

Early College High School Programs and College Credit Plus

This document outlines the required information that must be submitted to the Ohio Department of Education in order for an Early College High School (ECHS) to request an exemption of the requirements of College Credit Plus.

STATUTORY REQUIREMENTS: Ohio Revised Code 3313.6013

(E) Any agreement between a school district or school and an associated college governing the operation of an Early College High School program shall be exempt from the requirements of the College Credit Plus program, provided the program meets the definition set forth in division (F)(2) of [ORC 3313.6013] and is approved by the Superintendent of Public Instruction (of the Ohio Department of Education-ODE) and the Chancellor of Higher Education (of the Ohio Department of Higher Education-ODHE).

(F)(2) "Early College High School program" means a partnership between at least one school district or school and at least one institution of higher education that allows students to simultaneously complete requirements toward earning a regular high school diploma and have the opportunity to earn not less than 24 credits that are transferable to the institution of higher education as part of an organized course of study toward a post-secondary degree or credential at no cost to the participant or the participant's family. The program also shall prioritize the following students:

- (a) Students who are underrepresented in regard to completing post-secondary education;
- (b) Students who are economically disadvantaged, as defined by the Ohio Department of Education;
- (c) Students whose parents did not earn a college degree.

REQUEST FOR EXEMPTION

In order to request a waiver of the requirements of the College Credit Plus program, the program must meet the definition above and must be approved by the Superintendent and the Chancellor.

The following information must be submitted within an electronic file in addition to completing page 2 of this form:

- A. Names of Institutions (secondary and college/university) which are seeking the waiver;
- B. Scanned copy of signed Memorandum of Understanding (MOU) (this can be a separately saved file);
- C. Brief description of the Early College High School program including, but not limited to:
 - 1. The course of study or curriculum map which includes the identification of at least 24 college credit hours that students have the opportunity to earn.
 - 2. The institutions' plan to prioritize the students as described above (e.g., demographic data, outreach/marketing plan, or other information about student outreach).
 - 3. The length of the approval request (i.e., based on MOU length). If requested and approved for more than one year, the continued approval will be contingent on the ECHS submitting to ODE an annual update report that will include the data in item C below. If any significant changes occur to the ECHS programming, then the ECHS must re-apply for the exemption (e.g., new MOU, new partners, or new degree program(s)).
 - 4. If not included in the MOU, describe the financial arrangement that will be employed if a student decides to enroll in college courses outside of the ECHS course of study/curriculum map at either the partnering institution of higher education or another institution. Example: This may be that the high school agrees that any course outside of the ECHS curriculum will be addressed as College Credit Plus or some other alternative agreement.
 - 5. A description of support services available to ECHS students.
- D. Description of the metrics that the partnering institutions will use to measure the progress and success of the program. At a minimum, metrics must include: Demographic data for the school, graduation rate, amount of college credit earned (average per student, variance across students, and total for the school). ODE reserves the right to request additional information such as percentage of students entering college remediation-free and postsecondary enrollment and completion. Note: These data must be submitted to ODE on an annual basis even if the ECHS exemption is approved for more than one year. The format of this reporting will be determined and sent to the primary point of contact. The primary point of contact will be informed approximately six weeks before the deadline.
- E. The Superintendent of ODE and the Chancellor of ODHE may request additional information from the parties seeking the waiver. Decisions to approve request for exemption are at the sole discretion of the Superintendent of ODE and the Chancellor of ODHE and are final.

Early College High School Programs Declaration

Name of School: _____

Building IRN: _____

Name of School District: _____

District IRN: _____

Name of College/University: _____

College/University IRN: _____

Primary Point of Contact

Name: _____

Email: _____

Institution: _____

Phone: _____

SCHOOL AFFIRMATIONS

By signing below, the district superintendent affirms to the Ohio Department of Education that the school listed above is an Early College High School, as defined in Ohio Revised Code 3313.6013. If, at any time, we decide to cease being an Early College High School, we will notify the Department.

District Superintendent's Signature

Printed/Typed Name

Date

**This form and all required documents must be submitted before June 15, 2018 to Dr. Larisa Harper, lharp@highered.ohio.gov.
*Files may be saved separately or all in one PDF document; however, please send only one email.***

Note: Future year due dates may differ; guidance will be posted on www.ohiohighered.org/ccp.