



Career-Technical Credit Transfer (CT)²

Verification of Course Completion Form for Early Childhood Education Development

Student: Complete Part I of this form and give it to your career-technical teacher to complete Part II. Your teacher/school administrator will also download and complete Part III. To ensure award of credit, all parts of the form and the End-of-Course Exam (WebXam™) Scores should be sent together as a packet to each college/university of your choice. The Verification of Course Completion Form must be sent by the high school/not hand carried.

Part I: To be completed by Student requesting verification:

First Name: _____ Last Name: _____ Middle Initial: _____
College ID Number (if known): _____ Date of Birth: _____
High School Graduation Date _____
Home Address: _____
Daytime Phone: () _____ Cell Phone: () _____
Email: _____
Please send this form to the following college/university and department/office:
Name of Institution: _____
College Department/Office: _____
Address: _____
Signature of Requesting Student: _____ Date: _____

Credentials Needed for Credit: https://bit.ly/2kE75XI

Part II: To be completed by a Career Technical Center/High School Official

Early Childhood Education Development

Part II. Should be completed by a school official and must include course completion dates and initials.

Table with 6 columns: CTAN, CTAN NAME, Term Completed (with a "C" or better) Term/yyyy, Institution is approved for CTAN (mark all lines that apply/ check program approval before signing*), Initial all lines that student has completed, Student has taken and passed the WebXam™ (official scores and Part III must be attached). Rows include CTECE001, CTECE002, and CTECE003.

*Check for CTAN Approval here: https://goo.gl/TrzmJu

NOT OFFICIAL WITHOUT PART III*. STUDENT MUST NOT HAND-CARRY

*Administrators may access Part III of the Verification Form https://oatnkb.ohiohighered.org/ or call 614.752.9474