



Department of  
Higher Education

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**Randy Gardner**, Chancellor

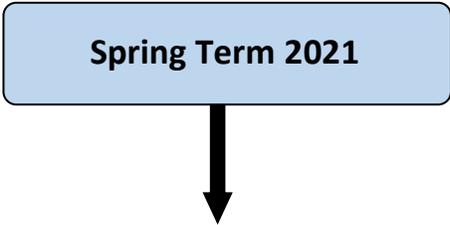
# Ohio Transfer Module (OTM) Course Review Schedule

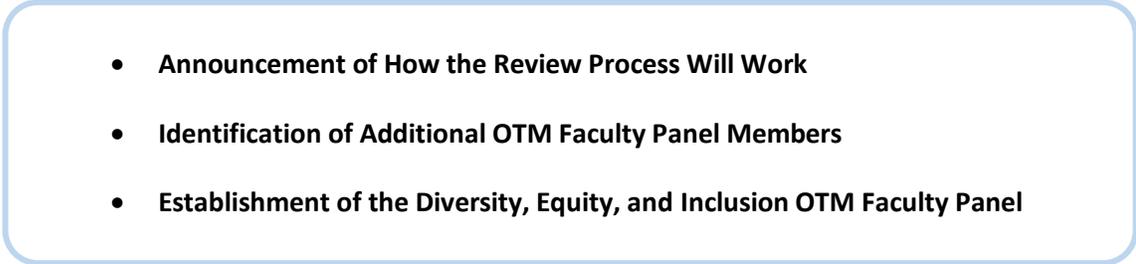
*Announced- March 30, 2021*

## OTM Course Review Schedule

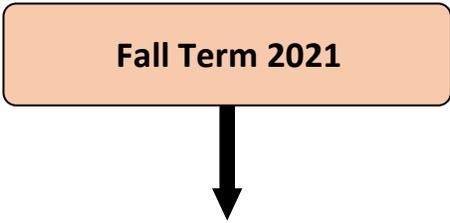
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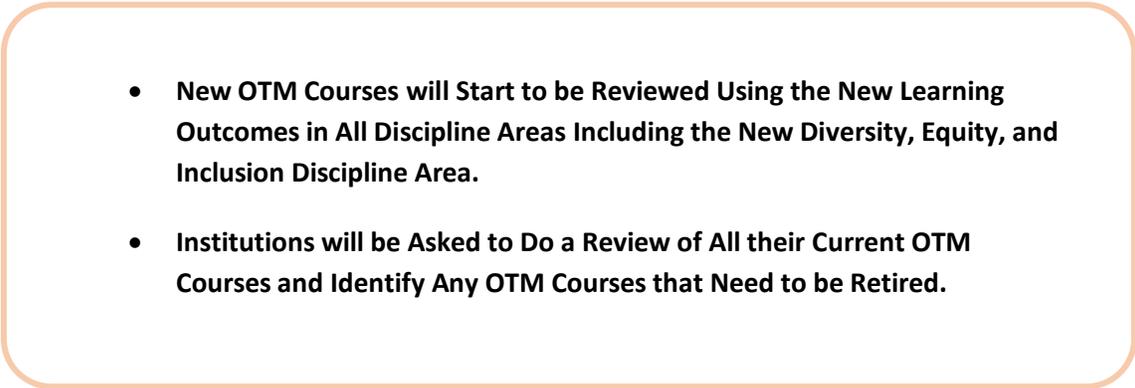
**Spring Term 2021**



- **Announcement of How the Review Process Will Work**
  - **Identification of Additional OTM Faculty Panel Members**
  - **Establishment of the Diversity, Equity, and Inclusion OTM Faculty Panel**
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**Fall Term 2021**



- **New OTM Courses will Start to be Reviewed Using the New Learning Outcomes in All Discipline Areas Including the New Diversity, Equity, and Inclusion Discipline Area.**
  - **Institutions will be Asked to Do a Review of All their Current OTM Courses and Identify Any OTM Courses that Need to be Retired.**
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## Spring Term 2022



### Two-Prong Review Approach Will Start:

1. **Expedited Review for Currently Approved OTM Courses: Start with the Oldest Courses First. Please Note: There are Currently 3,258 Approved OTM Courses.**
  - Expedited Reviews will Consist of Faculty Members from the Specific Discipline Area Reviewing Currently Approved OTM Courses Using the New Learning Outcomes. The Faculty Lead Will Oversee this Process and Will Be Part of the Decision Process.
2. **New Courses will be Reviewed by the Faculty Panel from the Discipline Area Using the New Learning Outcomes.**

## Future Terms



- The Two-Prong Review Approach will be Scheduled to Last Until Spring 2026 if a Four-Year Grace Period is Used or Until Spring 2025 if a Three-Year Grace Period is Used.
- Adjustments to this Schedule Can be Made Based on the Number of Courses to be Reviewed.

## Approved OTM Revision: Q/A's

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### **What is changing with the approved revisions of the OTM?**

The current five discipline areas within the OTM will shift from guidelines to learning outcomes.

### **Why is the OTM shifting from Guidelines to Learning Outcomes?**

The shift from guidelines to learning outcomes will keep in line with efforts to clearly articulate what a student should know and be able to accomplish as a result of learning. Some areas have already shifted from guidelines to learning outcomes with the remainder of OTM discipline areas transitioning to this approach.

### **When will the new learning outcomes go into effect?**

A pilot rollout will go into effect Fall 2021 where institutions will be provided the opportunity to submit new courses through the OTM submission and review process based on learning outcomes. A pilot rollout will go into effect Spring 2022 where institutions will begin to re-submit currently approved OTM courses beginning with the oldest first, if applicable. In Fall 2022 the revised OTM structure and new learning outcomes officially go into effect. Institutions will need to work to incorporate the new OTM model and course learning outcomes.

### **What if my institution receives OTM new course approval or course re-review approval and a receiving institution has not yet been granted similar approvals?**

As institutions work to resubmit currently approved OTM courses there will be a "grace period" of approximately three years to allow time for all of these courses to be reviewed using the new learning outcomes. Since OTM courses will start being approved beginning in Fall 2021 using the new learning outcomes there will be a "good faith transition period" to keep students harmless as institutions get their OTM revisions in place by Fall 2022. During the grace period your systems may not fully be in place; however, institutions will need to act in good faith as students transfer across the state. This "good faith transition period" is keeping with how the state has dealt with policy transitions in the past.

### **What will happen to currently approved OTM courses?**

Courses currently approved with OTM guidelines will require expedited review by the appropriate faculty review panel to determine if the course(s) meet new learning outcomes.

### **What does expedited review mean?**

An expedited review will consist of faculty panel members from the discipline area reviewing currently approved OTM courses using the new learning outcomes. During the expedited

process, additional faculty will be added to each discipline area. This will assist with completing reviews at a faster pace during the expedited process. The faculty panel lead will oversee this process and be part of the decision process.

**How will faculty panels review new OTM course submissions?**

New courses will be reviewed by the faculty review panels from the discipline area. Learning outcomes will be reviewed beginning in the Spring 2022 term. New OTM course submission or resubmission utilizing previous guidelines will no longer be accepted.

**Does my institution need to resubmit all OTM approved courses for re-review?**

Yes, all OTM courses approved utilizing guidelines will need to be re-reviewed if your institution seeks new OTM learning outcome approval. Currently there are over 3,200 approved OTM courses statewide. To assist with this process, the oldest approved OTM courses will be re-reviewed first. Using this approach OTM course re-review will last until Spring 2026 using a four-year grace period or until Spring 2025 using a three-year grace period. Your institution will receive a full listing of currently approved OTM courses. Instruction will be provided, however upon receipt institutions will have the opportunity to review if currently approved OTM courses should be re-reviewed or retired as an OTM course based on the shift to learning outcomes.

**How will the OTM faculty review panels manage new OTM courses and re-review of approved OTM courses?**

The Ohio Articulation and Transfer Network office will work with statewide institutions to identify discipline specific OTM faculty panel members. A nominations survey will be forthcoming.

**How will my institution submit new courses or courses for re-review in the approved OTM revisions model?**

The implementation phase continues to be addressed. A statewide webinar will be held to answer course submission and review process questions.

**With OTM revisions now announced, will statewide review cycles continue twice a year?**

There are currently two review cycles annually, once every spring semester and once every fall semester. The implementation phase continues to be addressed; additional announcements will be forthcoming.