HEI Liaisons Conference Call Agenda and Minutes– 9/17/2015

1. Update on CCP
   1. Early College agreements still apply so those students would not be reported through the CCP payment file process, just in HEI as usual.

The Early College agreements that still apply are only those that were in place prior to this year.

* 1. Any other outstanding CCP payment file questions?

Obtaining student ids (public, non-public, and home schooled) is still an issue. Contact me with specific districts and I will work with ODE to contact. Public school students can call their school to request their SSID. Non-public and home-school Parents/students can call or Wendy Cantrell at [wendy.cantrell@education.ohio.gov](mailto:wendy.cantrell@education.ohio.gov) or 614-728-5002 to get their unique identifiers. Per legal guidance, DHE cannot give out student identifiers to the IHEs.

1. Preliminary 15-day Headcount Survey – any questions?

Due September 25th. E-mail me for a blank template if you still need it.

1. Credential and non-credit hour reporting
   1. Are 01 certificates the only type of certificates less than one year that are awarded or are there some that are awarded from non-credit bearing classes that would be technical in nature (i.e. leading to employment)? There could be some certificates issued based on non-credit classes. These are not currently reported through HEI. There was a non-credit course file a few years ago but it was done away with so we will have to investigate how it makes sense to collect this data in the future.
   2. Adult Diploma program – students take non-credit classes to earn an HS diploma and are also supposed to enroll in a career/tech program. This is a pilot program in 2 community colleges but could expand if successful. These students are in non-credit bearing courses until they earn their HS diploma and then they continue on a track to earn a certificate or degree. We can get the data needed for this year but need to think about how to collect in the future if the program grows.
   3. Do we need to designate technical/general designation? Do you report any general certificates? We do need a way to designate technical vs. general and also need to define both clearly.
2. Added as options on the SN file – documentation is up to date.
   1. Residency: Qualified as Veteran/Service member
   2. Residency: Qualified Spouse/Dependent based on Veteran/Service member status
3. I got an email question about files that are reported every two years and whether or not they are still needed – OR and OS. Can we talk through this?

I will work with finance to determine if these are still needed for the POM allocations or other data reporting.

1. Reminder that the DC file is due Sept 30. **SP** file is due for Perkins reporting – Sept 15th – please get the SP files in ASAP if you receive Perkins funds.
2. Contracted courses and standardized reporting – talk through survey that went out in 2011, guidance that has been issued, how to move forward.

There was consensus that guidance is needed to make sure everyone is on the same page as staff members have changed and situations have evolved since the last guidance was issued in 2011. This is referred to as ‘rule 2’ linked below. <http://codes.ohio.gov/oac/3333-1-02.1>

1. Follow-up on financial aid information in UF Undergraduate file for Chapters of the GI Bill - what do you have?
   1. Chapter 30 Montgomery GI Bill
   2. Chapter 31 Vocational Rehabilitation
   3. Chapter 33 Post 9/11 GI Bill
   4. Chapter 33 Transfer of Entitlement (ToE) Post 9/11 GI Bill
   5. Chapter 35 Survivors and Dependents Assistance
   6. Chapter 1606 Montgomery GI Bill Selected Reserve
   7. Chapter 1607 Reserve Education Assistance Program
   8. Veteran or Service Member NOT using benefits

Consensus was that there is knowledge of receipt of military related tuition assistance but not necessarily at the chapter level of detail. We will begin to collect a category of financial aid that captures DOD Tuition Assistance/GI Bill Tuition benefits.