



Department of
Higher Education

Career-Technical Credit Transfer (CT)²

Verification of Course/Program Completion for Emergency Services Areas

Student: Complete Part I of this form then give it to your teacher. Request an official high school or GED transcript to be sent to each college/university of your choice in addition to this form.

Part I: To be completed by **Student** requesting verification:

First Name: _____ Last Name: _____ Middle Initial: _____
 College ID Number (if known) : _____ Date of Birth: _____
 High School Graduation Date/Adult Workforce Education Program Completion Date _____
 Home Address: _____

 Daytime Phone: () _____ Cell Phone: () _____
 Email: _____
 Please send this form to the following college/university and department/office:
 Name of Institution: _____
 College Department/Office: _____
 Address: _____
 Signature of Requesting Student: _____ Date: _____

Credentials Needed for Credit: <https://bit.ly/2kE75XI>

Part II.

Should be completed by a school official and must include program completion dates and initials.

Part II: To be completed by **Sending/Verifying Institution (Career-Technical Institution)**. Continued on Page 2

Emergency Medical Technician

CTAN	CTAN NAME	Term Completed Term/yyyy	Institution is approved for CTAN?	Initial all lines that student has completed
CTEMS001	Emergency Medical Responder			
CTEMS002	Emergency Medical Technician			
CTEMS003	Advanced Emergency Medical Technician			
CTEMS004	Paramedic			

Check for CTAN Approvals <https://goo.gl/TrzmJu>

NOT OFFICIAL WITHOUT PART III*. STUDENT MUST NOT HAND-CARRY

*Administrators may request Part III of the Verification Form <https://oatnkb.ohiohighered.org/> or call 614.752.9474

Fire Fighter

CTAN	CTAN NAME	Term Completed Term/yyyy	Institution is approved for CTAN?	Initial all lines that student has completed
CTVFF001	Volunteer Fire Fighter			
CTFF002	Fire Fighter I			
CTFF003	Fire Fighter II			
CTFSI001	Fire Service Instructor			
CTFINSP001	Fire Safety Inspector			

Safety

CTAN	CTAN NAME	Term Completed Term/yyyy	Institution is approved for CTAN?	Initial all lines that student has completed
CTS001	OSHA 10 Hour Safety			

Check for CTAN Approvals <https://goo.gl/TrzmJu>

Safety CTAN is an optional certificate that not all institutions offer. Only mark if student holds an OSHA 10 Hour Safety Card.

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