

FY 2019 DATA SUBMISSION “INPUTS” and “OUTPUTS” CALENDAR

Based on the data reported to the HEI/OTC database, the ODHE generates data elements specifically for program reports and subsidy funding.

The data submission inputs and outputs calendar operates on a fiscal year (beginning July 1 and ending June 30), allowing institutions to submit all of their Program and enrollment data within a specified timeframe. This allows for consistency in data reporting across institutions. Moreover, it allows ODHE to take a “snapshot” for reporting needs like the Carl D. Perkins’ (Perkins) US Department of Education’s Consolidated Annual Report (CAR) and for state and federal subsidy allocations.

DATA SUBMISSION DEADLINE

DATE	EXPLANATION
SEPTEMBER 1, 2018	<p>FOR PERKINS REPORT: Final day to submit enrollment and Program data for the previous Fiscal Year (July 1 – June 30) into the HEI system for all OTC students and Programs (<i>EXAMPLE: Programs that began on July 1 and ended before or on June 30 and students that are Completers and Leavers would be submitted into the system, as well as <u>any available</u> information on students that were employed, enlisted in the military, in an apprenticeship program, and/or received a credential [e.g., certificate, certification, or license] within the July 1—June 30, timeframe).</i></p> <p>FOR CENTER FOR TRAINING EXCELLENCE (CTX) REPORT: Beginning in 2019, the final day to submit CTX information into the data system for review by ODHE.</p>
OCTOBER 31, 2018	<p>FOR PERKINS REPORT: Final day to submit any additional information for the previous Fiscal Year Completer or Leaver students that received a credential [e.g., certificate, certification, or license], were employed, enlisted in the military, and/or in an apprenticeship program.</p>
FEBRUARY 1, 2018	<p>OTC STATE SUBSIDY CALCULATIONS: Final day to submit employment/placement and credential data in the system for students that completed programs in the previous fiscal year (<i>EXAMPLE: information on students that were employed, enlisted in the military, in an apprenticeship program, and/or received a credential at least 6 months after completion of their program.</i></p>

DATA SYSTEM OUTPUTS

DATE	EXPLANATION
JULY 1, 2018	Current fiscal year Perkins subsidy allocations available through the CCIP system for funding drawdowns.
NOVEMBER 1, 2018	Perkins Consolidated Annual Report (CAR) Snapshot (uses two year lag* employment/placement data and previous fiscal year Completer, Leaver, and credential data available at the time of snapshot).
DECEMBER 1, 2018	Current Year Perkins Consolidated Annual Reports available in the system and online.
MARCH 2019	OTC subsidy allocations projections available for future fiscal year planning purposes (three year average).
APRIL 2019	Perkins subsidy allocations projections available for future fiscal year planning purposes. (Data is contingent upon ODE fiscal office and USDOE/OCTAE providing allocation amount numbers by March 15).
JUNE 1, 2019	Perkins allocations posted in CCIP.

***Two-Year Lag Data** – Specific to the Perkins report’s Performance Measure 4A1—Placement, the data used for the CAR report is from the previous fiscal year which is a one-year lag; however, 4A1 uses data two years behind the current fiscal year. For example, FY 2018 CAR data is used on each measure except 4A1 which would use FY 2017. This would be true for FY 2019 CAR data, but 4A1 would use FY 2018, etc.

About the Calendar

On **September 1**, OTCs have one opportunity to submit Program and Enrollment information (Completer and Leaver) in to the system. Also during this time, institutions are strongly encouraged to submit any available credential (third-party industry recognized certifications, state licenses, and any other relevant technical assessment/credential) information and employment/placement information for students that completed or left in **the previous fiscal year**.

On **October 31**, institutions have a **FINAL OPPORTUNITY FOR PERKINS REPORTING** to submit any additional credential (third-party industry recognized certifications, state licenses, and any other relevant technical assessment/credential) information and employment/placement information for students that completed or left in **the previous fiscal year**.

On **November 1**, a “snapshot” is taken of the data submitted by OTCs into the HEI system **FOR PERKINS REPORTING**. This will include the additional credential and employment information provided by institutions at the October 31 deadline.

On **February 1**, institutions have a **FINAL OPPORTUNITY FOR STATE SUBSIDY** to submit any additional credential (third-party industry recognized certifications, state licenses, and any other relevant technical assessment/credential) information and employment/placement information for students that completed or left in **the previous fiscal year**.