

**Ohio Department of Higher Education  
College Credit Plus Advisory Committee  
25 S Front Street  
ODE CR\_B-001  
Friday, January 12, 2018  
9:00-10:30AM**

**I. Welcome**

Chancellor John Carey gave opening remarks and thanked attendees for their continued efforts and dedication that make College Credit Plus (CCP) a success. Following Chancellor Carey's remarks, Dr. Larisa Harper welcomed the CCP Advisory Committee members and asked attendees to introduce themselves. The following members were present:

- Dr. Larisa Harper, Director, CCP, Ohio Department of Higher Education (ODHE) (*CCP Advisory Committee Co-Chair*)
- Dr. Steven Gratz, Senior Executive Director, Ohio Department of Education (ODE) (*CCP Advisory Committee Co-Chair*)
- Jonathan Kreger, Faculty Member, Columbus State Community College
- Tim Kraynak, Assistant Principal, Worthington Christian High School
- James Smith, Vice President for Enrollment Management, Mount Vernon Nazarene University

ODHE and ODE staff members present were:

- Charles See, Assistant Deputy Chancellor of External Relations and Education Technology, ODHE
- Dr. Stephanie Davidson, Vice Chancellor of Academic Affairs, ODHE
- Stephanie Siddens, Senior Executive Director of Curriculum Assessment, ODE
- Wendy Casterline, CCP Program Administrator, ODE
- Dr. Brenda Haas, Associate Vice Chancellor of P-16 Initiatives, ODHE
- Jill Dannemiller, Director of Data Management and Analysis, ODHE
- David Ehle, Director, ODE
- Jennifer Stump, Policy Staff, ODE
- Eben Dowell, Policy Staff, ODE
- Yvonne Johnson, Data Analyst, ODHE
- Anthony Alfano, Administrative Assistant, ODHE

Additional guests present at the time of introductions were Michele Brown, Ohio State University; Marla Carano, Youngstown State University; and Tom Walsh, Ohio Association of Community Colleges.

**II. Follow-up on Policies & Procedures Handbook**

Dr. Harper said that the Policies & Procedures Handbook (Attachment #1) has been finalized since the last advisory committee meeting. She asked attendees to encourage their colleagues to view the handbook and other school counselor and college coordinator resources that are available on the CCP Resources for Administrators page. She said the handbook will need to be updated this spring, in order to incorporate pending rule changes.

**III. House Bill 49 Review**

Dr. Harper went through the College Credit Plus: Student Eligibility Process flowchart (Attachment #2) step-by-step and discussed eligibility to participate, admission to college/university, and course selection and registration.

James Smith asked if high schools are fully responsible for everything shown in the flowchart. Dr. Harper said that the colleges are responsible for testing and evaluating the test scores. She said as tests are administered and test scores are reviewed, they would refer to the flowchart and let the students know of their eligibility.

Tim Kraynak asked whether it is his or a high school counselor's responsibility to let a student know that they are below a testing score threshold and probably will not be admitted to the CCP program. Dr. Harper said he can play a role in that if he has access to that information; however, the responsibility of testing is the colleges and universities.

Dr. Harper discussed the College Credit Plus: Student Eligibility Assessment Testing table (Attachment #3). Dr. Harper and Dr. Haas provided brief updates on ACT and SAT test payment methods. Dr. Harper asked the advisory committee if they know what testing exams their institutions will be utilizing. She said that Karla Krodell had indicated that Youngstown State University faculty had just approved using Accuplacer for CCP. Mr. Smith said MVNU will probably utilize Accuplacer. Dr. Harper added that Columbus State Community College already uses Accuplacer.

Jonathan Kreger asked if students can use scores from another test that has already been taken. Dr. Harper said if the students have eligible scores and have already proven to be eligible and the institution can obtain those scores, the colleges can use those scores and not have to provide additional testing.

Dr. Harper discussed the Student Eligibility Resources webpage document (Attachment #4). She pointed out the sentence that states students, who participated in the CCP program in the 2017-2018 academic year, or prior, will not need to be retested under the student eligibility standards that are in place for the 2018-2019 academic year. She said this information was emailed to all of the CCP contacts that she has for public and private colleges and universities, was shared on the OADEP listserv, and will be included in the upcoming CCP news bulletin.

Dr. Stephanie Davidson presented the Waiver from the Requirements of the College Credit Plus (CCP) Program document (Attachment #5). She said the waiver process is available for institutions with specific programs that were designed for underrepresented students. She said that a template was developed to help make the waiver process more straight forward and clearer to what kind of information ODHE/ODE would be looking for as waivers are considered. She said waivers are due no later than March 1, 2018.

#### **IV. Approval of Minutes**

Dr. Steven Gratz asked the committee members to briefly review the draft copy of the meeting minutes for the August 29, 2017 meeting. He asked if anyone wanted to make any corrections to the meeting minutes. There being no corrections, the meeting minutes passed by general consent.

#### **V. Administrative Rules Review**

Dr. Harper discussed the Course Eligibility Rule and Underperforming Student Rule handouts (Attachments #7 and 8) and their one page summaries (Attachments #9 and 10). She said the rules were refiled with the Joint Committee on Agency Rule Review (JCARR) on December 28, 2017, and the JCARR hearing is January 29, 2018. She said if there are no major changes to the proposed rules, the department anticipates a mid-February effective date with implementation in summer 2018. She said there will be a number of professional development opportunities including regional meetings, webinars, and workshops for counselors and staff at secondary schools and staff at colleges.

#### **VI. Annual Report 2016-2017**

Dr. Harper talked about the data for the Annual Report (Attachment #11) by Yvonne Johnson, and the assistance provided by Eben Dowell and his team to ensure that data are collected appropriately. She discussed changes in growth mentioned in Figure 3, page 5.

Mr. Smith, Tim Kraynak and Dr. Harper discussed the growth of participants, by grade, listed in Figure 5. Dr. Harper said we dig deeper by the grade level in our performance measures. Updated performance measures will be provided at the spring advisory committee meeting. Dr. Davidson asked if the online method mentioned in

Figure 3 is defined as online delivery or is it a traditional college online course. She said if there are more online courses being taught in high schools, the data should differentiate that.

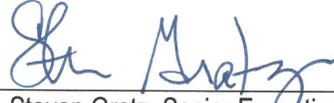
**VII. Adjourn**

Dr. Harper said the next advisory committee meeting will be held on April 16, 2018. She then declared the meeting adjourned.



Dr. Larisa Harper, Director, CCP  
Co-Chair  
ODHE, CCP Advisory Committee

April 16 2018  
Date



Dr. Steven Gratz, Senior Executive Director  
Co-Chair  
ODHE, CCP Advisory Committee

April 16, 2018  
Date

