting the Transfer to Degree Guarantee site and selecting “Natural Resource Management” from the program list (Step 1) and the school district you attended (Step 2).

Name of Institution: _________________________________________

College Department/Office: __________________________________

Address: _____________________________

Name of Institution: _________________________________________

College Department/Office: __________________________________

Address: _____________________________

Student Signature: ___________________ Date: ___________________
### Natural Resource Management

<table>
<thead>
<tr>
<th>ODE Course</th>
<th>EMIS Code</th>
<th>CTAN</th>
<th>CTAN Name</th>
<th>Credit hours (semester)</th>
<th>Term course completed (Term/Year)</th>
<th>Initial here to indicate that the student has met all requirements to access post-secondary credit*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Science for Agriculture and Natural Resources</td>
<td>010720</td>
<td>CTNRM001</td>
<td>Environmental Science</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natural Resources</td>
<td>010710</td>
<td>CTNRM002</td>
<td>Field Botany</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wildlife and Fisheries</td>
<td>010745</td>
<td>CTNRM003</td>
<td>Field Zoology</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*The student must successfully complete the course and earn the required score on the WebXam. Please ensure that the student earned the required score at the time the exam was taken. Students must access the credit within three years of graduation.

<table>
<thead>
<tr>
<th>ODE Course</th>
<th>EMIS Code</th>
<th>CTAN</th>
<th>CTAN Name</th>
<th>Required WebXam Score by Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Science for Agriculture and Natural Resources</td>
<td>010720</td>
<td>CTNRM001</td>
<td>Environmental Science</td>
<td>59 or higher</td>
</tr>
<tr>
<td>Natural Resources</td>
<td>010710</td>
<td>CTNRM002</td>
<td>Field Botany</td>
<td>68 or higher</td>
</tr>
<tr>
<td>Wildlife and Fisheries</td>
<td>010745</td>
<td>CTNRM003</td>
<td>Field Zoology</td>
<td>65 or higher</td>
</tr>
</tbody>
</table>

+Evidence that the student completed the course with a grade of “C” or better must be submitted in order for the student to be eligible to access the credit.

CTAG/CTAN approval may be verified by visiting the [Course Reporting System](#).
Part III: To be completed by an administrator/director from the CTE institution.

Name of institution: ____________________________________________________________

Address: _____________________________________________________________________

Name of (CT)² Contact Person: ___________________________________________________

Title of (CT)² Contact Person: ___________________________________________________

Phone: _______________________________________________________________________

Email: _______________________________________________________________________

Signature of (CT)² Contact Person: _______________________________________________

Date: _______________________________________________________________________

OFFICIAL SEAL OR STAMP HERE

Contact Information

If problems arise during the process, contact the appropriate institution representative:

• Higher Education Institution
• Career-Technical Education Institution

Questions about CTAG requirements may be directed to Ohio Articulation and Transfer Network staff at:

Shane DeGarmo                    Nikki Wearly
614.644.6767                    614.728.2662
sdegarmo@highered.ohio.gov      nwearly@highered.ohio.gov

Updated September 30, 2019