



Department of  
Higher Education

**Career-Technical Credit Transfer (CT)<sup>2</sup>**

**Verification of Course/Program Completion for Engineering Technology (Electrical & Mechanical)**

**Student:** Complete Part I of this form then give it to your teacher. Request an official high school or GED transcript to be sent to each college/university of your choice in addition to this form.

**Part I:** To be completed by **Student** requesting verification:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

College ID Number (if known) : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

High School Graduation Date/Adult Workforce Education Program Completion Date \_\_\_\_\_

Home Address: \_\_\_\_\_

Daytime Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Please send this form to the following college/university and department/office:

Name of Institution: \_\_\_\_\_

College Department/Office: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Requesting Student: \_\_\_\_\_ Date: \_\_\_\_\_

Credentials Needed for Credit: <https://bit.ly/2kE75XI>

Part II.  
Should be completed by a school official and must include program completion dates and initials.

**Part II:** To be completed by **Sending/Verifying Institution (Career-Technical Institution)**. Continued on Page 2.

Electrical Engineering Technology

CTAN	CTAN NAME	Institution is approved for CTAN (mark all lines that apply)	Initial all lines that student has completed
CTEET001	DC Circuits		
CTEET002	Digital Electronics		
CTEET003	Programmable Logic Controls		

Check for CTAN Approvals <https://goo.gl/TrzmJu>

**NOT OFFICIAL WITHOUT PART III\*. STUDENT MUST NOT HAND-CARRY**

\*Administrators may request Part III of the Verification Form <https://oatnkb.ohiohighered.org/> or call 614.752.9474

**Mechanical Engineering Technology**

CTAN	CTAN NAME	Institution is approved for CTAN Match (mark all lines that apply)	Initial all lines that student has completed
CTMET004	Manufacturing Processes		
CTMET005	CADD		

**Safety**

CTAN	CTAN NAME	Institution is approved for CTAN Match (mark all lines that apply)	Initial all lines that student has completed
CTS001	OSHA 10 Hour Safety		

Check for CTAN Approvals <https://goo.gl/TrzmJu>

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