



## Memorandum

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**To:** Chief Academic Officers and Provosts  
**From:** Dr. Paula Compton, Associate Vice Chancellor, Articulation and Transfer  
**Date:** June 26, 2017  
**Subject:** Revised Career-Technical Assurance Guide (CTAG): Introduction to Education

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I am pleased to announce the revised Introduction to Education Career-Technical Assurance Guide (CTAG) that facilitates transfer within Ohio's Public Colleges and Universities and Public Secondary Career-Technical Education programs. This memo provides an overview of the Introduction to Education CTAG and also addresses the need for the participation of post-secondary institutions.

### **Introduction to Education:**

The Introduction to Education CTAG was created through the Secondary Career-Technical Alignment Initiative (SCTAI), a collaborative effort between the Ohio Department of Higher Education (ODHE) and the Ohio Department of Education (ODE), which supports the legislative mandates in ORC 3333.162. The Introduction to Education CTAG guarantee under CTED001 has been offered since 2010 based on the alignment criteria using the OED001 Transfer Assurance Guide (TAG) course. The OED001 TAG course underwent a revision and was endorsed by Ohio's Public Colleges and Universities in February 2015. Institutions were given a two year transition period to update and have their courses approved under the revised TAG OED007. Due to the recent revision to the ODE Technical Content Standards and the necessity to examine the realignment of those standards to the OED007 - Introduction to Education TAG revised learning outcomes, CTED001 recently underwent some revisions. Faculty experts from public two-year and four-year institutions across the state worked on the realignment effort to ensure the appropriate representation of academic rigor in meeting the student learning outcomes. A realignment endorsement survey was sent to all of Ohio's Public Colleges and Universities for review, comment, and endorsement. Findings showed strong support for the realignment of the ODE Technical Content Standards to the revised CTAN for Introduction to Education.

As a result, CTED001 has been replaced by CTEDU007 with the same title, Introduction to Education, under CTAG for statewide articulation. The attached assurance guide details the criteria that will provide secondary career-technical students the opportunity to earn post-secondary credit for the approved Career-Technical Articulation Number (CTAN).

### **The Introduction to Education CTAG includes the following CTAN:**

#### **CTEDU007 - Introduction to Education**

Please see the attached CTAG document for the course description and learning outcomes

### **Submission Information:**

The CTEDU007 - Introduction to Education CTAN is also a TAG and therefore uses the OED007 TAG course criteria. Your institution's approval for this CTAN will depend on your institution's approval status for OED007 TAG. It is important that your Introduction to Education course is submitted, reviewed, and approved by the fall 2017 TAG review cycle. October 2, 2017 is the next and last TAG submission deadline before the grace period for the transition between OED001 (former TAG) and OED007 (new TAG) expires. Without your course approval, both post-secondary and secondary students cannot be assured of the transfer and applicability of the course as equivalent toward their intended education major. Should you have any questions regarding the TAG submission, please contact Hideo Tsuchida, Director of Articulation and Transfer Policy at [htsuchida@highered.ohio.gov](mailto:htsuchida@highered.ohio.gov) or (614) 644-0642.

Institutions that have received TAG approval for OED007 **DO NOT** need to take further action. Ohio Articulation Transfer Network (OATN) staff will copy the TAG approved match in the Course Equivalency Management System (CEMS) on your institution's behalf for CTAG approval. The result will be reported in the next CTAG report-out.

**Faculty Review Panel Nominations:** A CTAG statewide faculty review panel will be composed to conduct reviews for secondary programs submitted through CEMS. If you are aware of a faculty member who could serve as a faculty review panel member for the Introduction to Education CTAG, we would welcome their participation. Please follow the link to submit your nomination at <https://www.surveymonkey.com/r/KTZ6Z2D>.

I would like to thank all of those involved in this process for their dedication and support. The names of the faculty participants in the realignment process are listed on page 3 of the Introduction to Education CTAG document. If you have any questions regarding the content of the Introduction to Education CTAG, please contact Jamilah Tucker, [jjones@highered.ohio.gov](mailto:jjones@highered.ohio.gov), 614-466-0543, or Monique Menefee-Proffitt, [mmenefee-proffitt@highered.ohio.gov](mailto:mmenefee-proffitt@highered.ohio.gov), 614-387-1022.

Enclosures (1)