

TECHNOLOGY REQUIREMENTS (FISCAL YEAR 2015)

Technology is an integral part of the ABLE delivery system. All programs are required to maintain a high quality information management system that has the capacity to report participant outcomes and monitor program performance. In Ohio, ABLELink is the IMS system required for use by all funded programs.

The applicant will comply with the following technology assurances:

1. The applicant has a computer system meeting the FY 2015 Computer Specifications in this document. This system will be fully or partially dedicated for ABLE staff and use.
2. The applicant has Internet access to be used for e-mail and secure electronic data transfer.
3. The applicant assures sufficient and designated staff is available and trained to meet all data entry requirements pertaining to ABLELink and other evaluation systems developed by the Ohio Board of Regents, Adult Basic and Literacy Education Program.
4. The applicant assures that it will continue to build capacity in the area of technology. This includes expansion of opportunities for instructional staff and students to become more proficient in the use of technology including the use of computers for instructional and management purposes.
5. The applicant assures that it will maintain the security of the computer or computers used for ABLELink data entry by:
 - a. Maintaining anti-virus software with a subscription for virus signature updates
 - b. Maintaining security of the ABLELink data by password access
 - c. Maintaining network security of the ABLELink data by password protecting any network accessible location ABLELink data resides on
 - d. Using secure (encrypted) transmission methods on any transmission of ABLELink data (i.e. wireless Internet access)
6. The applicant assures that it will adhere to any current and subsequent ABLELink policies.

Computer Specifications (Fiscal Year 2015)

Minimum Specifications:

- i5 (or greater) processor
- 4 GB (or more) RAM
- 17" monitor (15.9+ viewable area)
- 80.0 GB (or greater) hard drive
- 20x min. / 48 max. CD-ROM
- Backup/storage method (e.g. network or CD-RW Drive)
- Internet connection
- Any newer browser (e.g. Internet Explorer 9 or greater, Firefox, Google Chrome, Safari)

Required Hardware:

- Printer

Required Software:

- Operating system – Windows 7
- Office productivity software - Microsoft Office 2007 Professional
- Anti-virus software – must maintain subscription for updates to virus signatures as long as ABLELink resides on the computer.