

Course Equivalency Management System

How to Create a CTAG Match

Step 1: Go to <https://cems.regents.ohio.gov>. Enter your username and password assigned to you by your Institutional or OBR Coordinator.

Course Equivalency Management System (CEMS) Login

Username

Password

Login

[Forgot your pass](#)
[New User? Request an Account](#)

Step 2: Click on the “Matches” button from the main navigation bar located at the top of the page.

HOME COURSES **MATCHES**

| Homepage | Faculty Matches |

Step 3: First, click on the “CTAG Matches” under the sub-navigation bar, then click on “Create a New CTAG Match” OR “Create a New CT CTAG Match” button on the right of the page.

| **CTAG Matches** | TAG Matches | OTM Matches | AP Matches |

CTAG Matches **Create a New CTAG Match** **Create a New CT CTAG Match**

Step 4: This is a 5 step process. The first is to enter the Match Type and Start Term. Ensure that all areas marked with a red* need to be filled out. When finished click on the “Next” button on the lower right of the page.

What type of Match would you like to enter?

Institution: * UNIVERSITY OF CINCINNATI

Select the CTAG Area: FIRE FIGHTER

Select the CTAN: * CTFINSP001 - FIRE SAFETY INSPECTOR

Start Term: * 2013 Winter Spring Summer Autumn

End Term: Winter Spring Summer Autumn

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Essential	Learning Outcome
	CTFINSP001 - FIRE SAFETY INSPECTOR
✓	4.2.2 Permits (A) Requisite Knowledge 1) Applicable codes and standards (B) Requisite Skills 1) Ability to recognize the need for a permit 2) Ability to communicate orally and in writing
✓	4.2.3 Plan Review (A) Requisite Knowledge 1) Applicable codes and standards 2) Policies of the jurisdiction (B) Requisite Skills 1) Ability to recognize the need for a plan review 2) Ability to communicate orally and in writing

Step 5: Enter the course (if any) that will be used for the match. Courses can be identified from the list or found using the search box. Identified courses should be shuttled to the **right**. When finished click on the “Next” button on the lower right of the page.

What courses will you be using?

Course Look-Up:

Courses: *

15 ENGL 2034 - Department of English
15AFAM101 - INTRO TO AFAM STUD
15ANTH101 - Cultural Anthropology
15ANTH102 - 15ANTH102
15ANTH103 - CULTURAL ANTHROPOL
15ANTH104 - 15ANTH104
15ANTH105 - 15ANTH105
15ANTH106 - Biological Anthropology
15ANTH201 - 15ANTH201
15BIOL101 - Biology I



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Step 6: Enter any additional information such as Course/Program repetition requirements. When finished click on the “Next” button on the lower right of the page.

Additional Match Information?

Additional Requirements

[Add Course/Program Repetition Requirement](#)

There are not currently any additional requirements associated with this match. Click the link above to add a requirement.

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Cancel

Step 7: Enter learning outcomes for the match. Use the “add” button to enter each learning outcome. At least one learning outcome must be entered, and **all** guidelines must be entered. These are marked with a large red *. When finished click on the “Next” button on the lower right of the page.

Enter Learning Outcomes

Instructions

Describe how each Learning Outcome is fulfilled for Career Technical Articulation Number: CTFINSP001 - FIRE SAFETY INSPECTOR

Notes:

- Enter instructional content from program or course syllabi that addresses each Learning outcome.
- You may copy and paste from other documents.

View Course Details

no data found

To view all of the course details, click on the course title

View Learning Outcomes



Learning Outcome:

Module 4.2 Administration 4.2.1 Preparation of Inspection Reports (A) Requisite Knowledge 1) Applicable codes and standards 2) Policies of the jurisdiction (B) Requisite Skills 1) Ability to communicate orally and in writing 2) Ability to conduct a field inspection 3) Ability to apply codes and standards

Description:

No Comments Entered

Time On Topic:

Not Entered

add | edit

Step 8: The final step is to review the Match. Each area should be reviewed for accuracy and can be edited from this page without having to use the “back” button by using the “Edit” button on the right of each item. If additional comments are desired, they can be entered at the bottom of the page. There are two options after review is complete, either to “Save as Draft” or “Save and Submit to Institution Coordinator”. Choose the appropriate option and click on the “Submit” button at the bottom of the page to save the Match. If an error is encountered, be sure to review the message and the Match to ensure all requirements were met.

Review Match

Match Details

Institution: **UNIVERSITY OF CINCINNATI**
Subject Area: **Fire Fighter**
Articulation Number: **CTFINSP001 - FIRE SAFETY INSPECTOR**
Start Term: **WI2013**
End Term: **Not Entered**

Courses

No courses specified

Additional Requirements

No additional requirements specified

Learning Outcomes Region

[View Learning Outcomes](#)

Comments:

- Save as Draft
 Save and Submit to Institution Coordinator