



Educator Preparation Information Update

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Program Reviews

Thank you to everyone for responding to the revision deadline this summer! ODHE staff and consultants reviewed **762** programs last academic year. We appreciate your patience as the remaining approvals are making their way across the Chancellor's desk for signature.

The deadline for fall program reviews is October 10. Future review cycle deadlines are posted on page 2.

Wanted: Program Reviewers

ODHE seeks experts to serve as program reviewers in all licensure areas. Consultants receive a stipend and must 1) possess a thorough understanding of Ohio's licensure standards and ODHE's program approval standards, 2) have experience in higher education, and 3) have experience with PK-12 settings, such as teaching, leadership or professional development.

Interested individuals should send a current Curriculum Vita and indication of program areas the individual is qualified to review to Matt Exline at mexline@highered.ohio.gov.

Fall Surveys

Distribution lists for Pre-Service, Principal Intern, and Principal Mentor surveys are due October 3. Please reach out to your candidates and partners to encourage them to watch for the email invitation which will be sent October 9. Follow-up reminders will be sent November 1 and December 1.

Survey headings will look similar to this example:

From: **Ohio Department of Higher Education** <noreply@qemailserver.com>

Date: **March 22, 2016 at 10:56:31 AM EDT**

To: <jmercerhill@highered.ohio.gov>

Subject: Ohio Department of Higher Education Survey of Ohio Pre-Service Teacher Candidates

Reply-To: **Ohio Department of Higher Education** <jmercerhill@highered.ohio.gov>

ODE UPDATES: Next Phase of Standards for School Counselors: Ohio School Counselor Evaluation System (OSCES)

In October 2015, the State Board of Education adopted the *Ohio Standards for School Counselors*, which defines the skills and knowledge that school counselors must demonstrate at all stages of their careers. These standards promote the most effective school practices and offer a core set of expectations for Ohio school counselors. Beginning with the 2016-2017 school year, all Ohio districts must conduct evaluations of school counselors according to state law, the State Board of Education's Evaluation Framework for School Counselors, and the local district policy. The standards and evaluation system reflect the 21st century roles and responsibilities of Ohio's school counselors. All school counselors in Ohio will be expected to effectively demonstrate the skills outlined and the standards and evaluation system.

See: <http://education.ohio.gov/Topics/Teaching/Educator-Evaluation-System/School-Counselor-Standards-and-Evaluation>

The three requirements for all Ohio school districts are:

- 1. Policy development.** Each school district board of education must adopt a school counselor evaluation policy by Sept. 30. The policies become operative at the beginning of the 2016-2017 school year. Local policies must conform with state law, the Ohio Standards for School Counselors and the Evaluation Framework for School Counselors.
- 2. Training of evaluators.** Representatives of educational service centers are facilitating the required one-day training of district evaluators who will conduct the school counselor evaluations. During all training sessions, participants will learn about the Ohio School Counselor Evaluation System (O.S.C.E.S.) which O.D.E. piloted in the 2015-2016 school year. This system will assist districts in conducting evaluations while prompting them to meet all requirements.
- 3. Reporting of evaluation results.** Beginning June 2017, districts will report school counselor evaluation data annually no later than June 15 by using the Electronic Teacher and Principal Evaluation System (eTPES). Additionally, eTPES will feature an alignment tool for districts that choose to use their own school counselor rubric or a modified state rubric.

These requirements will have an effect on all school counselors beginning this school year; consequently, institutions of higher education, which train individuals to enter the field of school counseling in Ohio, will need to prepare their students for the recently-adopted counselor standards and evaluation system. Future employment decisions for these individuals will be based on these changes. Institutions involved in the preparation programs for school counselors are encouraged to send representatives to an Ohio School Counselor Evaluation System (OSCES) training. The trainings are offered through the Educational Service Centers (ESC) throughout Ohio. Times and locations of the trainings can be found by contacting an ESC or by looking in the [STARS](#) system. Additionally, information regarding the evaluation framework, the Ohio Standards for School Counselors, guidance documents, and answers to frequently asked questions can be found at the [School Counselor Evaluation Web page on the ODE website, keyword search "School Counselor Standards"](#).

Program Review Deadlines

Fall 2016
Program Review
Submissions:
Due October 10

Spring 2017
Program Review
Initial Inquiries:
Due March 6

Spring 2017
Program Review
Submissions:
Due March 20

Educator Preparation Program Review and Approval Process

Historical Context

In 2009 the state responsibility and authority for review and approval of preparation programs leading to Ohio educator licenses and endorsements transferred from the State Board of Education to the Chancellor of the Ohio Department of Higher Education (formerly Board of Regents). At that time, there were some gaps in the transfer of approval documentation between agencies. To provide institutions the optimal assumption of approval currency for all continuing programs, any programs with undocumented State approval dates were listed as “Approved by ODE Prior to 2009.”

Educator Preparation Program Review and Approval Process

1. Colleges and universities in Ohio now have three educator preparation program review options, and may vary program review options across the unit. The three available program review options are:

- **Limited State Review [available only to programs holding full Specialized Professional Association (SPA) recognition without conditions]:** This option requires submission of evidence to the Ohio Department of Higher Education demonstrating alignment to Ohio-Specific Requirements (e.g. Value-Added, Dyslexia, Ohio Standards for the Teaching Profession, Ohio School Operating Standards).
- [CAEP Program Review with Feedback](#) as part of Unit Accreditation Review. CAEP Technical Guide for this option is forthcoming. The Chancellor's program review for programs using this option will follow the CAEP Technical Guide. *Notification must be sent to ODHE specifying which programs will be undergoing this review option.*
- **State Program Review:** This option requires submission of evidence to the Ohio Department of Higher Education for admissions, faculty credentials, curriculum that aligns to SPA standards and Ohio-Specific Requirements (e.g. Value-Added, Dyslexia, Ohio Standards for the Teaching Profession, Ohio School Operating Standards), field experiences, and assessments.

2. Regardless of which process is used, when preparation programs leading to Ohio educator licensure or endorsement receive Chancellor approval, our agency sends the institution a letter, specifying the end date for the approval period (maximum of seven years) and any conditions placed on the approval. This detail is provided in the “Recommendations” section of the letter.

3. It is the responsibility of each institution to ensure that each of its programs holds current Chancellor approval. It is recommended that institutions submit proposals seeking continued program approval *no later than six months prior to the end of the program’s approval period*. This will help to ensure that any revisions may take place without a lapse in approval.

4. Programs that do not achieve continuing approval by the prior approval period deadline no longer hold State approval and are automatically in a “teach-out mode,” holding authority solely to complete the preparation of *currently enrolled* candidates and the authority to recommend only those individuals to the Ohio Department of Education for licensure [[Ohio Administrative Code 3301-24-03 \(E\)](#)]. In a situation of lapsed approval, a program holds no authority to admit or enroll new candidates.

5. To facilitate communication, I have notified all institutions that have a program(s) for which State approval have already lapsed or will lapse in Fall 2016. If your institution is not in this situation, you did not receive a notification.

6. Please reference your institution’s past Chancellor approval letters to determine the approval period for each program at your institution. If you do not have a letter for a program or are uncertain of a program’s approval deadline, please feel free to reach out to jmercerhill@highered.ohio.gov.

Ohio Department of Higher Education (ODHE) Educator Preparation Provide (EPP) Performance Report Schedule

Please send all documents to jmercerhill@highered.ohio.gov

**When a date lands on a weekend, the default will be the nearest subsequent work day.*

Date	Description
Jan 8	<ul style="list-style-type: none"> • ODHE sends EPPs the disaggregated Teacher and Principal level Value-Added data. • ODHE issues EPPs a status report on the progress on the final report.
Jan 25	<ul style="list-style-type: none"> • ODHE sends EPPs Preliminary Performance Reports sent for review.
Feb 8	<ul style="list-style-type: none"> • Deadline for EPPs to submit corrections for preliminary Performance Reports to ODHE.
Feb 15	<ul style="list-style-type: none"> • ODHE publishes previous academic year Ohio Educator Preparation Performance Report.
Feb 25	<ul style="list-style-type: none"> • ODHE requests EPP distribution lists for Spring survey invitations: Pre-service Teachers, Principal Interns and Principal Intern Mentors.
March (2nd week)	<ul style="list-style-type: none"> • Survey opening date for Spring Pre-Service Teacher Candidates, Principal Candidates and Principal Intern Mentors.
May 1	<ul style="list-style-type: none"> • ODHE sends EPPs request for MRS corrections/updates to EPP Profile Summary and List of Approved Programs • ODHE requests survey distribution lists for Summer: Pre-service Teachers, Principal Interns, Principal Intern Mentors.
June 1	<ul style="list-style-type: none"> • Survey closing date for Spring Student Teacher, Principal Interns, and Principal Intern Mentors. • Deadline for EPPs to send survey distribution lists for Summer: Pre-service Teacher, Principal Interns, Principal Intern Mentors.
Jun 15	<ul style="list-style-type: none"> • Survey opening date for Summer: Pre-Service Teachers, Principal Candidates and Principal Mentors and for Employers of Teachers.
Jun 30	<ul style="list-style-type: none"> • Deadline for EPPs to return MRS corrections from May 1
Jul 15	<ul style="list-style-type: none"> • Effective Date of Ohio Licensure for Teachers and Principals verification files sent to EPP.
Aug 31	<ul style="list-style-type: none"> • Survey closing date for Summer: Pre-service Teachers, Principal Interns, Principal Intern Mentors and Employers of Teachers and Principals. • Deadline for EPPs to send corrections to the Effective Date of Ohio Licensure for Teachers and Principal files. (Please send a verification email even if there are no changes.)
Sept 1	<ul style="list-style-type: none"> • ODHE requests survey distribution lists for Fall: Pre-service Teachers, Principal Interns, Principal Intern Mentors, and Employers of Teachers and Principals.
Sep 15	<ul style="list-style-type: none"> • ODHE asks ODE for Year 2 Resident Educators distribution list.
Oct 1	<ul style="list-style-type: none"> • Deadline for EPPs to send ODHE the survey distribution lists for Fall Pre-service Teachers, Principal Interns, and Principal Intern Mentors. • Metrics Reporting System (MRS) OPENS. Data collection for Sept. 1, 2015 through Aug. 31, 2016 (previous academic year) begins. • MRS training/webinar window opens.
Oct 9	<ul style="list-style-type: none"> • Survey opening date for Fall Pre-service Teachers, Principal Interns, and Principal Intern Mentors. • Survey opens for Year 2 Resident Educators.
Nov 30	<ul style="list-style-type: none"> • MRS CLOSSES at 11:59 pm. Data collection for Annual Performance Report ends.
Dec 9	<ul style="list-style-type: none"> • Survey closing date for Pre-service Teachers, Principal Interns and Principal Intern Mentors. • Survey closes for Year 2 Resident Educators.

Resources

Start Talking! is a new free resource provided by the State of Ohio that can be shared with your education candidates. As you know, teachers can be powerful influencers in their students' lives. What is shared in the classroom can positively impact a child's decision not to use drugs. Teachers have a unique opportunity to guide students toward making healthy, drug-free lifestyle choices. That is why Start Talking! designed [TEACHable Moments](#) tips for educators sent via email twice monthly for free. The emails contain news that teachers can use to get those critical prevention talks started and sustained in the classroom.

Free Training Opportunity for Higher Education Faculty. The Ohio Leadership Advisory Council (OLAC) has a variety of free webinars and modules [online as well as a calendar of events](#).

ODHE Educator Preparation Listserv. Anyone interested in receiving notices about educator preparation program review and approval in Ohio is invited to join the ODHE Educator Preparation listserv. Email Jessica Mercerhill at jmercerhill@highered.ohio.gov to be added.

ODHE Program Finder. ODHE maintains an [online](#) searchable database of Chancellor-approved Educator Preparation Providers.

Staff Information

**Ohio Department of
Higher Education**
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www.ohiohighered.org

**Educator Preparation
Webpage:**
ohiohighered.org/education-programs/teaching-in-ohio

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