

## **Action items and Highlights from June 13<sup>th</sup>, 2013 ATC Steering Committee Meeting**

### **E-Transcript Update**

- Testing should take place in the Nov-Jan time frame once work is completed on building the bridge between Parchment and SIS systems
- Ohio Department of Education (ODE) will work on communications with the high schools to come up with a clear and consistent message about the need for electronic transcript exchange
  - *Action Item:* The committee has asked ODE to look into an extension of funding to help boost participation in the initiative

### **Knowledge Base**

- Knowledge Base is ready for launch by June 19<sup>th</sup>. A reminder with information about the launch will be sent
- A system generated message for downtime is being formulated.
  - *Action item:* A consideration for each school to have a point person for the KB

### **ATC Updates**

- ATC Summit: Summit was a success; many schools participated in the SIS import conversation. It was mentioned that we have secured the services of Terry Young of Wright State to assist Banner schools in getting connected.
  - *Action Item:* It was suggested to conduct a survey (in fall) to assess the progress by institutions since this summit.
- Going Paperless: Only two institutions have indicated that they cannot meet the June 30<sup>th</sup> deadline. The expectation is to have them brought online by mid-August 2013.
  - *Action Item:* It was indicated that there are some additional schools that are not ready to receive electronically. OBR will follow up with those institutions.
- ATC Data Validation: The ATC Validation memo was sent explaining the items that will be required on every transcript. Also included was information about the changes to the HTML Summary Transcript as well as the key indicator "DocumentTypeCode" with enumeration "InstitutionRequest" for Credit When It's Due (CWID) Initiative.
- Reverse Transfer: There will be a CWID/ Reverse Transfer meeting held in October, any questions or concerns can be directed to Calista Smith or Anthony Landis.

### **ATC Transcript Supplement**

- The ATC Transcript Supplement, which was originally designed to be a part of the ATC, was discussed to establish uses and generate ideas/suggestions.
- Larger institutions have been using either CollegeSource's TES solution, u.select or maintaining their own TA tables to handle the job the Transcript Supplement would provide

- Other institutions may not be updating u.select in a timely manner, and do not have the ability to maintain up to date TA tables.
  - *Action Item:* Conduct survey to figure out the various systems and processes, USO institutions are using to track, maintain their transfer equivalencies.