



Memorandum

To: Chief Academic Officers and Provosts
From: Dr. Paula Compton, Associate Vice Chancellor, Articulation and Transfer
Date: October 18, 2016
Subject: New Career-Technical Assurance Guide (CTAG): Horticulture

I am pleased to announce a new Career-Technical Assurance Guide (CTAG) that facilitates transfer from Ohio's Public Secondary Career-Technical institutions to Ohio's Public Colleges and Universities in the area of Horticulture. This memo provides an overview of the Horticulture CTAG and also addresses the need for the participation of Post-Secondary institutions.

Horticulture

The Horticulture CTAG was created through the Secondary Career-Technical Alignment Initiative (SCTAI), a collaborative effort between the Ohio Department of Higher Education (ODHE) and the Ohio Department of Education (ODE), which supports the legislative mandates in ORC 3333.162. Faculty experts from two-year and four-year institutions across the state worked on the initiative to ensure similar academic content by examining and providing input into the ODE Technical Content Standards, and then aligning those standards with post-secondary learning outcomes. A survey was sent to all of Ohio's Public Colleges and Universities member institutions for review, comment, and endorsement. Findings favored the creation of a statewide agreement in Horticulture and the addition of five new Career-Technical Articulation Numbers (CTANs) for statewide articulation. The attached assurance guide details the criteria that will provide secondary career-technical students the opportunity to earn credit for the approved CTANs below.

The Horticulture CTAG includes the following courses (CTANs):

CTHOR001 – Floral Design and Marketing
CTHOR002 – Landscape Maintenance
CTHOR003 – Equipment Operation and Maintenance
CTHOR004 – Plant and Horticulture Science
CTHOR005 – Turf-Grass Management

Please see the attached CTAG document for course descriptions and identified learning outcomes.

All five CTANs, **CTHOR001 – Floral Design and Marketing**, **CTHOR002 – Landscape Maintenance**, **CTHOR003 – Equipment Operation and Maintenance**, **CTHOR004 – Plant and Horticulture Science**, **CTHOR005 – Turf-Grass Management**, are new CTANs. If your institution offers a course(s) with similar content please submit the course(s) through the Course Equivalency Management System (CEMS) for review. Providing a submission no later than January 16, 2016, will allow the course(s) to be reviewed in the next review cycle. All institutions will need to make a submission(s) for the aforementioned CTANs if they have comparable courses.

Compliance Expectations: Also attached to this correspondence is an expected compliance chart that shows courses identified to match the learning outcomes for each CTAN. For questions pertaining to course equivalency and institutional compliance expectations, please contact Nikki Lewis, Associate Director Secondary Career-Technical Alignment Initiative Implementation (SCTAI), nlewis@highered.ohio.gov or 614-728-2662.

Statewide Teleconference: There will be a statewide Horticulture CTAG discipline-specific teleconference. The purpose of this teleconference is to familiarize institutions with the CTAG process, facilitate timely submissions, and provide an overview of what is required from institutions making submissions. The teleconference will be held on November 18, 2016 at 10:00 a.m. Faculty are encouraged to register for the teleconference at <https://www.surveymonkey.com/r/WSG82Z7>.

Faculty Review Panel Nominations: A faculty panel will also be composed in order to conduct reviews for institutional courses submitted through CEMS. If you are aware of a faculty member who could potentially serve as a faculty review panel member for the Horticulture CTAG we would welcome their participation. Please follow the link to submit your nomination <https://www.surveymonkey.com/r/T2NMM9R>.

For More Information: Informational videos on credit options for career-technical students are available for faculty, staff and students on our website, <https://www.ohiohighered.org/transfer/ct2/earning-college-credit>.

I would like to thank all of those involved in this process for their dedication and support. The names of the faculty participants are listed on page 6 of the Horticulture CTAG.

If you have any questions in reference to content of the Horticulture CTAG, please contact Jamilah Tucker, Director of Career-Technical Transfer Initiatives, jjones@highered.ohio.gov, 614-466-0543 or Monique Menefee-Proffitt, Associate Director of Career-Technical Transfer Initiatives, mmenefee-proffitt@highered.ohio.gov, 614-387-1022. For technical assistance with submissions, please contact Ryan Cupp, Administrator Career-Technical Transfer Initiatives, rcupp@highered.ohio.gov, 614-752-9474.

Enclosures (2)