

Template: Defining the Problem

Directions: This template is designed to help you extract from your assigned essential component the primary problems that need to be addressed to enact the charge. The template will yield raw material from which we will produce a more finely described set of problems for discussion at the November 15, 2013 meeting. Each member should complete one template and focus on a small number of high-level problems. You are encouraged to discuss ideas with other members of the committee. Please submit your completed template to Paula Compton by October 21, 2013.

Essential Component: _____

Issue	Assertions, Reflections & Evidence	Questions
What are the <i>essential</i> problem(s) we are trying to solve related to this component?		
How do you know it is (they are) problem(s)? What is the evidence?		
What are the drivers or root causes of the problem(s)?		

What is the evidence of the drivers?		
What additional information do you need about your problem or the drivers of your problem?		
Who are the key stakeholders related to this problem?		
Are there promising strategies that seem to address this problem that the steering committee should investigate further?		