Edison Community College - College Completion Plan

Core Theme	Key Result	Implementation Strategy	Strategic Initiative	Connection to the Institution	Successful First-Year Entry	Student Progress	Student Completion	Other Aspects of Completion Success	Workforce	OACC Current Key Priorities
I	1	1.1	Continue CQIN 2012 Partners in Leadership Accountability Training							
I	1	1.1	Coordinate development of Employee Recognition Program (AQIP 4 Action Project)							
I	1	1.2	Assess the effectiveness of the new orientation/registration process	X	X	X		X	X	3,11
I	1	1.3	Implement Annual Evaluations/Professional Development Plan for Non-Supervisory Employees							
I	1	1.3	Support Academic Deans' attendance at Chair Academy							
I	2	2.1	2013 Systems Portfolio	X						11
I	2	2.1	AQIP Quality Checkup Site Visit							
I	2	2.1	Begin implementation of ImageNow initiative		X					
I	2	2.1	Complete conversion of Ellucian to SQL							
I	2	2.1	Continue to develop standardized procedures for Student Affairs and DCC operations		X	X	X	X	X	3,11
I	2	2.1	Develop Electronic Curriculum Process	X		X				
I	2	2.1	Explore migration from Ghost to MS Imaging							
I	2	2.1	Implement WebAdvisor on-line (paperless) leave request/tracking/approval							
I	2	2.1	Implement WebAdvisor on-line (paperless) time card entry/approval							
I	2	2.1	Increase high school penetration rates across the board by 2%	X				X	X	8,9,10,11,13,14

Core Theme	Key Result	Implementation Strategy	Strategic Initiative	Connection to the Institution	Successful First-Year Entry	Student Progress	Student Completion	Other Aspects of Completion Success	Workforce	OACC Current Key Priorities
			Edison Community College - College Completion Plan							
I	2	2.1	Investigate student printing options							
I	2	2.1	Review and act on AQIP Systems Appraisal Feedback Report					X	X	11
I	2	2.1	Upgrade Storage Area Network							
I	2	2.2	Develop strategic and tactical plans for corporate and foundation grants, underwriting and sponsorship funding which addresses the staff, faculty, student and community training needs; and funding wishes or requirements.						X	13
I	2	2.2	Increase job shadowing and cross training opportunities between student affairs and DCC		X	X				
I	2	2.3	Begin Ellucian training for Client Services							
I	2	2.3	Develop and launch a mobile application		X				X	
I	2	2.3	Develop Facilities Master Plan							12
I	2	2.3	Initiate Ellucian users' group							
I	2	2.3	Migrate Datatel Database from unidata to SQL							
I	2	2.3	Provide additional HelpDesk training							
I	2	2.3	Replace East Hall Boiler #1							
I	2	2.3	Replace North Hall Boiler #1							
I	2	2.3	Replace West Hall Boiler #1							
I	2	2.3	Replace West Hall windows							

Core Theme	Key Result	Implementation Strategy	Strategic Initiative	Connection to the Institution	Successful First-Year Entry	Student Progress	Student Completion	Other Aspects of Completion Success	Workforce	OACC Current Key Priorities
			Edison Community College - College Completion Plan							
I	2	2.3	Upgrade Exchange software							
I	2	2.3	Upgrade Hallway & High Use Lighting to LED							
I	2	2.4	Complete the College Completion Plan template	X	X	X		X	X	9
I	2	2.4	Continue program viability evaluations and recommendations			X		X	X	5,7,11
I	2	2.4	Develop a Master Codebook for data standards, definitions, usage, and integrity			X		X		11
I	2	2.4	Monitoring of Key Results and Initiatives			X		X	X	9,10,11,13,14
I	2	2.3; 4.2	Implement campus-wide digital signage							
II	3	3.2	Assess the Effectiveness of the Peer Support Team Faculty Learning Community							
II	3	3.2	Cultivate & Strengthen engagement of adjuncts				X	X		1
II	3	3.2	Update the CEIT SharePoint site to include Professional Development Community and CEIT publications so they are available to all adjuncts & Faculty							
II	3	3.3	Implement Library Power Search				X			
II	3	3.3	Upgrade Blackboard						X	1,9,10,11,13,14
II	3	3.4	Conduct on-site PSEOP advising and registration at the high school for every Darke County High School	X	X				X	9,10,11,13,14
II	3	3.4	Create a digital repository for Transfer Articulation Agreements				X		X	5,7,8,9,10,11,13,14
II	3	3.4	Develop clear educational pathways for students.	X	X	X	X	X	X	9,10,11,13,14

Edison Community College - College Completion Plan

Core Theme	Key Result	Implementation Strategy	Strategic Initiative	Connection to the Institution	Successful First-Year Entry	Student Progress	Student Completion	Other Aspects of Completion Success	Workforce	OACC Current Key Priorities
II	3	3.4	Implement Estimated Pell awarding		X	X			X	2,3,4,5,7,8,9,10,11,13,14
II	3	3.4	Refine the orientation and registration process to better fit DCC personnel availability to support it	X	X	X			X	8,9,10,11,13,14
II	3	3.5	Build closer relationships with academic partners			X	X	X	X	9,10,11,13,14
II	3	3.5	Develop 4-year plans for technical degree completion specifically targeting adult evening learners who primarily attend DCC	X	X		X	X	X	3,5,7,8,9,10,11,13,14
II	3	3.5	Develop guidelines for accessibility in technology for the institution							
II	3	3.5	Develop online orientation for distance learners.	X	X	X			X	3,5,7,8,9,10,11,13,14
II	3	3.5	Develop Student Government/Activities Board (AQIP 3 Action Project)				X			
II	3	3.5	Implement Balance Due tracking & communication plan for students with balance due prior to payment due date.		X	X			X	2,3,4,5,7,8,9,10,11,13,14
II	3	3.5	Improve direct communication with new students.	X	X	X			X	8,9,10,11,13,14
II	3	3.5	Increase student participation in internship programs	X		X	X	X	X	5,7,8,9,10,11,13,14
II	3	3.5	Overhaul the Student Success Program to better retain students on academic probation and get them back on track academically.		X	X	X	X	X	3,4,5,8,9,10,11,13,14
II	3	3.5	Proactive/intrusive advising for those students identified by instructors as at risk through Academic Alerts		X	X	X	X	X	3,4,5,8,9,10,11,13,14
II	3	3.5	Redesign The Learning Center for improved tutor/student interaction	X		X	X		X	9,10,11,13,14
III	4	4.1	Act as resource persons for Upper Miami Valley Science Days project	X				X	X	1,2,3,4,8,9,11,13,14
III	4	4.1	Increase prospects by 5% over prior year	X					X	8,9,10,11,13,14

Core Theme	Key Result	Implementation Strategy	Strategic Initiative	Connection to the Institution	Successful First-Year Entry	Student Progress	Student Completion	Other Aspects of Completion Success	Workforce	OACC Current Key Priorities
			Edison Community College - College Completion Plan							
III	4	4.2	Explore Edison's role in WOTVC							
III	4	4.2	Improve/eliminate Answer Center hold times.		X				X	8,9,10,11,13,14
III	4	4.2	Organize items in Edison's archives							
III	4	4.2	Provide monthly story times for The Preschool							
III	4	4.2	Recommend strategic direction for web	X	X				X	8,9,10,11,13,14
III	4	4.2	Review and evaluate whether the fitness center is meeting the needs of the campus and community							
III	4	4.4	Develop Corporate and Business Relations strategies and tactics to advance campus wide coordination of information, events, volunteers and efforts to meet mission objectives.			X		X	X	1,2,3,4,5,6,7,8,9,10,11,13,14
III	5	5.1	Complete the Economic Impact Study through EMSI							
III	5	5.1	Develop a brand standards manual							
III	5	5.1	Produce and distribute an annual report for the 13-14 year	X						11
III	5	5.1	Produce and promote a digital course schedule bulletin for Fall 2014	X	X				X	8,9,10,11,13,14
III	5	5.2	Work with the Bridges to College Program to promote Edison as the first choice for exposing their students to the community college experience	X	X	X			X	1,2,3,4,5,8,9,10,11,13,14
III	5	5.3	Conduct a market perceptions study for use during the 14-15 advertising cycle						X	1,5,6,7,9,10,11,13,14
III	5	5.3	Develop strategic communication and marketing plan to address the campus communication, marketing and public relations needs and opportunities.						X	8,9,10,11,13,14
			Number of Supporting Initiatives	19	20	22	12	17	33	

Edison State Community College was chartered in 1973 under the provisions of the Ohio Revised Code as the first general and technical college in Ohio serving Darke, Miami, and Shelby Counties in Ohio.

Mission Statement

Edison State Community College provides the learning opportunities, support services, and commitment that enable students to complete their educational goals and realize their dreams.

Our mission is achieved through the guiding Core Themes identified in our Strategic Master Plan: Valuing People, Planning Continuous Improvement, Helping Students Learn, and Understanding Student and Stakeholder Needs. These themes move the College through strategic initiatives to the achievement of the College End Goals:

- Organization Efficiency and Effectiveness
- Innovation and Continuous Quality Improvement
- Student Success and Completion
- Access and Affordability
- Work Force Development
- Growth and Partnership

Edison State students range from junior and senior high school students attending under the College Credit Plus program, to traditional students, to senior citizens, and from people just becoming acquainted with the possibilities of higher education to those returning for retraining and exploration of new fields. The College points with pride to the fact that over 30 percent of its students began their higher education at another college or university, but have chosen to continue at Edison, in many cases in recognition of its attention to quality and standards.

The 2016 Edison State Community College Completion Plan, fully aligned with the Strategic Plan's Core Themes, has been the focus of work for the members of the Student Success Leadership Institute (SSLI) sponsored by the Ohio Association of Community Colleges (OACC). Edison State's SSLI Core team is 12 members strong and is supported by the SSLI Data team, making a total membership of 16 including representation from administration, professional and technical staff, AA/AS faculty, career faculty, and adjunct faculty. A sub-group was appointed from the SSLI team to concentrate on the 2016 Update to the Completion Plan, extending outside the team to include developmental education and workforce development. This five-member sub-group identified current, developing, and future initiatives to be included in the Plan. Supporting strategies, leadership, involvement, outcomes, measurement, and the timeline were defined for each initiative. The initial draft was opened for edit to another sub-group from the SSLI team. Version two was presented to the entire SSLI Core and Data teams for review and edit with the final proposal presented to the Cabinet. A total of twenty-three Edison State faculty and staff had opportunity to interact with the Completion Plan prior to seeking approval by the Board of Trustees.

The 2016 Completion Plan embraces student success and completion and serves the students and graduates of Edison State Community College in the achievement of their educational goals.

EDISON STATE COMMUNITY COLLEGE
COMPLETION PLAN

The 2016 Completion Plan focuses on institutional initiatives and those identified by the Ohio Department of Higher Education (ODHE). The 19 initiatives identified for the two-year period between July 1, 2016 and June 30, 2018 align with Edison State's Strategic Plan, Core Themes, and College End Goals. The initiatives are color-coded indicating alignment with the ODHE initiatives.

Edison State Community College's Completion Plan End Goals:

- Increased success and completion rates

- Reduced time and cost to completion

The ODHE Initiatives
An indication of how students will be advised on **pathways** to graduation and careers (recommended by the Ohio Task Force on Affordability and Efficiency in Higher Education)
Attention to outcomes for **adult student over age 25** (recommended by the Ohio Board of Regents in the 8th report on the Condition of Higher Education)
Alignment to the state's **workforce development priorities** (required by legislation)

EDISON STATE COMMUNITY COLLEGE
COMPLETION PLAN

CONNECTION

Improvement Focus Description: Establish connection with adult and graduating CCP students, and improve enrollment at Darke County Campus.

Improvement Focus Current Status: Declining adult enrollment. Potential to capture CCP conversion is high. Enrollment and usage of Darke County Campus is encouraging.

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Improvement Objective (College Strategy/Intervention Objectives)	What will we do differently? What are the action steps for intervention?	Who will be responsible (title)?	Who will need to support/bolster the change?	What will be our outcome indicator of success?	How will we measure success?	What is our timetable?		
Connect with adult students (age 25+)	• Designate enrollment manager for adult students • Increase marketing to potential adult students	• Vice President of Student Affairs	• Academic Affairs • Business & Industry • Marketing • Student Affairs • Darke County Campus Staff	• Increased number of adult students enrolled	• Number of adult students enrolled; seeking 7% increase for fall 16	• Hire enrollment manager for adults for fall 2016 • Check at each point of entry certain % increase AY 2016/17	• Core Theme III Understanding Student and Stakeholder Needs	• Growth and Partnership
Expand Darke County Campus enrollment and usage	• Create new program in Agriculture at Darke County Campus • Increase exposure • Increase class offerings	• Dean of Darke County Campus • Vice President of Business and Community Partnerships	• Academic Affairs • Student Affairs • Marketing • Darke County Campus Staff	• Program approved through ODHE and HLC • Initial cohort enrolled in the agriculture program • Increase in enrollment	• Number of students enrolled in Ag program • Increase percent in student enrollment	• Program approval process fall 2016 • Students enrolled in program spring 2017 • Increase in student enrollment fall 2017	• Core Theme III Understanding Student and Stakeholder Needs	• Growth and Partnership
Increase College Credit Plus (CCP) students who pursue a career/technical degree upon graduating from high school	• Strengthen advisement of CCP students interested in pursuing a career/technical program • Establish which students are on career/technical track and pair with appropriate faculty advisor. • Connect with CCP teachers at high schools to identify	• Coordinator of College Credit Plus • Enrollment Managers • Success Advisors	• Faculty Program Coordinators • Edison CCP Faculty • Darke County Campus Staff	• Increase number of CCP students enrolled in a career/technical program	• Increased assignment of faculty advisors for CCP students. • SEPs for CCP students • More interaction between students and career/technical faculty	• Fall 2017	• Core Theme II Helping Students Learn	• Student Success and Completion

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
	career/technical students and arrange visits by career/tech faculty							

FIRST YEAR ENTRY

Improvement Focus Description: Establish clear and guided pathways for all student and develop a new advising model to support success and completion.

Improvement Focus Current Status: A new-student intake model was established in 2014 that includes an in-depth advising appointment, career advising, initiation of a Student Education Plan (SEP), and mandatory orientation. We want to build on that foundation.

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Improvement Objective (College Strategy/Intervention Objectives	**What will we do differently? What are the action steps for intervention?**	**Who will be responsible (title)?**	**Who will need to support/bolster the change and how (titles)?**	**What will be our outcome indicator of success?**	**How will we measure success?**	**What is our timetable?**		
Establish new placement policy that integrates multiple measures	• Develop team (with emphasis on dev. ed. Faculty) to establish new policy • Train success advisors and implement for new students	• Placement Policy Team: • Director of Student Success • Placement Office/Advisor • English Faculty • Math Faculty • Career Program Faculty	• President • Interim Vice President of Academic Affairs • Faculty teaching developmental and gateway courses • Placement Office • Registrar	• New placement policy created	• Placement policy integrates multiple measures	• Pilot program beginning summer 2016	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability
Improve placement and subsequent gateway course success rates	• Implement new placement policy at scale	• Director of Student Success • Placement Office/Advisor • Success and ARC Advisors	• Resource Specialists • Enrollment Managers • Provost • Faculty and Adjuncts	• Increase success in developmental education and subsequent gateway courses	• Higher percentage of success in developmental education and subsequent gateway courses • Reduction in adjustment in developmental education course placement	• Apply at scale for AY 2017/18 for all students, including CCP	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability
Develop **Guided Pathways** at scale for career programs to improve retention and completion	• Identify meta-majors and develop program maps that effectively on-ramp new students into a program	• **SSLI Team:** • President • Provost • Interim Vice President of Academic Affairs	• Entire College Community	• Pathways are developed	• 50% of career programs have developed guided pathways by year one; 100% for year two	• Completion of pathways targeted for fall 2018	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
	• Evaluate course availability and multiple entry points	• Vice President Student Affairs • Dean of Institution Planning & Effectiveness • Dean of Darke County Campus • Director of Student Success • Director of Student Services • Director of Institutional Research • Arts and Sciences Faculty Reps • Career Program Faculty Rep • Adjunct Faculty Rep • Institutional Research Data Generalist • Database and Applications Developer • Administrative Assistant to the President					• Core Theme III Understanding Student and Stakeholder Needs	• Growth and Partnership
Establish and implement new advising model that includes ongoing mandatory advising, monitoring, process to identify and provide intervention when needed	• Develop training certification program for all advisors • Update website to clearly identify pathways and transfer information	• Director of Student Success • Interim Vice President of Academic Affairs	• Advisors • Vice President of Student Affairs • Registrar • IT • Input from Achieving the Dream and NAACADA	• New advising model established • Improve student success/completion • Reduce self-advising and related errors • Increased engagement	• Fewer ARC appointments for enrolled students • Occurrences of direct advising contact between students and faculty	• Implementation for AY 2017/18	• Core Theme I Valuing People/Planning Continuous Improvement • Core Theme II Helping Students Learn	• Organizational Efficiency and Effectiveness • Student Success and Completion

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
	• Identify and implement communication and early alert software • Connect faculty advisors with career students at orientation		• Resource Specialists • Darke County Campus Staff • Enrollment Managers	between students and faculty advisors • Streamline time and cost to completion				• Access and Affordability

PROGRESS

Improvement Focus Description: Early Intervention Systems

Improvement Focus Current Status: In place: Academic Alerts, Athletic Study Tables and Instructor Forms, Learning Center, Faculty Office Hours, Advising. We want to build on that foundation.

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Improvement Objective (College Strategy/Intervention Objectives	What will we do differently? What are the action steps for intervention?	Who will be responsible (title)?	Who will need to support/bolster the change and how (titles)?	What will be our outcome indicator of success?	How will we measure success?	What is our timetable?		
Implement mid-term grades	• Explore college policies • Acquire Academic Senate approval • Investigate and activate the functionality in Colleague • Faculty enter mid-term grades in Web Advisor	• Academic Affairs • Registrar • IT	• Provost • Faculty & Adjuncts	• The functionality is activated in Web Advisor • Instructors are issuing mid-term grades at the midpoint of the term	• 75% participation from Faculty and Adjuncts	• Begin spring 2017, with 8 week courses • Incorporate all 8 week and longer courses by fall 2017	• Core Theme II Helping Students Learn	• Student Success and Completion
Increase outreach to students identified as at-risk through early alert to improve course completion	• Identify and implement communication and early alert software • Instructors, Advisors, and Success Advisors reach out to students who are not at the "C" level or higher • Determine reasons student is deficient in course • Increase use of faculty office hours for intervention	• Student Affairs • Provost • IT	• Faculty & Adjuncts • Advisors • Academic Affairs • Institutional Research	• Improved completion in courses and reduced incidences of "F" in favor of "W" • Reduced number of students placed on probation	• Number of students contacted • Course completion rates • Number of students on probation	• Baselines for fall and spring established by end of fall 2017	• Core Theme I Valuing People/Planning Continuous Improvement • Core Theme II Helping Students Learn	• Organizational Efficiency and Effectiveness • Student Success and Completion

COMPLETION PLAN

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Acknowledgement and celebration of student success and completion milestones	• Identify milestones and type of recognition determined • Exploration of Colleague Communication/ Module	• Registrar • Director of Student Success • Provost • Program Coordinators	• Institutional Research • Advising • Student Affairs • President	• Milestones are identified • Recognition of milestones implemented	• Recognitions are sent for FS and FL milestones	• Fall 2016	• Core Theme II Helping Students Learn	• Student Success and Completion
Institutionalize results of AQIP Action Project for GEN 101S, First Year Experience	• Make changes to course content and syllabus • Evaluate alternative course materials	• Interim Vice President of Academic Affairs • Coordinator for GEN 101S	• Provost • Director of Student Success • Faculty & Adjuncts • Advisors	• Recommendations are implemented	• TBD	• Changes in place for AY 2017/18	• Core Theme I Planning Continuous Improvement	• Innovation and Continuous Quality Improvement
Expand requirement for GEN 101S to AA and AS majors	• Review success measurements following institutionalization of AQIP recommendations	• Interim Vice President of Academic Affairs • Faculty Senate • Coordinator for GEN 101S	• Director of Student Success • Faculty & Adjuncts • Advisors • Provost	• Requirement for GEN 101S expanded to AA/AS students	• Increase in number of AA/AS students taking GEN 101S	• Any change in requirement effective AY 2018/19	• Core Theme II Helping Students Learn	• Student Success and Completion

EDISON STATE COMMUNITY COLLEGE
COMPLETION PLAN

COMPLETION

Improvement Focus Description: Focused attention to improve course, certificate, and degree completion.

Improvement Focus Current Status: Several initiatives are in place however, more focused attention and action are needed.

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Improvement Objective (College Strategy/Intervention Objectives)	What will we do differently? What are the action steps for intervention?	Who will be responsible (title)?	Who will need to support /bolster the change and how? (titles)	What will be our outcome indicator of success?	How will we measure success?	What is our timetable?		
Strengthen the Student Success Program to better retain students on academic probation and return to good academic standing	• Update and strengthen current policy to: • Incorporate targeted resources for success • More closely monitor student progress • Establish mentor program for all students with repeated attempts to create discipline specific mentors for courses.	• Director of Student Success • Success Advisors • Faculty Advisors	• Faculty • Advisors	• Increased percent of probation students who are able to persist	• Percent of students who persist after being placed on probation • Percent of students who return to good academic standing from probation	• Ongoing • In place by end of spring 2017	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability
Perform periodic audit of credits completed by College Credit Plus (CCP) students to encourage progress towards degree completion	• Review of credits earned • Develop letters for <30 and >30 credit hours • Expand to include CCP Juniors • Expand to include all students	• Enrollment Managers • CCP Coordinators	• Institutional Research • Advisors • Dean of Darke County Campus	• Increased number of students who persist to completion	• Number of students who persist	• Currently in progress with Senior CCP students as part of AQIP Action Project • Expand to HS Juniors AY 2016/17 • Expand to all CCP students AY 2017/18	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Perform periodic audit of coursework to ensure student stays on academic pathway to completion of certificate and/or degree	• Identify and implement audit and communication system • Develop messaging for alerts	• Academic Advisors • Faculty	• Institutional Research	• Increased number of students who persist completion	• Number of students whose schedules are changed due to intervention	• Identify system during AY 2016/17 • Implement AY 2017/18	• Core Theme II Helping Students Learn	• Student Success and Completion • Access and Affordability

WORKFORCE

Improvement Focus Description: Employers finding qualified applicants

Improvement Focus Current Status: In place: Job board; few college-to-career programs; few Business & Industry programs that earn academic credit
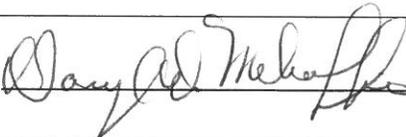
FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
Improvement Objective (College Strategy/Intervention Objectives)	**What will we do differently? What are the action steps for intervention?**	**Who will be responsible (title)?**	**Who will need to support/bolster the change and how (titles)?**	**What will be our outcome indicator of success?**	**How will we measure success?**	**What is our timetable?**		
Expand utilization of Business & Industry Center to meet employer needs through assistance with job placement	• Visit employers to identify their employment needs and register positions on job boards • Communicate needs to instructors and Career Services • Instructors and Career Services communicate needs to students	• Vice President of Business and Community Partnerships • Business & Industry • Dean of Darke County Campus	• Faculty & Adjuncts • Career Services • President	• Increase in number of employers utilizing Business & Industry Center for job openings • More students finding employment in their fields	• Increase by 10% number of employers utilizing Business & Industry Center for job placement	• Begin steps to expand in fall 2016 • Evaluate results by 6/30/17	• Core Theme III Understanding Student and Stakeholder Needs	• Work Force Development • Growth and Partnership
Expand utilization of Business & Industry Center to align training and education to business needs	• Visit employers to identify in-demand job training needs • Align training to employer's in-demand job training needs • Partner with employers to develop additional corporate worker-to-student programs	• Vice President of Business and Community Partnerships • Business & Industry • Dean of Darke County Campus	• Provost	• Increase in number of employers utilizing Business & Industry Center to align training to business needs	• Increase by 10% number of employers utilizing Business & Industry Center to align training to business needs	• Begin steps to expand in fall 2016 • Evaluate results by 6/30/17	• Core Theme III Understanding Student and Stakeholder Needs	• Work Force Development • Growth and Partnership
Establish additional corporate student-to-worker programs	• Identify best practices of employers and	• Vice President of Business and	• Provost • Program Coordinators	Increase in number of corporate	• Add 3 employers in corporate student-to-worker programs	• Begin steps to establish new programs fall 2016	• Core Theme III Understanding	• Work Force Development

EDISON STATE COMMUNITY COLLEGE
COMPLETION PLAN

FOCUS	STRATEGY	LEADERSHIP	OTHERS	OUTCOME	MEASURE	TIMELINE	CORE THEME	COLLEGE END GOAL
	colleges currently using such programs • Partner with employers to develop additional corporate student-to-worker programs	Community Partnerships • Business & Industry • Dean of Darke County Campus	• Faculty & Adjuncts • Advisors • Marketing	student-to-worker programs		• Three new programs established by December 2017	Student and Stakeholder Needs	• Growth and Partnership
Convert Business & Industry students who have earned college credit to certificate or degree-seeking status	• Send letters to students when they earn college credit for B & I programs outlining pathway to program completion	• Vice President of Business and Community Partnerships • Business & Industry • Dean of Darke County Campus	• Enrollment Manager for Adult Students • Registrar • Advisors • Institutional Research	• Increase in number of Business & Industry students with college credit to certificate or degree-seeking status	• Increase by 10% number of Business & Industry students converting to certificate or degree-seeking status	• End of AY 2016-17	• Core Theme III Understanding Student and Stakeholder Needs	• Work Force Development • Growth and Partnership

BOARD ACTION

Policy:	NA
Title:	Approval of Edison State Community College's Completion Plan

Background of Issue:

The Ohio Department of Higher Education (previously the Ohio Board of Regents) convened a *Complete College Ohio Task Force*, charged with the goal of finding ways in which to increase the percentage of Ohio adults completing a postsecondary degree or certificate. The *Complete College Ohio Task Force* believes that the key to dramatically increasing the number and percentage of Ohioans with college degrees or other credentials of value in the marketplace is focused, intentional, sustained action at the campus level. The core recommendation of the *Task Force* is therefore a statewide requirement for all public institutions of higher learning in Ohio to develop and implement institution-specific Completion Plans which are consistent with the institutions' mission and strategic priorities. House Bill 59 called for each public college and university to submit a campus completion plan that was approved by their Board of Trustees to the Chancellor by June 30, 2014. The legislation further states that these plans are to be updated every two years. Completion plans provide a continuous improvement framework that can allow campuses to identify and implement strategies to increase the number and percentage of students earning meaningful postsecondary credentials.

Impact on Student Success:	The initiatives identified in the Completion Plan focus on students' and other stakeholders' success through connection, entry, progress, completion, and workforce development. These initiatives are to be accomplished through the development of guided pathways; the delivery of services including advising, placement, early-alerts, degree audits, and job placement; and through data analysis involving enrollment, persistence, retention, and completion.
Impact on Budget:	Anticipated expenses associated with implementation of the Completion Plan have been included in the FY2017 Budget.

Recommendation: Approve the 2016 Completion Plan

Does this replace an existing policy? The 2016 Completion Plan replaces the 2014 Completion Plan

Approved: YES/NO	Signature: _____ Chairman	Date 6/22/16