

# ENSURING WEBSITES REFLECT THE PREVENTION AND RESPONSE EFFORTS



The Ohio Alliance to End Sexual Violence (OAESV) has created a checklist to assist campuses in reviewing their institution's website in order to assess the accuracy, consistency and user-friendliness of all information pertaining to gender-based violence policies and protocols, resources, reporting options and prevention and awareness messaging.

OAESV is offering to provide a website check for any Ohio Campus. The team member will utilize the checklist below and provide feedback for each item listed. This would provide your campus with feedback from the perspective of a person who is not familiar with your policy or resources as may often be the case for many of the campus community members whom the information is intended to serve. The feedback would include things such as: I was able to find this in just two clicks. I really had to dig to find this. The Human Resources website and the Student Conduct website have different information listed. I was unable to find who to contact in order to request a prevention program for a class or student group. After the website check is completed the results would be sent to the person who made the request. OAESV would not share your results. If your campus would like OAESV to conduct a website check please contact Amanda Cottrell at campus@oaesv.org by November 18th.

Campuses who would like to complete the website check internally are encouraged to select of member of your campus community whose day to day responsibilities do not include gender-based violence prevention and response. This will help ensure that people who are not as familiar with the process can easily find and understand the information they are searching for.

## WEBSITE CHECKLIST

**1** Is the current Title IX Coordinator's name, phone number, email address, and office location listed accurately on all pages of the campus's website in which Title IX information or reporting incidents of sexual harassment, sexual violence, dating / domestic violence, and stalking is discussed?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**2** Is the most current policy/policies concerning sexual harassment, sexual violence, dating / domestic violence, and stalking posted?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**3** If multiple pages list or link to the policy/policies concerning sexual harassment, sexual violence, dating / domestic violence, and stalking are they are listing or linking to the same policy?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**4** If you have separate policies for students and faculty and staff is it clear who the policy is for and where to find the other policy?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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## WEBSITE CHECKLIST

**5** If you have separate policies for different types of gender-based violence, for example the sexual harassment policy is separate of the sexual violence policy, is it clear what the policy covers and where to find the other policy?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**6** Is the most current version of your campus's annual security report posted?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**7** Is there information provided on where to report an incident of sexual harassment, sexual violence, dating / domestic violence, and stalking?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**8** If your campus is using an online reporting system is it easy to find and complete?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**9** Are on-campus resources and support for survivors of sexual harassment, sexual violence, dating / domestic violence, and stalking posted and easy to find?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**10** Are off-campus resources and support for survivors of sexual harassment, sexual violence, dating / domestic violence, and stalking posted and easy to find?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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## WEBSITE CHECKLIST

**11** Is there information that clearly defines who is categorized as responsible employees and CSA's, who is categorized as confidential sources and what those things mean?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**12** Is there information posted on prevention and awareness initiatives that are being implemented on campus?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**13** Do any of the prevention and awareness messages that are posted on various pages contain conflicting information?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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**14** Is there contact information provided to allow faculty, staff or student groups to request a training or educational program around the issues of sexual harassment, sexual violence, dating / domestic violence, and stalking?

YES

NO

How many clicks did it take to get to this information?

Additional comments:

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