

Memorandum

To: Superintendents/CEOs of Adult Basic and Literacy Education Programs
From: Donna Albanese, State ABLÉ Director
Date: April 10, 2017
Subject: FY 2016 Local ABLÉ Program Desk Review

The Ohio Department of Higher Education Adult Basic and Literacy Education Program (ABLE) is required by law to annually review the performance of local ABLÉ programs. The Desk Review is the process used for reviewing a local ABLÉ program's performance. The FY 2016 Desk Review is useful in providing direction for program administrators to use in their continuous improvement efforts and for the Ohio Department of Higher Education to continuously improve local program and state system outcomes.

The FY 2016 Desk Review monitors if:

- ✓ Students are achieving academic skill gains as well as meeting education and employment outcomes.
- ✓ Data is consistent with the components of the grant and the accountability system.
- ✓ Local programs are improving from previous year's performance.

The FY 2016 Desk Review indicates the status of a local program by using data for Educational Functioning Level Achievement, Follow-up Outcomes, and Other Performance Measures. The state target is an overall percentage of 65% or greater. If the program remains below 65% for more than two consecutive years, the funding level of the program may be affected.

Included in this transmission is a PDF containing two items:

- FY 2016 Desk Review Report
- Local Program Desk Review Data Form

The Desk Review Description for FY 2016 is located on the Ohio Department of Higher Education ABLÉ website under Accountability.

Please share the FY 2016 Desk Review with your ABLÉ administrator and other staff as necessary to show the areas of achievement and improvement. If you have any questions about the results, please contact your ABLÉ regional program manager.

Thank you for the support you provide to the adults in your community and helping them transition to postsecondary education and employment.