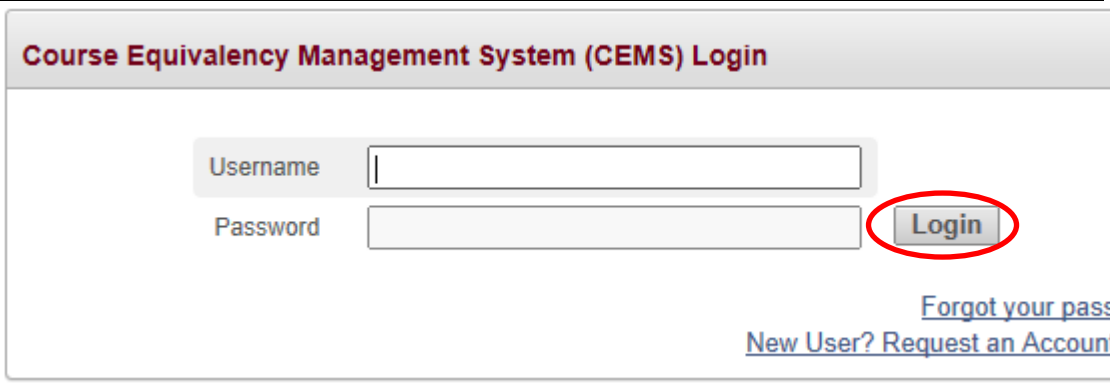

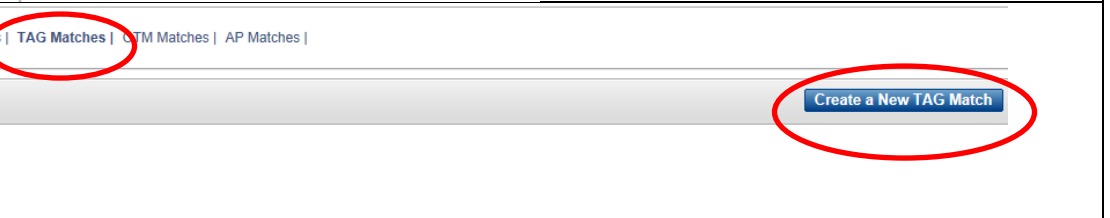
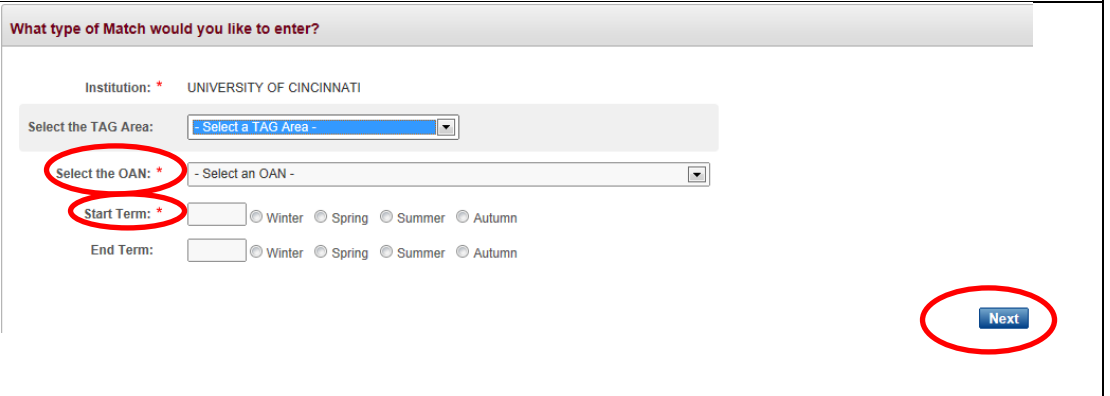
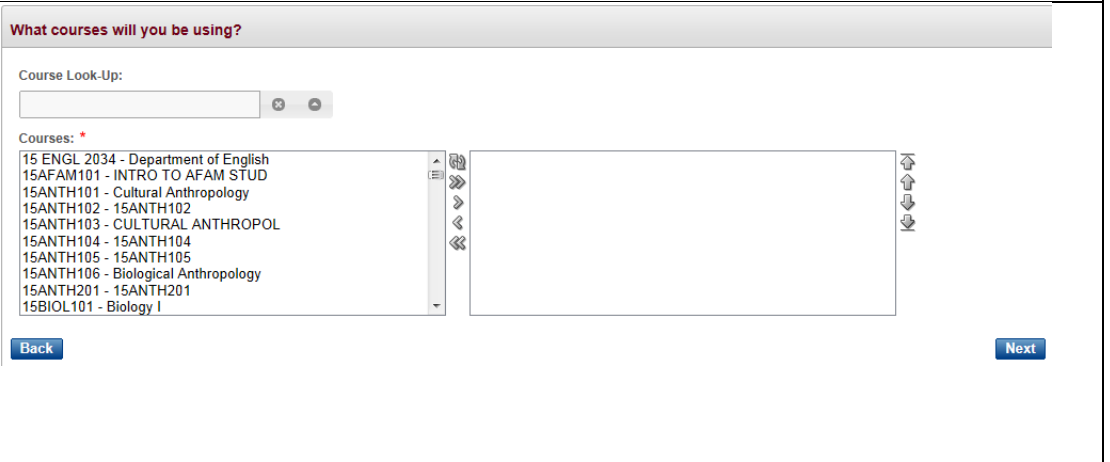


Course Equivalency Management System

How to Create a TAG Match

<p>Step 1: Go to https://cems.regents.ohio.gov. Enter your username and password assigned to you by your Institutional or OBR Coordinator.</p>	 <p>Course Equivalency Management System (CEMS) Login</p> <p>Username <input type="text"/></p> <p>Password <input type="password"/></p> <p>Login</p> <p>Forgot your pass New User? Request an Account</p>
<p>Step 2: Click on the “Matches” button from the main navigation bar located at the top of the page.</p>	 <p>HOME COURSES MATCHES</p> <p> Homepage Faculty Matches </p>
<p>Step 3: First, click on the “TAG Matches” under the sub-navigation bar, then click on “Create a New TAG Match” button on the right of the page.</p>	 <p> TAG Matches CEM Matches AP Matches </p> <p>Create a New TAG Match</p>
<p>Step 4: This is a 5 step process.</p> <p>First, enter the TAG Area, the OAN, and Start Term. Ensure that all areas marked with a red* are filled out. When finished, click on the “Next” button on the lower right of the page.</p>	 <p>What type of Match would you like to enter?</p> <p>Institution: * UNIVERSITY OF CINCINNATI</p> <p>Select the TAG Area: <input type="text" value="- Select a TAG Area -"/></p> <p>Select the OAN: * <input type="text" value="- Select an OAN -"/></p> <p>Start Term: * <input type="text"/> <input type="radio"/> Winter <input type="radio"/> Spring <input type="radio"/> Summer <input type="radio"/> Autumn</p> <p>End Term: <input type="text"/> <input type="radio"/> Winter <input type="radio"/> Spring <input type="radio"/> Summer <input type="radio"/> Autumn</p> <p>Next</p>
<p>Step 5: Enter the course(s) that will be used for the match. There may be multiple courses that need to be linked to the match.</p> <p>Courses can be identified from the list or found using the Course Look-Up box. Identified courses are to be shuttled to the right.</p>	 <p>What courses will you be using?</p> <p>Course Look-Up: <input type="text"/></p> <p>Courses: *</p> <ul style="list-style-type: none">15 ENGL 2034 - Department of English15AFAM101 - INTRO TO AFAM STUD15ANTH101 - Cultural Anthropology15ANTH102 - 15ANTH10215ANTH103 - CULTURAL ANTHROPOL15ANTH104 - 15ANTH10415ANTH105 - 15ANTH10515ANTH106 - Biological Anthropology15ANTH201 - 15ANTH20115BIOL101 - Biology I <p>Back Next</p>

When finished, click on the "Next" button on the lower right of the page.

Step 6: Enter any additional information such as credit hour weight distribution for interdisciplinary courses. Select "Add Interdisciplinary Weight Requirement" if applicable.

Otherwise, when finished, click on the "Next" button on the lower right of the page.

Additional Match Information?

[Expedited Review](#)

Check to submit for expedited review

Note: Click to review the [list of TAGs and OTMs](#) that are eligible for expedited review and their requirements

Additional Requirements

[Add Interdisciplinary Weight Requirement](#)

There are not currently any additional requirements associated with this match. Click the link above to add a requirement.

[Back](#)

Step 7: Click on "View Learning Outcomes" to see the requirements.

Enter a description of how students meet each learning outcome. Use the "Add" button to enter each learning outcome description.

Essential Learning outcomes are marked with a large red *.

When finished, click on the "Next" button on the lower right of the page.

Enter Learning Outcomes

Instructions

Describe how each Learning Outcome is fulfilled for Ohio Articulation Number: OAH002 - PHOTOGRAPH

Notes:

- Enter instructional content from program or course syllabi that addresses each Learning outcome.
- You may copy and paste from other documents.

[View Course Details](#)

no data found

To view all of the course details, click on the course title

[View Learning Outcomes](#)

[Back](#)

Step 8: The final step is to review the Match. Each area should be reviewed for accuracy and can be edited from this page without having to use the “back” button. Simply use the “Edit” button on the right of each item.

If additional comments are desired, they can be entered at the bottom of the page.

There are two options after review is complete, either to “Save as Draft” or “Save and Submit to Institution Coordinator”. Choose the appropriate option and click on the “Submit” button at the bottom of the page to save or complete the Match.

The screenshot shows a web interface titled "Review Match". It contains several sections, each with an "Edit" button on the right side, which are circled in red:

- Match Details:** Institution: UNIVERSITY OF CINCINNATI, Subject Area: Studio/Fine Arts, Articulation Number: OAH002 - PHOTOGRAPHY, DIGITAL, Start Term: WI2013, End Term: Not Entered, Review Type: Standard.
- Courses:** No courses specified.
- Additional Requirements:** No additional requirements specified.
- Learning Outcomes:** View Learning Outcomes (with a right arrow icon).

Below these sections is a "Comments:" text area. At the bottom, there are two radio button options: "Save as Draft" (selected) and "Save and Submit to Institution Coordinator". A blue "Submit" button is located below these options and is also circled in red.