CTAG Creation Timeline
Ohio Department of Higher Education

**Post-Secondary Faculty Research**
- **Timeframe:** 6-18 Weeks (running concurrently with other processes)
- Lead Faculty Experts research CTE programs and course offerings at Ohio Public Post-Secondary Institutions
- Determine common courses
- Propose content for forthcoming standards of common courses to legacy versions of the CTE Secondary Standards or propose inclusion of learning in forthcoming Standards

**Learning Outcomes Endorsement Survey**
- Ensures all post-secondary institutions agree to the statewide learning outcomes
- Provides an opportunity for feedback
- Lead Faculty Experts and Faculty Panels review information from the survey for consensus

**Faculty Panel Meeting**
- Discuss, complete, and finalize statewide learning outcomes

**Career-Technical Content Standard Revisions & Course Creation**
- **Timeframe:** 6-12 Months (running concurrently with other processes)
- Includes a review of the prior version of the CTE Secondary Standards
- Standards development involves multiple opportunities for field and business and industry input

**Alignment of Post-Secondary and Secondary Content**
- Lead Faculty Expert reviews continuous drafts of CTE Secondary Standards and matches those to the Post-Secondary Learning Outcomes
- Faculty Panel reviews the work of the Faculty Lead Experts and provides input

**Secondary Test Development**
- **Timeframe:** Follows development of courses / 12-18 Months including Field Testing
- Are developed with the use of content experts in each field (secondary and post-secondary)
- Items are written for the test
- Test undergoes appropriate field testing and calibration to establish cut scores for secondary and post-secondary use

**Alignment Survey**
- **Timeframe:** 1-3 Months
- Survey sent to institutions asking if content standards and learning outcomes align
- Institutions are asked to provide information on similar courses offered
- Results are analyzed and reviewed by faculty panel

**Finalization**
- A finalization meeting is held for all stakeholders in the CTAG development process
- Faculty makes the recommendation on the strength/use of the exam for credit, or other measures
- Finalization report documents the process from start to finish

**CTAG Announced**
- **Timeframe:** Anytime After Finalization
- CTAGs are announced to post-secondary institution
- CTAGs are announced to secondary institution, if field testing has concluded when the test will be used for validation of credit
- Expected compliance and participation information communicated to secondary and post-secondary institutions

**Implementation**
- Post-secondary and secondary institutions are encouraged to adopt the CTAG at their institution
- Webinars and promotions are available to assist institutions with understanding the need for compliance
- Faculty Panels, where needed, review submissions to ensure individual courses throughout the state are equivalent to the statewide learning outcomes

**Year 1**
- Start

**Year 2**
- Finish

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