CEMS Submission Workshops – What to Bring Check List

Area	Secondary	Post-Secondary
Ground Transportation	☐ Documents from OBR Website under the Automotive Section ☐ Bring Institutional NATEF Certification	☐ Printed Documents from OBR Website under the Automotive Section ☐ Bring Institutional NATEF Certification
Health Information Management	☐ Printed Documents from OBR Website under the HIM Section ☐ Course outlines from your institutions for "Introduction to Health Information Management" and "Legal and Ethical Aspects of HIM" or equivalents. ☐ Secondary programs seeking approval will find the best alignment to the stated learning outcomes for CTHIM001 in ODE Course 072135 Health Information Technology and for CTHIM002 (OHL021), the best alignment will be found in ODE Course 072140 Health Information Management.	☐ Printed Documents from OBR Website under the HIM Section ☐ Teaching and Learning Resources you would like to share with colleagues at the workshop. ☐ If you plan to submit during the CEMS workshop: Syllabus from your institution's, "Introduction to Health Information Management" course or equivalent. Note: If your institution does not have TAG approval for Legal and Ethical Aspects of HIM (OAN Course OHL021), and you wish to submit during the CEMS workshop, you will need to bring a syllabus for that course also. You can check your institution's status here.
Criminal Justice	☐ Printed Documents from OBR Website under the Criminal Justice Section ☐ Affirmation Document Signed by Teacher and District Representative ☐ ODE Course Outlines for The American Criminal Justice System (ODE Course 170911); Police Work and Practice in Public Safety (ODE Course 170913; and The Correctional System and Services (ODE Course 170915).	☐ CTAG Document for Criminal Justice ☐ Teaching and Learning Resources you would like to share with colleagues at the workshop relevant to "Introduction to Criminal Justice." Note: It is likely your institution has TAG approval for Introduction to Criminal Justice and will not need to submit during the CEMS submission workshop. You can check your institution's status here.
Exercise Science	☐ Printed Documents from OBR Website ☐ Affirmation Document Signed by Teacher	☐ CTAG Document for Exercise Science ☐ Teaching and Learning Resources you would like

	☐ and District Representative ☐ ODE Course outlines for Exercise and Athletic Training (ODE Course 072000) and Fitness Evaluation and Assessment (ODE Course 072020).	to share with colleagues at the workshop relevant to Introduction to Exercise Science and/or Fitness &Health Foundations ☐ If you plan to submit during the CEMS workshop: Syllabi from your institution for, "Introduction to Exercise Science" and/or "Fitness &Health Foundations" or equivalent courses.
Clinical/Medical Laboratory Technology	☐ Printed Documents from OBR Website under Clinical/Medical Laboratory Technology ☐ Affirmation Document Signed by Teacher and District Representative ☐ ODE Course outline for Clinical Laboratory Techniques (ODE Course 072100).	☐ CTAG Document for Introduction to Clinical/Medical Laboratory Science ☐ Teaching and Learning Resources you would like to share with colleagues at the workshop relevant to Clinical/Medical Laboratory Science Note: It is likely your institution has TAG approval for Introduction to Clinical/Medical Laboratory Science and will not need to submit during the CEMS submission workshop. You can check your institution's status here.
Medical Terminology	☐ Printed Documents from OBR Website Medical Terminology ☐ Affirmation Document Signed by Teacher and District Representative ☐ ODE course outline for Medical Terminology (ODE Course 072150).	☐ CTAG Document for Medical Terminology ☐ Teaching and Learning Resources you would like to share with colleagues at the workshop relevant to Medical Terminology Note: Your Institution may have TAG approval for Medical Terminology OHL020 within the Health Information Management TAG. For CTAGs all Medical Terminology courses may be submitted independent of the institution offering a specific major in Health Information Technology. You can check your institution's status here.